Athens City Historic and Architecture Preservation Commission
MINUTES
Athens City Hall, First Floor Conference Room
November 13, 2017, 5:30 PM

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1. Call to Order—Vice Chair Mary Anne Reeves called the meeting to order at 5:30 PM. Members present include Pam Callahan, Cyrus Moore, John Valentour, and Mary Anne Reeves. Members absent include Joanne Prisley, Guy Philips, and Keith Chapman. Quorum was established. Paul Logue recorded minutes for the commission.

2. Disposition of Minutes—Ms. Callahan made a motion to approve the minutes as submitted by Mr. Logue. Mr. Valentour seconded the motion. All members voted in favor of the motion. The motion was approved.

3. Next Meeting—December 11, 2017 at 5:30 PM at City Hall.

5. New Business

a. Plan of Action discussion—the members had a discussion on 2, 5, and 10 years goals that they want to work on. Mr. Philips provided his comments in advance via email.

Two year goals:

Philips—develop a 2 minute elevator speech on benefits of preservation and what the commission does; develop 15 minute paper and presentation on same subject.

Valentour-- need for clear development review process with Code Office; establish a locally designated district map; establish Incentives for development should to encourage preservation.

Callahan—achieve local recognition through PR; prepare commissioner handbook for current and future members; establish annual meeting agenda with public presentation.

Moore—establish framework for uptown guidelines—key features of Athens architecture; city history markers at city limits.

Reeves—review plans for appropriateness.

Five year goals:

Philips—issue awards for preservation, stewardship; widely distributed presentations; get state to re-enact property tax abatement program for historic buildings.

Valentour—develop consistent review standards; city incentives for preservation;

Callahan—Athens achieves state recognition for preservation efforts; get city budget, state funding for projects

Moore—update current historic markers and get new markers in Athens;

Reeves—continued existence of preservation commission;

10 year goals:

Philips—public awareness and support for preservation and commission

Callahan—national award/recognition for efforts

Moore—new development example that successfully reflects commission efforts

Valentour—have all goals functioning; noticeable improvements; support from property owners and developers

Reeves—physically significant model example

Next steps:

Mary Anne and Cyrus will work on the 15 minute presentation. Pam will work on commissioner handbook (institutional history). Commission will review and finalize goals and how to do them at December meeting. John will work on process, flow, designated districts.

4. Old Business

a. Historic marker at Armory—Cyrus will work with OHC regarding dedication of marker, language etc.

b. Comprehensive plan—Paul reported that visioning is ongoing. Survey link will be sent to commissioners.

c. OU design standards—Paul will follow-up with Shawna for more details.

6. Announcements and Updates

There were no announcements and updates.

7. Adjournment

Cyrus made a motion to adjourn the meeting. Pam seconded the motion. All members voted in favor. The motion was approved and the meeting was adjourned at 6:40 PM.