

Athens City Historic and Architecture Preservation Commission  
Minutes  
Athens City Hall, City Council Chambers  
February 13, 2017

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**1. Call to Order**—Keith Chapman called the meeting to order at 5:31 PM. Members present include Mr. Chapman, Guy Philips, Pam Callahan, and Joanne Prisley. Mary Anne Reeves, John Valentour, and Cyrus Moore reported their absences in advance. Quorum was established. Betty Hollow was a guest. City planner Paul Logue recorded minutes.

**2. Disposition of Minutes**—Ms. Callahan noted a correction on spelling of Pilcher House. Mr. Philips motioned to accept the minutes with the correction. Ms. Prisley seconded the motion. All voted in favor of approving the January minutes. The motion was approved.

**3. Next Meeting**—March 13, 2017—Guy reported that he will not in attendance.

**5. New Business**

a. Education and Outreach discussion—Betty Hollow introduced herself to the commission. She discussed the need education and outreach regarding East State/Elmwood historic district. She provided some background on the neighborhood and the leaders who worked on getting the neighborhood on the national registry in 2010. Ms. Hollow believes many home owners may not be aware that they live in a historic district/home because several homes have been sold since the district was established. She provided a signage example from Portland OR. She is asking the commission to assist with drafting letters to be sent to the homeowners to remind them that they are in a historic home/district and offer advice for care. Keith suggested a map should be included. Pam will work with Betty on a letter. Mr. Logue will help with printing, postage, and mailing. Pam made a motion to move forward with this project, Guy seconded the motion. All members present voted for the motion. The motion was approved.

b. Paul reported on an email Mr. Moore sent regarding the possibility of an Ohio History Preservation Corps member coming to Athens to do an educational program on architectural styles. Guy motioned to approve this project and Pam seconded the motion. All members present voted in favor of the motion. The motion was approved. Pam recommended that Cryus be in charge of education and outreach for the commission. Pam made a motion to approve this recommendation, Joanne seconded the motion. All members present voted in favor. The motion was approved.

**4. Old Business**

a. Historic district expansion and review—Keith, Pam, and Guy met a few weeks ago to discuss this. They recommend that commission review the ordinance and better understand it and have this be the primary focus of the March meeting. Paul will prepare documents on the current ordinance and

requirements. Questions that should be discussed include “What are we bringing to the community”? Pam has a document called 10 benefits for local districts that Paul will print as well.

b. Park Place/Small Homes—There is a public meeting next Wednesday, Feb 22 at the Community Center at 7 PM on Park Place.

**6. Announcements and Updates**—There were no announcements and updates.

**7. Adjournment**—All agenda items were satisfied. Guy made a motion to adjourn the meeting. Keith seconded. The meeting was adjourned at 6: 55 PM.