

Athens City Commission on Disabilities
June 17, 2026
Athens Community Center, Conference Room
[\(ADA - requested virtual access\)](#)
5:30 p.m. – 6:30 p.m.

Agenda

CALL TO ORDER (Annah K) (1 min)

ESTABLISH QUORUM (Annah K) (2 mins)

APPROVAL OF MINUTES (Anna) (1 min)

- May 2026

TREASURER’S REPORT (Ally) (2 min)

COMMITTEE REPORTS

- Executive Team (5 mins)
 - Letter to the Finance Committee of Ohio House (Annah)
 - ADA Transition Plan Update (Dianne)
 - Any thoughts after last month’s meeting?
 - Updates from last two meetings

- Athena Award Committee (5 min) - Michelle

- Outreach and Communication (Annah K) (5 min)
 - Conversation with Storytelling Institute
 - [Calendar](#) of other Commission meetings
 - FB posts and Newsletter

- Accessibility and Advocacy (Katie) (10 min)
 - Matrix Review
 - Preparing for July meeting with Assistant Engineer, Gillian Garland
 - WTR Follow-up letter to City staff

NEW BUSINESS (5 min)

- City Council discussion on Accessibility (Annah)
- By-laws
- Accessibility Consultations
- Website updates

OLD BUSINESS (10 min)

- Review [Commission goals](#) and assign to committees and commission members
- Here is where the current committees stand. Anyone else to add?

Accessibility and Advocacy	Outreach & Communication	Ad hoc: Bylaws	Ad hoc: Athena Award	Ad hoc: Nominating Group	Accessibility Consultation Team
Katie, co-chair	Annah, chair	Michelle	Michelle	John McCarthy	Dianne

Davey, co-chair Dianne Ally Hughes Ben Ziff Stephanie Hunter Rob Delach Tisha Springer John Staser	Dale Gabe John McCarthy Andrea Seth Adriana?	Dianne	Debbie John McCarthy Anna		Davey
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ANNOUNCEMENTS (2 mins)

ADJOURN (1 min)

Future Meetings

Outreach and Communication Committee

- Meets the second Tuesday of the month at the Athens City Building, Berry Conference Room, first floor. **Next meeting: Tuesday, July 14th, 4:30-5:30 pm**

Accessibility and Advocacy Committee

- Meets the second Friday of the month at the Athens City Building, Berry Conference Room, first floor. **Next Meeting: Friday, July 10th, 12:00-1:00 pm**

Full Commission

- Meets the third Wednesday of the month at the Athens Community Center, Room A. **Next Meeting: Wednesday, July 15th, 5:30 – 6:30 pm**

Exec Team

- Meeting time to be determined.

Athens City Commission on Disabilities
May 20, 2026
Athens Community Center, Conference Room
5:30 p.m. – 6:30 p.m.

Minutes

Annah called the meeting to order at 5:33pm

Present: Dale Ellis, Dianne Bouvier (Vice Chair), Annah Korpi (Chair), Katie Franklin, Michelle Hahn, Anna Heinrich (Secretary), Gabe Scotto, John McCarthy

Guests: Sam Tuten (Sunday Creek Horizons), Kianna O'Brien (Sunday Creek Horizons), Megan Jennings (City Planner, Mayor Proxy today)

Established quorum.

APPROVAL OF MINUTES

- **Dianne made a motion to approve the April 2026 minutes, John seconded. Motion passed.**

TREASURER'S REPORT

- (Via text from Ally Hughes, read by Annah) "There are no current updates. All receipts have been submitted to Monica Flowers." (city liaison – Mayor's secretary).
- Katie made a motion to accept the text of treasurer's report. Michelle seconded. Motion passed.

COMMITTEE REPORTS

- **Executive Team**
 - Annah has been working on a Google Drive for the Commission. Annah can add people to this drive so we all have access.
 - Transition Plan Update: The city has been working with Sunday Creek Horizons on creating an ADA Transition Plan for the City of Athens.

UPDATES FROM SAM AND KIANNA FROM SUNDAY CREEK HORIZONS

- After doing research, Sam and Sunday Creek Horizons has determined that they need to redo the original work former City Planner Paul Logue started on the ADA Transition Plan. The Plan will include the following pieces:
 1. **Identification and location of physical barriers.** This needs to be very specific and explain how it limits access. If a building is not mentioned in the plan,

they did not identify a barrier there. They are following the ADA Standards for Accessible Design. This will include a self-evaluation. They are looking at:

- a. Rights of Way (sidewalks, curbs, crossings)
 - b. Facilities (buildings, etc.)
 - c. Program Access (parks, recreation, public meetings).
2. **Method used to make barrier accessible.** This is the specific action that needs to be taken to remove barrier.
 3. **Schedule for removing barriers and making modifications.** This is the time frame for each barrier/group of barriers. The Transition Plan must prioritize providing the most access to the most people.
 4. **Name of official responsible.** This will identify the specific City official responsible (high level overview) for implementing the Plan and monitoring its progress.
 5. **Estimate of cost of modification.** What is required here is a **reasonable** estimate tied to the modification. These can be grouped and will include anticipated inflation. This will become more refined over time.
 6. **Opportunity for public involvement, comments, and inspection.** This is the opportunity for public participation for interested persons to submit comments on both the self-evaluation and the transition plan once it is completed. This could include public meetings, public comment periods, surveys, etc. And then public inspection. Self-evaluation records need to be kept for at least three years and be made available for public inspection.
- A few other items discussed:
 - Self-evaluation questionnaires are being sent to staff at each facility to get more information on what the facility does and what programs and services they offer.
 - Post-inspection checklist: The Transition Plan is meant to be a working document. Once it is done, it can be changed. There will be a place in the plan for completed upgrades to be documented and for new evaluations to happen.
 - **EXAMPLE:** Sam and Kianna discussed barriers in the code building. The importance of the questionnaire is to get more information about the issues that are there. It is helpful for them to know what they need to assess.
 - How can we be the most helpful for the process?
 - They would like to have something on the website that people can review. We can encourage stakeholder engagement. They would like feedback on whole finished plan. What did they miss? Are barriers true and what are they missing? Does it address real barriers and have recommendations that will address accessibility issues?

- **Outreach Committee:**
 - Annah created a calendar that lists other Athens City Commission meeting times. It would be helpful for everyone to go to another meeting so that other people know what we do and what we're about.

- **Accessibility and Advocacy Committee:**
 - They confirmed they will work on goals 2, 5, and 7.
 - Tisha, Dianne, and Katie are working on a Walk, Talk, and Roll follow-up response.

- **Athena Award:**
 - Brainstorming ideas: What do we want to see the same? What could we do differently? What are our goals for the event? If we are struggling to get nominees, we could reach out to former nominees to get suggestions. We could each contact 2 people to ask them to make a nomination.
 - Timeline:
 - Mid-June - send nomination form out
 - Nominations are due September 1st
 - Winners are chosen at the September Commission Meeting, then sent to Mayor.
 - Work out details with Community Center and print materials in October.
 - The Athena Award is held the first Wednesday in November
 - Athena Award Committee members: Michelle, John, and Debbie

Meeting adjourned at 6:30 pm

Respectfully submitted,

Anna Heinrich, Secretary
June 15, 2026