

# **Athens City Commission on Disabilities Outreach and Communication Committee**

**Tuesday, October 14, 2025**  
**Berry Conference Room**  
**(ADA-requested virtual access)**  
**5:30 p.m. – 6:30 p.m.**

## **Minutes**

Members Present: Michelle Hahn, co-chair ; Debra White Burleigh, co-chair; Carolyn Lewis

Call to Order - Hahn called the meeting to order at 5:30 p.m.

Establish Quorum – a quorum was established.

Approval of Minutes – Lewis moved to approve the minutes of the September 9, 2025 meeting. Burleigh seconded the motion. The motion passed unanimously.

### **Athena Award**

- Food – Burleigh confirmed the catering for the event.
- Entertainment – Burleigh confirmed the entertainment for the event.
- Program – Hahn confirmed that the program was in place.
- Other details – Hahn will finalize the program script, and get the certificates printed and signed.

### **Next Meeting**

- The next meeting is scheduled for Tuesday, January 13, 2025, Berry Conference Room, Athens City Building, 8 East Washington St, Athens, Ohio.

Adjourn – Burleigh moved to adjourn the meeting. Lewis seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:03 p.m.