

Athens City Commission on Disabilities Outreach and Communication Committee

**August 12, 2025
Berry Conference Room
5:30 p.m. - 6:30 p.m.**

Minutes

Members present: Michelle Hahn, co-chair; Debra White Burleigh, co-chair; Carolyn Lewis

Call to Order - Hahn called the meeting to order at 5:32 p.m.

Establish Quorum - a quorum was established.

Approval of Minutes - Lewis moved to approve the minutes of the July 9, 2025 meeting. Burleigh seconded the motion. The motion passed unanimously.

Athena Award

- Nominees - Hahn reports there is already one nominee via the online nomination form, which is a good sign that the online form is convenient.
- Food - At the last full Commission meeting, members suggested that the Athena Award menu include finger foods. Burleigh and Lewis had been thinking about using [Ohio University catering](#). Burleigh will look into it as well as other options.
- ASL interpreters - Hahn reports that this is taken care of. Alli Kisker will interpret again. nico fuentes will, schedule permitting, and will find a replacement should it not.
- Remind Commissioners to nominate - Hahn will send another email to Commission members reminding them to consider folks to nominate, and will also remind them at next Commission meeting.
- Entertainment - Burleigh suggested the Local Girls and will get in touch. Burleigh also suggested Patrick McGee, and will get in touch if needed.

- Event invite - Hahn will design a flyer to post around town and invite people to the event.
- Printing needs - we do not need to print as many posters as usual, approximately 15 should be sufficient.
- Program - Hahn will get this set after nominees and awardee are determined.

Next Meeting

- The next meeting is scheduled for Tuesday, September 9, 2025, 5:30 - 6:30 p.m. in the Berry Conference Room.

Adjourn - Lewsi moved to adjourn the meeting. Burleigh seconded the motion. The motion passed unanimously and the meeting was adjourned at 6:00 p.m.