AGENDA
ATHENS CITY COUNCIL
MONDAY, NOVEMBER 3, 2025 AT 7:00 PM

e-mail: dwalker@ci.athens.oh.us
Streaming is available at www.ci.athens.oh.us/video

PUBLIC HEARING: Amend Athens City Zoning Code to Permit Temporary Housing Shelters as a Conditionally Permitted Use in R-3 and B-3 Zones

Establish Quorum

Disposition of Minutes:

- Regular Session of City Council held October 20, 2025

Communications

Reports and Communications from Other Elected Officials

Ordinances for Third Reading:

0-100-25
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH THE ATHENS COUNTY COMMISSIONERS.
Introduced by Council Member Swank

0-101-25
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE AND ACCEPT BIDS, WHERE NECESSARY, AND ENTER INTO CONTRACT(S) FOR CONSTRUCTION OF A NEW WATER LINE ALONG JACOBS STREET FROM GRAHAM TO STONEYBROOK, PROJECT (#386).
Introduced by Council Member Thomas

0-103-25
AN ORDINANCE ESTABLISHING TITLE 29, HOUSING REGULATIONS, CHAPTER 29.37, UNOCCUPIED AND VACANT PROPERTY REGISTRATION.
Introduced by Council Member Swank

0-104-25
AN ORDINANCE AMENDING TITLE 29, HOUSING REGULATIONS, CHAPTER 29.37,

DEFINITIONS.
Introduced by Council Member Swank

0-105-25
AN ORDINANCE AMENDING ATHENS CITY CODE TITLE 1, GENERAL PROVISIONS, CHAPTER 1.03, CODE FEES ESTABLISHED, TO INCLUDE SECTION 29.37.06.
Introduced by Council Member Swank

0-106-25
AN ORDINANCE ESTABLISHING A “DO NOT KNOCK” REGISTRATION PROGRAM THROUGH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL.
Introduced by Council Member Swank

0-107-25
AN ORDINANCE AMENDING ATHENS CITY CODE, TITLE 11, BUSINESS REGULATIONS, CHAPTER 11.04, VENDING, PEDDLING AND SOLICITING, SECTION 11.04.17, TRESPASSING OF PEDDLERS OR SOLICITORS.
Introduced by Council Member Swank

0-110-25
AN ORDINANCE ESTABLISHING A CYBERSECURITY POLICY FOR THE CITY OF ATHENS.
Introduced by All Members of Council

Ordinances for Second Reading:

0-112-25
AN ORDINANCE AMENDING ATHENS CITY CODE TITLE 23, ZONING, CHAPTER 23.04, PERMITTED USES, TO ALLOW TEMPORARY SHELTERS AS A PERMITTED USE IN AN R-3 RESIDENTIAL ZONE AT 1, 5, AND 7 NORTH CONGRESS STREET.
Introduced by Council Member Swank

0-113-25
AN ORDINANCE REZONING PORTIONS OF NORTH LANCASTER STREET, SECOND STREET, COLUMBIA AVENUE, AND COLUMBUS ROAD FROM ZONES R-1 AND B-2D TO ZONES R-2, B-1, AND B-2.
Introduced by Council Member Swank

0-114-25
AN ORDINANCE AMENDING THE 2025 APPROPRIATION ORDINANCE 115-24.
Introduced by Council Member McCarey

0-115-25
AN ORDINANCE DECLARING PROPERTY LOCATED AT 25 CENTRAL AVENUE NO LONGER NEEDED FOR A MUNICIPAL PURPOSE; AND AUTHORIZING THE MAYOR TO SELL SAID PROPERTY TO ANOTHER POLITICAL SUBDIVISION.
Introduced by Council Member McCarey

0-116-25
AN ORDINANCE DECLARING PROPERTY LOCATED AT 458 RICHLAND AVENUE NO LONGER NEEDED FOR A MUNICIPAL PURPOSE; AND AUTHORIZING THE MAYOR TO SELL SAID PROPERTY TO ANOTHER POLITICAL SUBDIVISION.
Introduced by Council Member McCarey

0-117-25
AN ORDINANCE AUTHORIZING THE DISPOSAL OF EQUIPMENT NO LONGER NEEDED FOR A MUNICIPAL PURPOSE.
Introduced by Council Member Thomas

Ordinances for First Reading:

0-118-25
AN ORDINANCE AUTHORIZING DISPOSAL OF THE CITY'S FRONT-END LOADER, NO LONGER NEEDED FOR A MUNICIPAL PURPOSE, AS TRADE-IN TOWARD THE PURCHASE OF A REPLACEMENT BUCKET LOADER TRUCK FOR THE STREET DEPARTMENT; AND DECLARING AN EMERGENCY.
Introduced by Council Member McCarey

0-119-25
AN ORDINANCE AMENDING THE 2025 APPROPRIATION ORDINANCE 115-24.
Introduced by Council Member Risner

0-120-25
AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF ATHENS, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026.
Introduced by the Finance and Personnel Committee

0-121-25
AN ORDINANCE AUTHORIZING 2026 STAFFING LEVELS; REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; AND DECLARING AN EMERGENCY.
Introduced by the Finance & Personnel Committee

0-122-25
AN ORDINANCE AUTHORIZING 2026 NON-UNION COMPENSATION; REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; AND DECLARING AN EMERGENCY.
Introduced by the Finance & Personnel Committee

0-123-25
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A CONTRACT WITH THE EMPLOYEE BENEFIT SERVICE CENTER TO SERVE AS THE CITY'S THIRD-PARTY HEALTH INSURANCE ADMINISTRATOR (TPA); AND DECLARING AN EMERGENCY.
Introduced by Council Member Risner

0-124-25
AN ORDINANCE AUTHORIZING A GROUP EXCESS LOSS MEDICAL INSURANCE CONTRACT; AND DECLARING AN EMERGENCY.
Introduced by Council Member Risner

0-125-25
AN ORDINANCE AUTHORIZING THE PAYMENT OF PRIOR YEAR EXPENSES; AND DECLARING AN EMERGENCY.
Introduced by Council Member Risner

0-126-25
AN ORDINANCE APPROVING A THEN-AND-NOW CERTIFICATE FOR PAYMENT; AND DECLARING AN EMERGENCY.
Introduced by Council Member Risner

Announcements & Other Business:

- Appointment to the Athens Community Relations Commission

Opportunity for Citizens to Speak on Legislative Items and City Services Not Covered on the Agenda

Adjournment

Sam Crowl
President of Council

The City of Athens supports the Americans with Disabilities Act. Requests for reasonable accommodation may be made with the ADA Coordinator in the City Building or by calling 592-3367.

0-100-25

Introduced by Alan Swank Chair
Planning & Development Committee

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH THE ATHENS COUNTY COMMISSIONERS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The Service-Safety Director is hereby authorized to enter into a Pre-Annexation Agreement with the Athens County Commissioners for property generally described as a 9 acre and 20 or more acres adjacent and contiguous site, located at 18 Stonybrook Drive, Athens County, Ohio, a copy of which is attached hereto as Exhibit "A", and incorporated herein by reference.

SECTION II: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

APPROVED:

_____
Clerk of Council

_____
Mayor

PRE-ANNEXATION AGREEMENT

THIS PRE-ANNEXATION AGREEMENT entered into this 16th day of September, 2025 by and between the ATHENS COUNTY COMMISSIONERS (hereinafter called the "Owner") and the CITY OF ATHENS (hereinafter called the "City").

WHEREAS, the Owner desires to develop and improve property generally described as a 9 acre and a 20 or more acre adjacent and contiguous site located at 18 Stonybrook Drive, Athens, Athens County, Ohio (herein after call the "Property"), a map of which is attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, The City agrees to extend City water and sewer services and other services to the Property as set forth below.

NOW THEREFORE, Owner and the City, in consideration of the mutual covenants set forth herein, agree that:

1. **City Responsibilities:**

1.1 The City shall, on or about October 15, 2026, and pursuant to Ohio Revised Code (R.C.) 709.14, by and through the legislative authority of the City of Athens ("Athens City Council"), pass, by a vote of not less than a majority of the members elected to the legislative authority, an ordinance authorizing the annexation to be made and directing the City Law Director, or someone to be named in the ordinance, to prosecute the proceedings necessary to effect it.

1.2 The City shall, on or about November 15, 2026, and pursuant to R.C. 709.15, make application (petition) to the Board of the Athens County Commissioners (the "Commissioners") requesting annexation under R.C. 709.15 of the contiguous territory by setting forth that, under an

ordinance of the legislative authority of the municipal corporation, the territory described in the petition was authorized to be annexed to the municipal corporation. Said petition shall contain an accurate legal description of the perimeter and shall be accompanied by an accurate map or plat of the territory proposed for annexation.

1.3 The City shall provide Owner access to City sewer service, provided Owner complies with the terms and conditions of this Agreement. If services are provided prior to annexation, the Owner shall pay rates for usage similar to those rates charged other users outside the corporate limits. If services are provided after annexation, the Owner shall pay rates for usage similar to those rates charged other users inside the corporate limits. Currently, the Owner's property is paying the same rates charged other users outside the corporate limits.

1.4 The City shall extend City water services to the Property, provided that the Owner complies with the terms and conditions of this Agreement. If services are provided prior to annexation, the Owner shall pay a tap fee and rates for usage similar to those rates charged other users outside the corporate limits. If services are provided after annexation, the Owner shall pay a tap fee and rates for usage similar to those rates charged other users inside the corporate limits. Currently, the Owner's property is paying the same rates charged other users outside the corporate limits.

1.5 If, for reasons other than those initiated by the City, the annexation does not occur, all utilities shall remain in place. However, Owner may be required to pay for the City's cost to improve the infrastructure. City will provide written notice of infrastructure improvement costs and Owner will have thirty (30) days after receiving the notice to pay the costs. Rates shall then be similar to those rates charged to other users outside the corporate limits. Additionally, if for

reasons other than those initiated by the City, the annexation does not occur, the City reserves the right to rescind water service to owner.

1.6 It is the intent of the City to annex the property with a B3, or equivalent, zoning designation. However, by law, the final designation is by action of the Athens City Council after recommendation by the Planning Commission. Therefore, there is no guarantee of zoning designation.

1.7 The City shall, upon annexation, make available to the Owner, all City services available to other parts of the City, including fire and police protection, waste collection and City Street maintenance, which services will be provided to the extent and in the same manner as provided to other parts of the City.

2. **Owner Responsibilities:**

2.1 The Owner shall be responsible for the installation of the laterals necessary to connect the Property of the Owner to the City water. The installation of the sewer and water laterals shall comply with the City's standard drawings, the Athens City Code, and accepted industry standards and procedures.

2.3 The Owner acknowledges that water and sanitary services shall be governed by the same rules and regulations which govern said services to residents of the City.

2.4 The Owner shall be responsible for the laterals and infrastructure associated with the sanitary sewer and water lines until such time as the City takes ownership of said infrastructure.

3. **General Terms:**

3.1 **THIS AGREEMENT** represents the entire and integrated Agreement pursuant to Ordinance _____ between the Owner and the City and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only in writing as authorized by Ordinance and signed by both Owner and City.

3.2 The Owner and the City each binds itself, its successors, executors, administrators and assigns to the other Party of the Agreement and to the successors, executors, administrators and assigns of such other Party, in respect to all covenants of this Agreement; except as above, neither the Owner nor the City shall assign, sublet, or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any entity which may be a Party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the Owner and the City.

3.3 Notices: Any notice required by this Agreement shall be conclusively presumed to have been received if in writing and delivered personally or sent by registered or certified mail, postage prepaid, to the Party to be notified at the Party's last address on file with the Party sending the notice.

For the City:
Service Safety Director
8 E. Washington Street
Athens, OH 45701

For the County:
Athens County Commissioners
Courthouse
Athens, OH 45701

3.4 Waiver: The failure of any party to insist upon strict adherence to any term of this Agreement on any occasion shall not be considered a waiver of any right hereunder, not shall it deprive that party of the right thereafter to insist upon strict adherence to that term or any other term of this Agreement. All waivers must be made in writing.

3.5 Execution: This Agreement shall not be binding on the parties unless and until it has been signed on their behalf by a duly authorized representative. Commencement of performance hereunder shall not constitute a waiver of this requirement. This Agreement may be executed in one or more counterparts by either party hereto and by all parties hereto in separate counterparts, each of which, when so executed and delivered to the other parties shall be deemed an original. All such counterparts together shall constitute one and the same instrument.

3.6 Severability: If any provision of this Agreement should be or become fully or partly invalid or unenforceable for any reason whatsoever or violate any applicable law, this Agreement is to be considered divisible as to such provision and such provision is to be deleted from this Agreement, and the remainer of this Agreement shall be deemed valid and binding as if such provision were not included herein.

3.7 Governing Law: This Agreement shall be construed and interpreted in accordance with the laws of the State of Ohio. Any dispute as to the terms of this Agreement shall be brought in the Athens County Common Pleas Court.

3.8 Relationship of the Parties: Except as expressly stated and provided for herein, neither anything contained in this Agreement nor any acts of the parties hereto shall be deemed or construed by the parties hereto, or any of them, or by any third person, to create the relationship of principal and agent, or of partnership, or of joint venture, or of an association between any of the parties to this Agreement.

3.9 No Third-Party Beneficiary: The provisions of this Agreement are for the exclusive benefit of the City and Owner and not for the benefit of any other person or entity, nor

shall this Agreement be deemed to have conferred any rights, express, or implied, upon any other person or entity.

3.10 Time is of the Essence. Time is of the essence for all matters in this Agreement and each party shall diligently pursue and complete its obligations hereunder. In the event any deadline falls on a weekend or holiday and the deadline shall be extended to the next business day, being Monday through Friday.

3.11 Force Majeure. Neither party shall be in default in the performance of any obligation on such party's part to be performed under this Agreement, other than an obligation requiring payment of a sum of money, of and so long as the non-performance of such obligation shall be directly caused by labor disputes, lockouts, acts of God, enemy action, civil commotion, pandemic, epidemic, governmental order, rule or regulations, riot, and conditions that could have not been reasonably foreseen by the claiming party.

3.12 Assignment of Agreement: Owner shall not assign this Agreement, or any part thereof, or any duty, obligation, privilege or right granted under this Agreement or any other developer, person, or entity without the express written consent of the City, which shall not be unreasonably withheld.

3.13 Binding Effect: This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns.

3.14 Entire Agreement/Merger/Modifications: This Agreement contains the entire agreement between the parties hereto with respect to the subject matter set forth herein and supersedes any and all other agreements, oral or written. No modification, amendment,

alternation, or addition shall be made to this Agreement except in writing duly executed by the City, pursuant to Ordinance, and the Owner (with written consent thereto by the Owner).

3.15 Joinder of Owner. The Owner joins in the execution of this Agreement to consent to the terms hereof and to acknowledge Owner's agreement to sign the annexation petition and perform the other actions of Owner contemplated by this Agreement.

3.16 Effective Date: This agreement shall be effective when duly signed by the City and Owner.

IN WITNESS WHEREOF, the Parties hereto have set their hands and have executed this Agreement on the day and year first above written.

ATHENS COUNTY COMMISSIONERS

Lenny Eliason, President

Charlie Adkins

Chris Chmiel

Date: September 16, 2025

CITY OF ATHENS

By: Andrew Stone, Service-Safety Director

Date:_____

APPROVED AS TO FORM:

_____
Jesse Branner Hittle, Assistant Law Director

Date:_____

EXHIBIT "A"

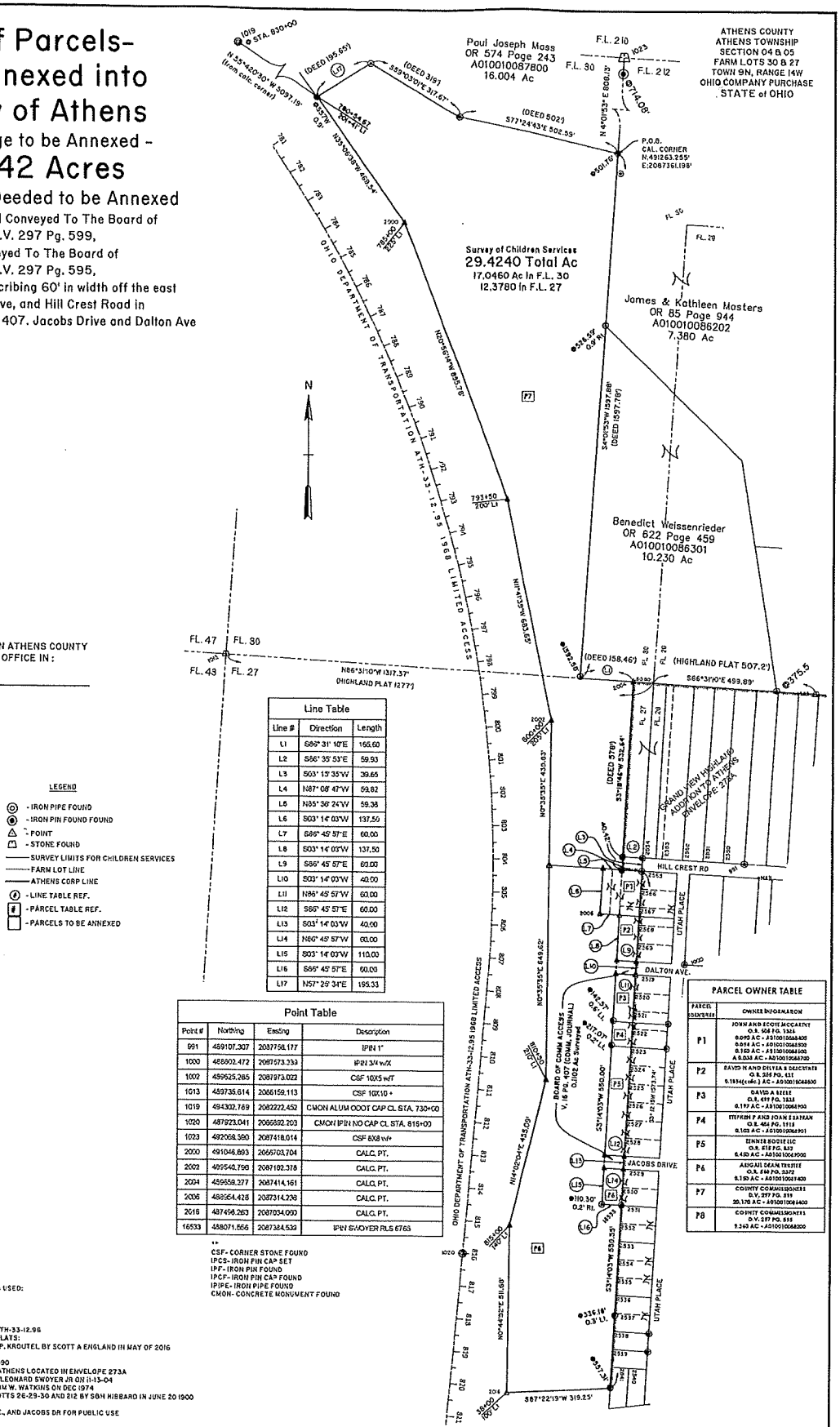
-Plat of Parcels- to be Annexed into The City of Athens

- Total Acreage to be Annexed -

29.5342 Acres

29.6402 Acres Deeded to be Annexed

Being a 20.170(d) Acre Parcel Conveyed To The Board of Commissioners of Athens in D.V. 297 Pg. 599,
A 9.360(d) Acre Parcel Conveyed To The Board of Commissioners of Athens in D.V. 297 Pg. 595,
A Commissioners Journal describing 60' in width off the east side of Jacobs Drive, Dalton Ave, and Hill Crest Road in Commission Journal V. 16 Pg. 407. Jacobs Drive and Dalton Ave 0.1102(calc.) Acre.



RECORDED IN ATHENS COUNTY RECORDERS OFFICE IN :

LEGEND

- ⊚ - IRON PIPE FOUND
- ◉ - IRON PIN FOUND FOUND
- △ - POINT
- ⛫ - STONE FOUND
- SURVEY LIMITS FOR CHILDREN SERVICES
- FARM LOT LINE
- ATHENS CORP LINE
- (#) - LINE TABLE REF.
- [#] - PARCEL TABLE REF.
- PARCELS TO BE ANNEXED

Line Table		
Line #	Direction	Length
L1	S66° 31' 10"E	165.60
L2	S86° 35' 53"E	59.93
L3	S03° 15' 35"W	39.65
L4	N87° 08' 47"W	59.82
L5	N85° 36' 24"W	59.38
L6	S03° 14' 03"W	137.50
L7	S86° 45' 57"E	60.00
L8	S03° 14' 03"W	137.50
L9	S86° 45' 57"E	60.00
L10	S03° 14' 03"W	40.00
L11	N86° 45' 57"W	60.00
L12	S86° 45' 57"E	60.00
L13	S03° 14' 03"W	40.00
L14	N86° 45' 57"W	60.00
L15	S03° 14' 03"W	110.00
L16	S86° 45' 57"E	60.00
L17	N57° 29' 34"E	195.33

Point Table			
Point #	Northing	Easting	Description
991	489107.307	2087758.177	IPIN 1"
1000	488602.472	2087573.233	IPIN 3/4 w/X
1002	489625.285	2087973.022	CSF 10X5 w/T
1013	489735.614	2066159.113	CSF 10X10 +
1019	494302.769	2082222.452	CMON ALUM ODOT CAP CL STA. 730+00
1020	487923.041	2086592.203	CMON IPIN NO CAP CL STA. 815+00
1023	492068.390	2087418.014	CSF 8X8 w/+
2000	491046.893	2086703.704	CALC. PT.
2002	489540.798	2087182.378	CALC. PT.
2004	489659.277	2087414.161	CALC. PT.
2006	488564.428	2087314.236	CALC. PT.
2018	487498.263	2087034.090	CALC. PT.
16533	488071.566	2087384.539	IPIN SNOYER RLS 6765

CSF- CORNER STONE FOUND
IPCS- IRON PIN CAP SET
IPF- IRON PIN FOUND
IPCF- IRON PIN CAP FOUND
IPIPE- IRON PIPE FOUND
CMON- CONCRETE MONUMENT FOUND

PARCEL OWNER TABLE	
PARCEL NUMBERS	OWNER INFORMATION
P1	JOHN AND SCOTT MCCARTY O.R. 606 PG. 1303 0.092 AC - A0100100868400 0.092 AC - A0100100868500 0.162 AC - A0100100868600 A 0.036 AC - A0100100868700
P2	DAVID N AND OLIVIA B DELCHIARO O.R. 256 PG. 631 0.1834(calc.) AC - A0100100868650
P3	DAVID A REESE O.R. 691 PG. 1858 0.197 AC - A0100100861950
P4	STEPHEN P AND JOAN E BATEMAN O.R. 484 PG. 1118 0.103 AC - A0100100862901
P5	ZENNER ROOTS LLC O.R. 618 PG. 833 0.420 AC - A0100100629000
P6	ABIGAIL DEAN TRUSTEE O.R. 548 PG. 2372 0.150 AC - A0100100871400
P7	COUNTY COMMISSIONERS D.V. 297 PG. 599 20.170 AC - A0100100861400
P8	COUNTY COMMISSIONERS D.V. 297 PG. 595 9.360 AC - A0100100868800

BASIS OF BEARING:
STATE PLANE COORDINATE SYSTEM
OHIO SOUTH ZONE, NAD 83 (2011)

ATTENTION:
THIS PLAT DOES NOT REPRESENT THE MINIMUM STANDARDS FOR BOUNDARY SURVEYS IN THE STATE OF OHIO AS ADOPTED 05-01-80 OF THE ADMINISTRATIVE CODE CHAPTER 4733-37.

PERTINENT DOCUMENTS AND SOURCES OF DATA USED:
DEED REFERENCES: (AS NOTED)
SPECIFIED COUNTY TAX PARCEL MAP:
CURRENT
SPECIFIED ROADWAY MAPS:
STATE OF OHIO DEPART OF TRANSPORTATION ATH-33-12.96
CURRENT & PREVIOUS SURVEY & SUBDIVISION PLATS:
A 16.004 AC SURVEY FOR RONALD H. & PATRICE P. KROUTEL BY SCOTT A ENGLAND IN MAY OF 2016
A 28.61 AC SURVEY BY JOHN BRANNER ON 3/87
A 5.049 AC SURVEY BY JOHN BRANNER IN DEC 1990
A PLAT OF GRANDVIEW HIGHLAND ADDITION TO ATHENS LOCATED IN ENVELOPE 273A
A 0.53 AC SURVEY FOR THE CITY OF ATHENS BY LEONARD SNOYER JR ON 11-13-04
A SURVEY FOR THE WOLFE PROPERTY BY WILLIAM W. WATKINS ON DEC 1974
A SURVEY OF SNOW AND RANDALOS IN LEASE LOTTS 26-29-30 AND 212 BY SGH HIBBARD IN JUNE 20 1900
ATHENS COUNTY COMMITIONERS JOURNAL
-60' EXTENTION OF HILL CREST RD, DALTON AVE., AND JACOBS DR FOR PUBLIC USE

1 INCH = 150 FEET

NOTE: DRAWING SCALE MAY BE ADJUSTED DUE TO REPRODUCTION

DATE 05/08/25
DRWN. DAC | CHCK. RCC
JOB NO. 252609

-ANNEXATION PLAT-

APPROX. SURVEY LOCATION:
18 STONYBROOK DR,
ATHENS OHIO 45701

buckleygroup
engineering+surveying
6601 STATE ROUTE 56
ATHENS, OH 45701
(740) 589-5001
www.buckleygroup

ROBERT C. CANTER
PROFESSIONAL SURVEYOR No. 7226
STATE OF OHIO
DATE: 05/08/25

STATE OF OHIO — ROBERT C CANTER 7226 — REGISTERED PROFESSIONAL SURVEYOR

0-101-25

Introduced by Jessica Thomas, Acting Chair
City & Safety Services Committee

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE AND ACCEPT BIDS, WHERE NECESSARY, AND ENTER INTO CONTRACT(S) FOR CONSTRUCTION OF A NEW WATER LINE ALONG JACOBS STREET FROM GRAHAM TO STONEYBROOK, PROJECT (#386).

WHEREAS, this new water line is to provide adequate fire flow to support the sprinkler system at the new Athens County Children Services facility; and

WHEREAS, since the Athens County Children Services is a water and sewer customer outside the City limits, the City is working on an annexation agreement with the County in exchange for the City funding the increased line size; and

WHEREAS, said upgrade will increase fire flow on Utah and Strathmore due to interconnection with those lines;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The Service-Safety Director is hereby authorized to advertise and accept bids, where necessary, and enter into contract(s), with the lowest and best bidder, for construction of a new waterline along Jacobs Street, from Graham to Stoneybrook, Project (#386).

SECTION II: The 2025 Appropriation Ordinance 115-24 is hereby amended by appropriating from the unappropriated balance the sum of Three Hundred Eighty Thousand Dollars ($380,000.00) to Water Fund, 740.635, T.C. 500, and increasing the total appropriations by said amount.

SECTION III: The Service-Safety Director is hereby authorized to expend up to Three Hundred Eighty Thousand Dollars ($380,000.00) from Water Fund, 740.635, T.C. 500, on said Project (#386).

SECTION IV: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-103-25

Introduced by Alan Swank, Chair
Planning & Development Committee

AN ORDINANCE ESTABLISHING TITLE 29, HOUSING REGULATIONS, CHAPTER 29.37, UNOCCUPIED AND VACANT PROPERTY REGISTRATION.

SECTION I: Athens City Council hereby establishes Title 29, Housing Regulations, Chapter 29.37, Unoccupied and Vacant Property Registration, to read as follows:

Chapter 29.37 – UNOCCUPIED AND VACANT PROPERTY REGISTRATION

29.37.01 PURPOSE

The purpose of this chapter is to establish a program for identifying and registering unoccupied and vacant residential, commercial and industrial buildings and structures; to determine responsibilities of owners of vacant buildings and structures; and to speed the rehabilitation of vacant properties and buildings for productive use.

29.37.02 APPLICATION OF THIS CHAPTER

This chapter shall be applicable to all residential, commercial, and industrial buildings, structures and premises located within the City of Athens.

29.37.03 REGISTRATION

(A) All buildings presently located within the City of Athens that are vacant, as defined in Chapter 29.38, or that hereafter become vacant, shall be registered by the Owner thereof with the Office of Code Enforcement/Community Development no later than 90 days after it becomes a vacant property as defined herein, or not later than 30 days of being notified by the Office of Code Enforcement/Community Development of the requirement to register based on evidence of vacancy, whichever event first occurs.

(B) The registration shall be submitted on forms provided by the Office of Code Enforcement/Community Development and shall include the following information supplied by the owner:
(1) The name(s) and mailing/business address(es) of the owner(s) that is not a P.O. Box, as well as phone number that can be reached 24 hours, and email address.
(2) If the owner(s) do not reside in a location within 50 miles of the Athens City corporation limits, a local contact shall be designated and identified by name, address and telephone number. By designating a local contact under

the provisions of this section, the owner is consenting to the service of any and all notices required or allowed under this Chapter upon said contact.

(3) The names and addresses of all known lien holders and all other parties known or believed upon information to have a claim of an ownership interest in the property.

(4) The tax parcel identification number on which the building or structure is located.

(5) The common address of the building or premises.

(6) The date the building became or has become vacant.

(7) A vacant property plan as hereinafter described.

(C) The owner shall submit a vacant property plan that must meet the approval of the Director of Code Enforcement/Community Development. The plan, at a minimum must be in writing and contain at least one of the following:

(1) If the building is to be demolished, a demolition plan indicating the proposed time frame for demolition that includes starting within thirty (30) days of the acceptance of the proposed demolition timeline and does not exceed one year in accordance with the Ohio Building Code; or

(2) If the building is to remain vacant, a plan for ensuring the building is secured in accordance with all applicable building and fire codes along with the procedure that will be used to maintain the property and a statement of reasons why the building will be left vacant; or

(3) If the property is to be returned to appropriate occupancy or use, rehabilitation plans for the building and grounds shall not exceed 12 months from the time permits are obtained, unless the Director of Code Enforcement/Community Development grants an extension upon receipt of a written statement from the owner detailing the reasons for the extension. Any repairs, improvements or alterations to the property must comply with any applicable zoning, housing, historic preservation, or building codes, and any building on the property must be secured during rehabilitation.

(4) Unoccupied rental units that are current with rental inspections and have no outstanding violations are exempt from submitting a vacant building plan.

(D) Registration of an unoccupied or vacant property or building shall be valid for a period of one (1) year. If the building is vacant at the expiration of any registration period, the owner shall re-register and pay an additional renewal fee. If the building is vacant at the expiration and the vacant building plans have not changed, a vacant building plan does not need to be resubmitted.

(E) All applicable laws and codes shall be complied with by the owner. The owner shall notify the Office of Code Enforcement/Community Development of any

changes in information on their vacant property registration within 30 days of the change. If the plan or timetable for the vacant property is revised in any way, the revision(s) must be in writing and must meet the approval of the Director of Code Enforcement/Community Development.

(F) The owner and subsequent owners shall keep the building secured and safe and the building and grounds properly maintained in accordance with all applicable health codes, property maintenance codes, and fire codes.

(G) A new owner(s) shall register or re-register an unoccupied or vacant building with the Office of Code Enforcement/Community Development within 30 days of any transfer of an ownership interest in the vacant property unless the property is to become occupied upon transfer. The new owner(s) shall comply with the approved plan and timetable submitted by the previous owner until any proposed changes are submitted and meet the approval of the Director of Code Enforcement/Community Development or their designee.

(H) Failure of the owner or any subsequent owners to maintain the building and premises, that result in remedial action taken by the City, shall be grounds for revocation of the approved plan and shall be subject to any applicable penalties provided in Section 29.37.08.

(I) The provisions of this Chapter apply to all owners of record and both the vendor and vendee under any actual or alleged land contract or lease-purchase agreement, whether recorded or unrecorded.

(J) The registration and all associated processes must be completed in its entirety annually for as long the property remains vacant.

(K) The Office of Code Enforcement/Community Development shall maintain a record of any property-specific written statements from community organizations, other interested parties, or citizens regarding the history, problems, status, or blighting influence of a vacant property. Such written statements shall become part of the permanent record pertaining to such property.

29.37.04 DEMOLITION

(A) The owner of a vacant building to be demolished shall complete a demolition permit as specified in Chapter 29.06.

(B) A Permit Bond will be required before the demolition can commence. The bond may be in either a cash deposit or letter of bond surety and in either case must be equal to 100% of the cost of demolition. Residential structures are not required to provide a permit bond unless deemed necessary as determined by the Service-Safety Director or their designee.

(C) New owners must sign the vacant property plan and accept responsibility in writing for completing the demolition.

29.37.05 INSPECTIONS

(A) The Service-Safety Director or their designee shall inspect any premises in the City for the purpose of enforcing and assuring compliance with the provisions of this Chapter. Upon the request of the Service-Safety Director or their designee, an owner shall provide access to all interior and exterior portions of a vacant building in order to permit a complete inspection of the premises.

(B) A refusal to permit access shall subject the owner to a civil penalty of $150 for each day the refusal continues. If Civil penalties under this Section that remain unpaid for more than 10 days, the amount may be collected in an action of law by any method permitted for collection of an unpaid account. Nothing in this Section shall limit the right of the Service-Safety Director or their designee to seek an administrative search warrant for the vacant property from a court of competent jurisdiction.

(C) Vacant properties will be subject to an exterior inspection at least twice per year to ensure compliance with property maintenance codes.

(D) Vacant properties will be subject to both an interior and an exterior inspection at the start of each registration period (new and renewal) and when a registration under this Chapter is terminated by the property owner.

(E) Vacant properties will be subject to both an interior and an exterior inspection upon acquisition of the property by a new owner and/or prior to an issuance of an Occupancy Permit.

(F) Any inspection that is to take place within 30 days of a previous inspection may or may not be conducted at the discretion of the Director.

29.37.06 FEES

The fees described in this Section are established in order to defray the cost to the City government and the community as a whole related to the health, safety and economic impacts of structures that remain vacant for long periods of time, including

but not limited to administrative costs for registering and processing the unoccupied and vacant property/building registration and for the costs incurred by the City in monitoring the vacant building site. The annually increasing fee amounts are intended to absorb the costs incurred by the City for demolition and hazard abatement of or repairs to vacant buildings, as well as the continued normal administrative costs stated above.

(A) The first annual fee shall be paid at the time the property is registered. If the owner successfully restores the property to occupancy or demolishes it in accordance with applicable law during the first year following registration, the fee shall be refunded, less an administrative charge equal to 5% of the amount refunded.

(B) Fees shall be established by separate ordinance.

29.37.07 EXEMPTIONS

(A) A property under active construction, reconstruction or renovation and having a valid building permit(s) at the time of initial inspection shall be exempt from registration until the expiration of the longest running, currently active building permit.

(B) A property that has suffered fire damage or damage caused by extreme weather conditions shall be exempt from the registration requirement for a period of 90 days after the date of the fire or extreme weather event if the property owner submits a request for exemption in writing to the Office of Code Enforcement/Community Development. This request shall include the names and addresses of the owner or owners, and a statement of intent to repair and reoccupy the property in an expedient manner, or the intent to demolish the building. One extension of not more than 90 days' duration may be granted for good cause shown.

(C) A property that is for sale shall be exempted for a period of 12 months from the start of vacancy, provided that the owner submits proof of such listing and for sale status.

(D) Residents on an extended vacation or in an alternative temporary living arrangement, with the intention of re-occupying the property.

(E) A property that is in probate as part of an estate settlement.

(F) A property that has been granted an exemption pursuant to the following: Any owner of a vacant property may voluntarily register the same and request an exemption from the remaining provisions of this Chapter by filing a written

application with the Service-Safety Director or their designee, who shall timely consider the same. In determining whether a request for exemption should be granted, the Director shall consider the following: the applicant's prior record as it pertains to the City Housing Code, or other Code violations; the amount of vacant property the applicant currently has within the City; the length of time that the property for which the exception is sought has been vacant; the reason or reasons for the vacancy; and the difficulty or expense involved in any necessary remediation or demolition.

(G) No exemption from registration shall be granted unless the owner or duly authorized representative first completes a vacant building plan and addresses any and all existing code violations. An owner who believes they are being denied an exemption for arbitrary or capricious reasons may file an appeal of such denial within ten days with the Housing Appeals Board, which may sustain, overturn or modify the action.

29.37.08 CIVIL PENALTIES

Absent a showing of good cause, if a property is not registered within the time frame required, or the registration is not renewed within 30 days after the expiration of one year from the date of the previous registration, a penalty shall be paid in addition to the annual registration fee. The civil penalty shall be equal to one-half of the current annual fee or one thousand dollars ($1,000), whichever is less.

Failure of the owner or any subsequent owners to maintain the building and premises that result in remedial action taken by the City shall be grounds for revocation of the approved plan and shall be a civil penalty of five hundred dollars ($500) plus any incurred costs for the remedial action.

29.37.09 APPEALS

Any owner who is served a notice of vacant property registration may, within ten calendar days of receipt of such notice, apply for an exemption or appeal the findings as set forth in the Codified Ordinances of the City of Athens through the Housing Board of Appeals.

SECTION II: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-104-25

Introduced by Alan Swank, Chair
Planning & Development Committee

AN ORDINANCE AMENDING TITLE 29, HOUSING REGULATIONS, CHAPTER 29.37, DEFINITIONS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Code, Title 29, Housing Regulations, Chapter 29.~~37~~38, Definitions, is hereby amended to include the following:

"Designated Local Contact." A property agent, manager, or caretaker residing or doing business on behalf of the owner with 50 miles of the Athens City corporation limit.

"Evidence of Vacancy." Any condition that on its own or combined with other conditions present would lead a reasonable person to believe the property is vacant. Such conditions include, but are not limited to: significantly below standard utility usage, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, accumulation of trash, junk, and/or debris, broken or boarded up windows, abandoned vehicles, auto parts or materials, the absence of window coverings, such as curtains, blinds, and/or shutters, the absence of furnishings and/or personal items consistent with habitation or occupation, statement(s) by governmental employee(s) that the property is vacant.

"Unoccupied." A building that is not being used for occupancy authorized by the owner to include rental units without an active lease during the time of registration. The term "unoccupied" shall only be applicable to multi-unit structures when more than half (1/2) of the units and more than half (1/2) of the available space are not currently occupied by a tenant or tenants. Buildings with a mixed use (e.g.) commercial space on main floor and rentals above shall have unoccupied designations on a floor-by-floor basis.

"Vacant Building." A structure (excluding government-owned properties) that is unoccupied for more than ninety (90) days and is:

a. Unoccupied and unsecured; or
b. Unoccupied and secured by other than normal means; or
c. Unoccupied and unsafe building as determined by the Code Office or Athens City-County Health Department; or
d. Unoccupied and having utilities disconnected; or
e. Unoccupied and has housing or building code violations; or
f. Illegally occupied, other than during a pending dispute between landlord and tenant, but including loitering and vagrancy; or
g. Unoccupied for a period of time over 90 days and having an existing code violation issued by a City or State housing, building, health or fire official; or

h. Unoccupied with a mortgage status of abandonment (i.e. deceased or foreclosed); or
i. Unoccupied without an active lease; or
j. Unoccupied and abandoned by the property owner.

SECTION II: This Ordinance shall be in effect and full force upon its passage and approval by the Mayor.

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President of Council

ATTEST:

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Clerk of Council

APPROVED:

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Mayor

0-105-25

Introduced by Alan Swank, Chair
Planning & Development Committee

AN ORDINANCE AMENDING ATHENS CITY CODE TITLE 1, GENERAL PROVISIONS, CHAPTER 1.03, CODE FEES ESTABLISHED, TO INCLUDE SECTION 29.37.06.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Code, Title 1.03, General Provisions, Chapter 1.03, Code Fees Established, Section 29.37.06, Unoccupied and Vacant Property Registration, fees are hereby included to read as follows:

Section 29.37.06, Fees

Unoccupied and Vacant Residential Property Registration.
Year 1, $ 300.00
Year 2, $ 600.00
Year 3, $1,200.00
Year 4, $2,400.00
Year 5, and each year thereafter, $4,800.00

Vacant Commercial and Industrial Property Registration
Year 1, $ 600.00
Year 2, $1,200.00
Year 3, $2,400.00
Year 4, $4,800.00
Year 5, and each year thereafter, $9,600.00

SECTION II: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

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Clerk of Council

APPROVED:

_____
Mayor

0-106-25

Introduced by Alan Swank, Chair
Planning & Development Committee

AN ORDINANCE ESTABLISHING A “DO NOT KNOCK” REGISTRATION PROGRAM THROUGH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL.

WHEREAS, the City of Athens is a member of the Northeast Ohio Public Energy Council (NOPEC), a Council of Governments established to provide electric and natural gas aggregation services and community benefit programs; and

WHEREAS, the City recognizes the importance of protecting the privacy, security, and peace of mind of its residents from unwanted or aggressive door-to-door solicitation; and

WHEREAS, NOPEC offers a “Do Not Knock” Program that allows residents to voluntarily register their address to limit unwanted solicitation by door-to-door sales representatives, and provides “Do Not Knock” decals for participating households; and

WHEREAS, implementing the NOPEC “Do Not Knock” Registration Program will enhance consumer protections and support resident preferences, while maintaining compliance with applicable laws and respecting the rights of businesses and individuals engaged in lawful solicitation; and

WHEREAS, the City of Athens desires to formally enact this program and make it accessible to all City of Athens residents;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The City of Athens hereby establishes the NOPEC “Do Not Knock” Registration Program as follows:

(A) For as long as the Northeast Ohio Public Energy Council (“NOPEC”) shall agree to do so, NOPEC shall maintain for the City a “Do Not Knock Registry” (“Registry”) and is authorized to contact individuals on the Registry to distribute “Do Not Knock” stickers to them and to update the Registry annually at no cost to the City or the individuals.
(B) The decision of whether to place a residence, house, apartment or other dwelling on the “Do Not Knock Registry” shall be solely that of the lawful possessor and occupant thereof.
(C) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling in the City may request NOPEC to place and maintain their residence, house, apartment or other dwelling on the “Do Not Knock Registry” by submitting a request on form(s) supplied by the

office Code Enforcement, or by submitting a request online to www.blocktheknock.com, which shall contain the following information:

a. The name and signature of the person completing the form(s), unless the submission is done electronically;
b. The complete address of the residence, house, apartment or other dwelling to be placed on the Do Not Knock Registry;
c. A valid email address of the person completing the form(s);
d. The date the form was completed; and
e. A statement that "No Solicitors or Peddlers" shall call at this address or words of similar import.

(D) A residence, house, apartment or other dwelling, after being lawfully placed on the "Do Not Knock Registry," shall remain on said registry until the earliest of any of the following:

a. The City or NOPEC receives notice of removal pursuant to subsection (E) hereof; or
b. The City or NOPEC receives formal notice that the person who submitted the form pursuant to subsection (C) hereof is not or is no longer a lawful possessor and occupant of the premises.

(E) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling may request the City or NOPEC to remove their residence, house, apartment or other dwelling from the "Do Not Knock Registry" by submitting a "Notice of Removal" form(s) supplied by the office of Code Enforcement, or by submitting a request online at www.blocktheknock.com which shall contain the following information:

a. The name and signature of the person completing the form;
b. The complete address of the residence, house, apartment or other dwelling to be removed from the registry;
c. The date the form was completed; and
d. A statement that the residence is to be removed from the "Do Not Knock Registry."

(F) A copy of the "Do Not Knock Registry" shall be made available for public inspection at all times during normal business hours at the office of Code Enforcement and shall be given to every person who applies for a license pursuant to Section 11.04 or registers as a solicitor or peddler pursuant to that section.

SECTION II: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

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President of Council

ATTEST:

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Clerk of Council

APPROVED:

_____
Mayor

0-107-25

Introduced by Alan Swank
Planning & Development Committee

AN ORDINANCE AMENDING ATHENS CITY CODE, TITLE 11, BUSINESS REGULATIONS, CHAPTER 11.04, VENDING, PEDDLING AND SOLICITING, SECTION 11.04.17, TRESPASSING OF PEDDLERS OR SOLICITORS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Code, Title 11, Business Regulations, Chapter 11.04, Vending, Peddling and Soliciting, Section 11.04.17, Trespassing of Peddlers of Solicitors, is hereby amended to read as follows:

11.04.17. - Trespassing of peddlers or solicitors.

No peddler or solicitor shall attempt to peddle or solicit upon any property that has a public display, sign or warning prohibiting peddling or soliciting on the property, or is registered with the City's "Do Not Knock' Program, in accordance with Ordinance 106-25.

Peddlers or solicitors who violate this section may be charged with trespassing and may have their licenses revoked or suspended, upon the discretion of the director of code enforcement.

SECTION II: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

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President of Council

ATTEST:

APPROVED:

_____
Clerk of Council

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Mayor

0-110-25

Introduced by All Members of Council

AN ORDINANCE ESTABLISHING A CYBERSECURITY POLICY FOR THE CITY OF ATHENS.

WHEREAS, Ohio Revised Code Section 9.64, enacted through House Bill 96, requires political subdivisions to set and adopt standards safeguarding against cybersecurity threats and ransomware attacks; and

WHEREAS, the deadline for Cybersecurity Policy implementation is January 1, 2026, for municipalities;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Council hereby establishes a Cybersecurity Policy for the City of Athens, Ohio, more fully described as Exhibit “A” attached hereto and incorporated herein by reference.

SECTION II: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

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Clerk of Council

APPROVED:

_____
Mayor

City of Athens Cybersecurity Policy

Effective Date: 7/9/2025
Created by: Lukas Huston, IT System Administrator

Approved by: Andrew Stone, Service-Safety Director
Review Cycle: Annually or as required

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1. Purpose

The purpose of this policy is to define cybersecurity standards for all departments and staff of the City of Athens in accordance with Ohio Revised Code "General Provision – Chapter 9 Misc" section 9.64 "Political Subdivision Cybersecurity." This ensures protection of municipal data, systems, and services from unauthorized access, breaches, and other cyber threats, while promoting operational continuity and regulatory compliance.

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2. Scope

This policy applies to all employees, contractors, vendors, and systems under the management or oversight of the City of Athens.

Note: Departments that fall under separate state or local mandates may follow stricter cybersecurity protocols. In such cases, their specific regulations will supersede this master policy.

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3. Network and Gateway Security

- The municipality uses **Sophos Firewall** for gateway protection.
    - All internet traffic is filtered through the firewall with Intrusion Prevention System (IPS), Application Control, and Web Filtering enabled.

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4. Endpoint Protection

- All municipal endpoints (desktops, laptops, servers) must have **Sophos Antivirus (AV)** installed, configured, and monitored.
    - Real-time protection, web protection, and scheduled scans must be active.

- AV software must be updated **daily** through automated signature updates.
- Devices without approved AV software are not permitted on the municipal network.

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5. End User Awareness Training

- All staff must complete **Cybersecurity Awareness Training** annually via **KnowBe4**.
  - Completion is mandatory and tracked by IT.
  - Training includes phishing awareness, safe internet usage, and how to handle sensitive data.
- Training requirements will be reviewed annually for completeness and compared to instructional standard established under the Ohio Persistent Cyber Initiative (O-PCI) of the Ohio Cyber Range Institute.

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6. Reporting Suspicious Activity

Employees must report any suspected cybersecurity incident, including but not limited to:

- Suspicious emails (e.g., phishing)
- Unknown programs or pop-ups
- Unusual login prompts
- Lost/stolen devices
- Unauthorized access attempts

To Report:

- Email: helpdesk@ci.athens.oh.us
- Call: 740-594-5309
- Use the "Report Phishing" button in Outlook

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7. Password & Access Control Policy

Password Policy (enforced via Group Policy)

- Minimum length: **12 characters**
- Must include: uppercase, lowercase, number, and special character
- Password expiration: **every 90 days**
- Account lockout after **5 failed attempts**
- Password history retained for **10 iterations**

Account Privileges

- Active Directory (AD) is structured using the **principle of least privilege**.
    - Users have access only to resources necessary for their job roles.
    - Elevated/admin privileges require written justification and approval from IT and management.
    - All access reviews must be performed **semi-annually**.

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8. Multi-factor Authentication

Email Multi-factor authentication is to be enforced for key positions within city departments. Particularly those who handle financial transactions, administrative duties, and sensitive information. MFA assignees to be reviewed by IT and admin staff.

A secondary MFA to be maintained exclusively for Athens Police Department is **Duo**, which is enforced on all computers within APD. A key fob is required to be used by all officers who have computer access within APD.

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9. Internal Incident Response Plan

Goals

- Limit damage
- Restore normal operations quickly
- Comply with legal and regulatory obligations
- Document and learn from incidents

Incident Response Process

Step	Action	Responsible
1	**Detection** – Incident or anomaly is detected/reported	All users / IT
2	**Triage & Classification** – Determine severity	IT
3	**Containment** – Isolate affected systems	IT
4	**Eradication** – Remove malicious components	IT
5	**Recovery** – Restore systems and validate	IT / Department Heads
6	**Post-Incident Review** – Document findings, update policy/training	IT / Service-Safety Director

Documentation: Every incident must be logged with timeline, scope, and resolution steps.

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10. Public Records & Notification

- **Cybersecurity incident details may be exempt from public disclosure** under Ohio Public Records Law (e.g., ORC § 149.433), including records that pertain to the security of critical systems or infrastructure.
- **If personal information is compromised**, the municipality will notify affected individuals as required by **Ohio Revised Code § 1349.19**.
- General incident updates may be communicated via the official municipal website or public statements, when appropriate.
- Appropriate authorities will be notified, including:
    - Athens Police Department
    - Ohio Cyber Reserve / Homeland Security Director at Ohio Department of Public Safety immediately but not less than 7 days after at the Ohio Cyber Integration Center
    - Auditor of State not later than 30 days after
    - FBI
    - MS-ISAC

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11. Ransomware Policy

The City of Athens will not pay ransom in response to cyber extortion or ransomware attacks. Paying does not guarantee data recovery and encourages further attacks.

In the event of a ransomware incident:

- Affected systems will be isolated and secured
- No unauthorized communication or payment will be made to the attackers
- Authorities will be notified as specified in section 10 above.

The city will work with trusted partners to recover systems, investigate the incident, and communicate as needed.

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12. Compliance

All users are expected to comply with this cybersecurity policy. Failure to comply may result in disciplinary action up to and including termination, as well as possible legal consequences.

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13. Exceptions

Any exceptions to this policy must be reviewed and approved by the Service-Safety Director with the consent of the IT System Administrator and, where applicable, legal counsel. Department-specific cybersecurity mandates that exceed these minimum requirements shall be enforced accordingly.

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14. Policy Maintenance

This policy is maintained by the IT Department and reviewed **annually** or when there are significant infrastructure or regulatory changes.

0-112-25

Introduced by Alan Swank, Chair
Planning & Development Committee

AN ORDINANCE AMENDING ATHENS CITY CODE TITLE 23, ZONING, CHAPTER 23.04, PERMITTED USES, TO ALLOW TEMPORARY SHELTERS AS A PERMITTED USE IN AN R-3 RESIDENTIAL ZONE AT 1, 5, AND 7 NORTH CONGRESS STREET.

WHEREAS, on May 21, 2025, the Athens City Planning Commission recommended approving Case #25-04, to allow temporary shelters as a Principal Permitted Use in R-3 Zone at 1, 5, and 7 North Congress Street; and

WHEREAS, on October 20, 2025, Athens City Council held a public hearing to discuss the Planning Commission's recommendation on said Case #25-04;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Code, Title 23, Zoning, Chapter 23.04, Permitted Uses, Section 23.04.03, R-3 Residential Zone (Multi-Family), is hereby amended to include (A)(7), principal permitted uses, to read as follows:

(A) Principal permitted uses:

(7) Temporary Housing Shelters – 1, 5, and 7 North Congress Street, commonly known as The Gathering Place and owned by Athens Mental Health Inc., housing structures of a temporary nature that are not affixed to the property and that do not contain kitchen or bathroom facilities:

a) Annual Review – The use must be formally reviewed and renewed every year by the service-safety director.
b) Infrastructure Limitation – No more than three (3) temporary housing shelters may be installed per available sink and toilet located within 200 feet of the shelters.
c) This approval may be revoked at any time by the service-safety director for serious safety or sanitation concerns.
d) This approval shall cease upon transfer of the property to different ownership.

SECTION II: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

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Clerk of Council

APPROVED:

_____
Mayor

0-113-25

Introduced by Alan Swank, Chair
Planning and Development Committee

AN ORDINANCE REZONING PORTIONS OF NORTH LANCASTER STREET, SECOND STREET, COLUMBIA AVENUE, AND COLUMBUS ROAD FROM ZONES R-1 AND B-2D TO ZONES R-2, B-1, AND B-2.

WHEREAS, on October 1, 2025, the Athens City Planning Commission recommended to rezone, from R-1 and B-2D to R-2, B-1, and B-2, portions of North Lancaster Street, Second Street, Columbia Avenue, and Columbus Road; and

WHEREAS, said rezoning would create more opportunities for small and local businesses and allow for more dense residential development, addressing housing affordability issues; and

WHEREAS, Athens City Council has scheduled a public hearing on November 17, 2025, in accordance with the Planning Commission's recommendation;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Portions of North Lancaster Street, Second Street, Columbia Avenue, and Columbus Road are hereby rezoned from R-1, Residential, One-Family, and B-2D, Downtown Business, to a mix of R-2, Residential, One-Family/Two Family, B-1, Neighborhood Business, and B-2, Business District, described more particularly in the current zoning map and the rezoning map attached hereto and incorporated herein by reference.

SECTION II: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

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President of Council

ATTEST:

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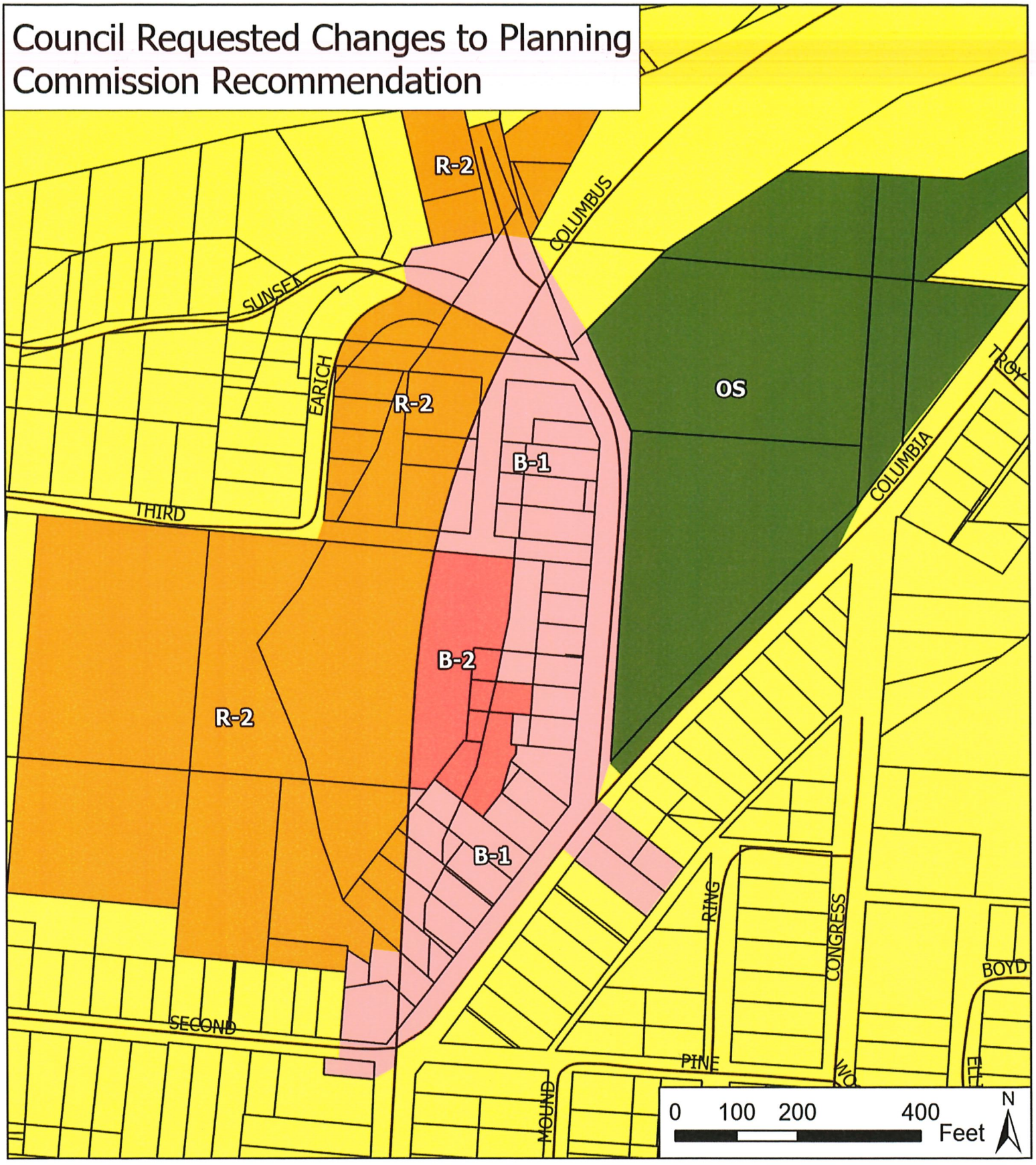
Clerk of Council

APPROVED:

_____
Mayor



Proposed Zone Changes

Proposed zone change for properties along N. Lancaster Street, Second Street, Columbia Avenue, and Columbus Road.

Legend

Road

Parcel

Zoning

B-1
B-2
B-2D
B-3
EI
M
OS
R-1
R-2
R-3

Map created by Athens City Planner. Data recent as of 10/15/2025.

0-114-25

Introduced by Micah McCarey, Acting Chair
Finance & Personnel Committee

AN ORDINANCE AMENDING THE 2025 APPROPRIATION ORDINANCE 115-24.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The 2025 Appropriation Ordinance 115-24 is hereby amended by appropriating from the unappropriated balance the following sums:

Thirty-Five Thousand Dollars ($35,000.00) to Community Center Operations Fund, 271, T.C. 500, for maintenance/upgrades on the HVAC at the Community Center; and

Thirty-Five Thousand Dollars ($35,000.00) to APR Income Tax Fund, 273, T.C. 500, for maintenance/upgrades on the HVAC at the Community Center, and increasing the total appropriations by said amounts.

SECTION II: This Ordinance shall be in effect and full force upon passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-115-25

Introduced by Micah McCarey, Acting Chair
Finance & Personnel Committee

AN ORDINANCE DECLARING PROPERTY LOCATED AT 25 CENTRAL AVENUE NO LONGER NEEDED FOR A MUNICIPAL PURPOSE; AND AUTHORIZING THE MAYOR TO SELL SAID PROPERTY TO ANOTHER POLITICAL SUBDIVISION.

WHEREAS, said property was purchased initially to create affordable housing opportunities; and

WHEREAS, the City has historically allowed the Athens Metropolitan Housing Authority to manage this property for that purpose; and

WHEREAS, the City has determined the property would better meet the original intent if transferred to a different political subdivision;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Council hereby declares the property located at 25 Central Avenue, Parcel #'s A028020005000 and A028020005100, no longer needed for a municipal purpose, a copy of the General Warranty Deed is attached hereto and incorporated herein by reference.

SECTION II: The Mayor is hereby authorized to sell said property located at 25 Central Avenue, at fair market value, to the Athens Metropolitan Housing Authority, another political subdivision.

SECTION III: The purchase agreement shall include, as part of the sale, the following:

1. Should Athens Metropolitan Housing Authority, its successors or assigns, wish to sell the property, the City of Athens shall have the right of first refusal for purchase at fair market value.

SECTION IV: Upon completion of the sale, the City Auditor is hereby directed to receipt the proceeds from the sale of the property into CDBG Fund, 248, to be used for an eligible CDBG activity.

SECTION V: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

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Clerk of Council

APPROVED:

_____
Mayor

GENERAL WARRANTY DEED

(O.R.C. §5302.05 and §5302.06)

THE CITY OF ATHENS, a municipal corporation, for valuable consideration paid, grants with general warranty covenants to the **ATHENS METROPOLITAN HOUSING AUTHORITY**, a political subdivision, whose tax mailing address is 10 Hope Drive, Athens, Ohio 45701, the following real property:

Situated in the City of Athens in the County of Athens and State of Ohio, to-wit:

That part of the Lot Numbered Four Hundred and forty-four in Camp Wool Addition to said City which is contained with the following described boundaries, viz: Beginning at the Southeast corner of said Lot; thence North on the East line of said lot Thirty three feet; thence West parallel with the South line Eighty feet; thence South parallel with the East line thirty three feet; thence East on the South line Eighty feet to the place of beginning.

Also a right of way three feet wide and eighty feet long adjoining on the north of the land herein conveyed. Such strip of land to be used as a walk for ingress and egress in common by the grantor and the grantee their heirs and assigns.

Also the following described real estate situate in the Township of Athens, in the City of Athens, County of Athens and State of Ohio, to wit: Beginning at an iron pin at the North East corner of Inlot No. 443 in Camp Wool Addition to the said City of Athens; thence south 25 feet to an iron pin; thence West 80 feet to an iron pin; thence North 25 feet to an iron pin; thence East 80 feet to the place of beginning.

Being the same premises conveyed by Ira E. Nichols, et ux. to Joseph W. McBride and Opal L. McBride by deed dated the 21st day of February, 1945, and recorded in Volume 185, Page 97, Record of Deed of Athens County, Ohio.

Prior Instrument References: OR Book 200, Page 670, Instrument No. 9500003652; Official Records of Athens County

Parcel ID Nos. A02-80200050-00
A02-80200051-00

Commonly known as: 25 Central Ave., Athens, Ohio 45701

This conveyance is being made subject to any and all legal easements, rights of way, zoning ordinances, leases of record, and any other restrictions and conditions of record, if any.

This conveyance is subject to a purchase agreement, executed between Grantor and Grantee, a memorandum of which is recorded in OR Volume_____, Page _____.

The attorney preparing this instrument makes no warranties as to title to the above-described property and the attorney does not certify the accuracy of the legal description herein.

Executed this ___ day of _____, 2025.

THE CITY OF ATHENS, OHIO

_____
By: Steve Patterson, Mayor

STATE OF OHIO :
: SS
COUNTY OF ATHENS :

The foregoing instrument was acknowledged before me this ____ day of _____ 2025 by **STEVE PATTERSON,** the Mayor of **THE CITY OF ATHENS, OHIO.** He personally appeared before me and is known to me. He acknowledged that he executed the same for the purposes expressed herein. This is an acknowledgement clause. No oath or affirmation was administered to the signer with regard to this notarial act.

_____
Notary Public
Print name: _____
My commission expires: _____

This instrument is two pages in length. It was prepared by:
Jessica Branner Hittle (0090497), Asst. Law Director, City of Athens, 8 E. Washington St., Athens, Ohio 45701

0-116-25

Introduced by Micah McCarey, Acting Chair
Finance & Personnel Committee

AN ORDINANCE DECLARING PROPERTY LOCATED AT 458 RICHLAND AVENUE NO LONGER NEEDED FOR A MUNICIPAL PURPOSE; AND AUTHORIZING THE MAYOR TO SELL SAID PROPERTY TO ANOTHER POLITICAL SUBDIVISION.

WHEREAS, the City has historically allowed the Athens Metropolitan Housing Authority to manage properties to create affordable housing opportunities; and

WHEREAS, the City has determined this property could further meet this intent if transferred to said political subdivision;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Council hereby declares the property located at 458 Richland Avenue, Parcel # A029090003900, no longer needed for a municipal purpose, a copy of the General Warranty Deed is attached hereto and incorporated herein by reference.

SECTION II: The Mayor is hereby authorized to sell said property at 458 Richland Avenue to the Athens Metropolitan Housing Authority, another political subdivision, for the sum of One Hundred Forty-Four Thousand One Hundred Sixty Dollars ($144,160.00).

SECTION III: The purchase agreement shall include, as part of the sale, the following:

1. Should Athens Metropolitan Housing Authority, its successors or assigns, wish to sell the property, the City of Athens shall have the right of first refusal for purchase at fair market value.

SECTION IV: Upon completion of the sale, the City Auditor is hereby directed to receipt the proceeds from the sale of the property into General Fund, 101, and appropriating from the unappropriated balance the sum of One Hundred Forty-Four Thousand One Hundred Sixty Dollars ($144,160.00) to General Fund, 101-120, T.C. 600, for transfer, and increasing the total appropriations by said amount.

SECTION V: The Auditor is hereby authorized to make the following interfund transfer:

FROM	TO	AMOUNT
General Fund, 101	ACIC Fund, 906	$144,160.00

SECTION VI: This Ordinance shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

APPROVED:

_____
Clerk of Council

_____
Mayor

GENERAL WARRANTY DEED

(O.R.C. §5302.05 and §5302.06)

THE CITY OF ATHENS, a municipal corporation, for valuable consideration paid, grants with general warranty covenants to **ATHENS METROPOLITAN HOUSING AUTHORITY**, a political subdivision, whose tax mailing address is 10 Hope Drive, Athens, Ohio 45701, the following real property:

> Situated in the Township of Athens, now City of Athens, in the County of Athens, and State of Ohio, to-wit:
>
> Inlot Numbered Thirteen (13) in Stanley Heights Subdivision of a portion of Farm or Lease Lot No. 40, Section No. 8, Town No. 9, Range No. 14, Ohio University Leasehold Lands as the same are delineated on the Plat thereof, recorded in Plat Book 5, Page 61, of Records of Plats of Athens County, Ohio.
>
> Being a part of the same premises conveyed by Warranty Deed from Nora Z. Beverage and Charles B. Beverage, her husband, dated September 8, 1945 and recorded in Volume 186, Page 577 of the Record of Deed of Athens County, Ohio.

Prior Instrument References: OR Book 324, Page 2523, Instrument No. 200200001679; Official Records of Athens County

Parcel ID No. A029090003900

Commonly known as: 458 Richland Ave., Athens, Ohio 45701

This conveyance is being made subject to any and all legal easements, rights of way, zoning ordinances, leases of record, and any other restrictions and conditions of record, if any.

This conveyance is subject to a purchase agreement, executed between Grantor and Grantee, a memorandum of which is recorded in OR Volume_____, Page _____.

The attorney preparing this instrument makes no warranties as to title to the above-described property and the attorney does not certify the accuracy of the legal description herein.

Executed this ___ day of _____, 2025.

THE CITY OF ATHENS, OHIO

_____
By: Steve Patterson, Mayor

STATE OF OHIO :
: SS
COUNTY OF ATHENS :

The foregoing instrument was acknowledged before me this ____ day of _____ 2025 by **STEVE PATTERSON,** the Mayor of **THE CITY OF ATHENS, OHIO.** He personally appeared before me and is known to me. He acknowledged that he executed the same for the purposes expressed herein. This is an acknowledgement clause. No oath or affirmation was administered to the signer with regard to this notarial act.

_____
Notary Public
Print name: _____
My commission expires: _____

This instrument is two pages in length. It was prepared by:
Jessica Branner Hittle (0090497), Asst. Law Director, City of Athens, 8 E. Washington St., Athens, Ohio 45701

0-117-25

Introduced by Jessica Thomas, Acting Chair
City & Safety Services Committee

AN ORDINANCE AUTHORIZING THE DISPOSAL OF EQUIPMENT NO LONGER NEEDED FOR A MUNICIPAL PURPOSE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Council hereby declares the following equipment no longer needed for a municipal purpose:

EQUIPMENT	FIXED ASSET#
Tricaster TC-1 System	600454 600455
Tricaster Elite-2 System	600489
Tricaster Elite-2 System	600490

SECTION II: The above-listed equipment is hereby authorized for disposal by e-bay auction, trade-in, or donation to other governmental agencies.

SECTION III: This Ordinance shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-118-25

Introduced by Micah McCarey, Chair
City & Safety Services Committee

AN ORDINANCE AUTHORIZING DISPOSAL OF THE CITY'S FRONT-END LOADER, NO LONGER NEEDED FOR A MUNICIPAL PURPOSE, AS TRADE-IN TOWARD THE PURCHASE OF A REPLACEMENT BUCKET LOADER TRUCK FOR THE STREET DEPARTMENT; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 735.053 allows that a city may purchase used equipment without advertising and bidding under certain conditions; and

WHEREAS, the Engineering and Public Works Department has located a 2022 bucket loader truck formerly belonging to ODOT with only 350 hours of use; and

WHEREAS, the current front-end loader was purchased new in 1997 with over 7500 hours of use and is at the end of its useful life;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Athens City Council hereby declares the following vehicle no longer needed for a municipal purpose:

VEHICLE	SERIAL/VIN #	FIXED ASSET#
1997 Front-End Loader	JEE0054500	800205

SECTION II: The above-listed Front-End Loader is hereby authorized for disposal as trade-in toward a replacement Bucket Loader Truck.

SECTION III: The Service-Safety Director is hereby authorized to purchase a used Bucket Loader Truck and to expend up to One Hundred Fifty-Thousand Dollars ($150,000.00) for said truck from Street Fund, 220, T.C. 500.

SECTION IV: This Ordinance shall be an emergency measure necessary for the preservation of the health, welfare and safety of the residents of the City of Athens, Ohio, in order to continue to provide efficient delivery of services, and it shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-119-25

Introduced by Jeff Risner, Chair
Finance & Personnel Committee

AN ORDINANCE AMENDING THE 2025 APPROPRIATION ORDINANCE 115-24.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The 2025 Appropriation Ordinance 115-24 is hereby amended by appropriating from the unappropriated balance the following sums:

Sixty Thousand Dollars ($60,000.00) to General Fund, Parking Enforcement, 101.718, T.C. 300, additional funding for IPS credit card fees for parking meters;

Six Thousand Dollars ($6,000.00) to Recreation Fund, 270, T.C. 300, for ChargePoint EV charging stations;

Thirty Thousand Dollars ($30,000.00) to Water Fund, 740, T.C. 200, for maintenance materials; and

Thirty Thousand Dollars ($30,000.00) to Sewer Fund, 750, T.C. 200, for maintenance materials, and increasing the total appropriations by said amounts.

SECTION II: The 2025 Appropriation Ordinance 115-24 is further amended by decreasing Street Fund, 220, T.C. 500, capital improvements, by Thirty Thousand Dollars ($30,000.00), and increasing T.C. 200, supplies, by the same amount, and decreasing and increasing the total appropriations by said amount.

SECTION III: This Ordinance shall be in effect and full force upon passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

O-120-25

An ORDINANCE to make appropriations for current expenses and other expenditures of the City of Athens, Ohio, during the fiscal year ending December 31, 2026.

SECTION 1. BE IT ORDAINED by the Council of the City of Athens, State of Ohio, that to provide for the current expenditures of the said City of Athens during the fiscal year ending December 31, 2026, the following sums be and they are hereby set aside and appropriated as follows:

SECTION II. That there be appropriated from the following funds:

GENERAL FUND **101**

DEPARTMENT		PERSONNEL SERVICES	SUPPLIES & MATERIALS	DEBT SERVICE	CAPITAL OUTLAY	TRANSFERS & REFUNDS	BUDGET TOTAL	% of Total
	Transaction Classes >>	100	200-300	0	500	600		
MAYOR	101.101	981,000	104,060.00	0	2,000	0	1,087,060	5.64
AUDITOR	101.102	621,600	220,084	0	10,000	350,000	1,201,684	6.24
TREASURER	101.103	21,010	4,350	0	0	0	25,360	0.13
LAW DIRECTOR	101.104	706,000	65,050	0	8,750	0	779,800	4.05
COUNCIL	101.105	504,050	87,192	0	2,500	0	593,742	3.08
COURT	101.106	1,061,500	428,000	0	2,000	0	1,491,500	7.74
POLICE	101.207	5,176,500	629,400	0	152,000	0	5,957,900	30.92
FIRE	101.208	4,549,600	484,700	0	95,000	0	5,129,300	26.62
CODE	101.351	779,500	128,000	0	17,000	500	925,000	4.80
PARKING ENFORCEMENT	101.718	531,800	345,100	0	66,200	1,500	944,600	4.90
LANDS & BLDGS	101.112	0	346,850	0	60,000		406,850	2.11
OTHER ADMIN	101.120		714,600	0	8,500	500	723,600	3.76
TOTAL		14,932,560	3,557,386	0	423,950	352,500	19,266,396	100.00
% of Total		77.51	18.46	0.00	2.20	1.83	100.00	

OTHER FUNDS

DEPT	FUND	PERSONNEL SERVICES 100	SUPPLIES & MATERIALS 200 & 300	DEBT SERVICE 400	CAPITAL OUTLAY 500	TRANSFERS & REFUNDS 600	BUDGET TOTAL
Safety Services	206	0	0	0	0	0	0
Cemetery	210	85,670	14,250	0	15,000	200	115,120
Tourism	212	0	375,000	0	0	0	375,000
Transportation Assistance	214	0	172,000	0	0	0	172,000
Cable Access	215	0	0	0	13,700	0	13,700
Streets	220	1,495,000	677,400	0	622,250	0	2,794,650
Wheel Tax	226	0	0	0	0	0	0
Judges Court computer	230	0	7,000	0	16,000	0	23,000
Clerk of Court Computer	231	0	46,000	0	0	0	46,000
Diversion	232	81,850	12,300	0	1,250	0	95,400
Court Comm Corrections	235	79,350	0	0	0	0	79,350
DUI Court	237	82,700	13,000	0	0	0	95,700
CDBG Formula Grant	248	0	22,000	0	0	0	22,000
Athens Enhancement Fund	250	0	2,054,000	0	0	0	2,054,000
Recreation	270	1,200,850	539,200	0	32,000	1,000	1,773,050
Community Center Operations	271	773,000	368,350	0	45,500	1,500	1,188,350
APR Income Tax	273	0	45,000	0	140,000	0	185,000

Law Enforcement Trust	293	0	0	0	12,250	0	12,250
ARPA Funds	286	0	0	0	0	0	0
Opioid Settlement Fund	287	0	50,000	0	0	0	50,000
Drug Law Enforcement	294	0	0	0	3,111	0	3,111
Fire Station Debt Fund	430	0	0	1,001,000	0	0	1,001,000
APR Debt	450	0	0	557,000	0	0	557,000

OTHER FUNDS DEPT	FUND	PERSONNEL 100	SUPPLIES SERVICES 200 & 300	DEBT SERVICE 400	CAPITAL OUTLAY 500	TRANSFERS & REFUNDS 600	BUDGET TOTAL	
Street Rehab	572	0	0	250,000	1,200,000	0	1,450,000	
Capital Improvements	580	0	0	0	300,000	0	300,000	
Small Cities ODOT	589	0	0	0	7,000,000	0	7,000,000	
Court Capital	592	0	0	0	5,000	0	5,000	
TIF Muni Imp Tax Increm	593	0	480,000	0	0	15,000	495,000	
DRD	596	0	0	0	0	0	0	
Parking Garage	730	0	153,300	0	50,000	160,000	363,300	
Parking Garage Debt	733	0	0	159,200	0	0	159,200	
Water Fund - Maintenance	740.635	647,600	338,280	0	93,900	0	1,079,780	
Water Fund - Administration	740.636	437,600	36,055	0	6,500	0	480,155	
Water Fund - Plant	740.637	1,222,000	955,899	0	187,500	0	2,365,399	3,925,334
WTP Improvement Debt	744	0	0	396,000	0	0	396,000	
Sewer Fund - Maintenance	750.635	625,100	231,315	0	227,000	0	1,083,415	
Sewer Fund - Administration	750.636	378,500	22,525	0	1,000	500	402,525	
Sewer Fund - Plant	750.637	1,164,500	1,064,900	0	16,117,000	0	18,346,400	19,832,340
Storm Sewer	755.635	0	29,950	0	260,737	0	290,687	
Storm Water Env. Coord.	755.637	53,750	14,600	0	1,500	0	69,850	
Sewer Debt	758	0	0	1,520,000	0	0	1,520,000	
Sanitation	760	301,500	2,040,300	0	29,500	200	2,371,500	
Internal Service - Mechanics	865.645	216,500	66,411	0	20,500	0	303,411	
Internal Service - IT	865.647	176,550	296,000	0	10,000	0	482,550	
Medical Insurance Fund	866	0	0	0	0	0	0	
Unclaimed Funds	903	0	0	0	0	0	0	
OTHER FUNDS TOTAL		9,022,020	10,125,035	3,883,200	26,411,198	178,400	49,619,853	
GENERAL FUND TOTAL		14,932,560	3,557,386	0	423,950	352,500	19,266,396	
GRAND TOTAL		23,954,580	13,682,421	3,883,200	26,835,148	530,900	68,886,249	
		34.77	19.86	5.64	38.96	0.77	100.00	

SECTION III. And the City Auditor is hereby authorized to draw his warrants on the City Treasurer for payments from any of the foregoing appropriations upon receiving proper

SECTION IV. This ordinance shall take effect at the earliest period allowed by law.

Passed: _____, 2024

Approved by: _____
Finance Committee

Attest: _____
Clerk

_____
Finance Committee

_____
President of Council

_____
Finance Committee

_____
Finance Committee

_____
Mayor

0-121-25

Introduced by Finance & Personnel Committee

AN ORDINANCE AUTHORIZING 2026 STAFFING LEVELS; REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Effective the first pay period in 2026, authorized staffing levels, attached hereto and incorporated herein by reference, shall be in effect, and all ordinances inconsistent therewith shall be repealed.

SECTION II: Upon receiving written notification from an employee of a pending departure, City Council does hereby authorize the President of Council, Mayor, Law Director, and Auditor to hire replacements for currently staffed positions so long as adequate funds are available within the elected officials' budget. There will be a temporary increase in the staffing numbers during the overlap of employees within these positions that will subsequently be sunset to the official staffing levels.

SECTION III: This Ordinance shall be an emergency measure necessary for the preservation of the health, safety, and welfare of the residents of the City of Athens in order to maintain fiscal integrity, and that it shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

APPROVED:

_____
Clerk of Council

_____
Mayor

2026	FUND	DEPARTMENT	POSITION	F.T.E.	
101.101	General	Mayor	Executive Assistant (Mayor)	1	
101.101	General	Mayor	Human Resources Coordinator	1	
101.101	General	Mayor	Executive Assistant (SSD)	1	
101.101	General	Mayor	Human Resources Director	1	
101.101	General	Mayor	Deputy Service-Safety Dir.	0.7	
101.101	General	Mayor	Service-Safety Director	1	
101.101	General	Mayor	City Planner	1	
101.101	General	Mayor	DEIA/Training Coordinator	1	
101.102	General	Auditor	Executive Administrator	1	
101.102	General	Auditor	Account Administrator I	1	
101.102	General	Auditor	Deputy Auditor	1	
101.102	General	Auditor	Income Tax Administrator	2	
101.104	General	Law Director	Legal Sec'y I	1	
101.104	General	Law Director	Legal Sec'y II	1	
101.104	General	Law Director	Prosecutor	2	
101.104	General	Law Director	Asst. Law Director	1	
101.105	General	Council	Government Channel Director	1	
101.105	General	Council	Clerk of Council	1	
101.105	General	Council	TGC Technician	1	
101.105	General	Council	Production Specialist	0.73	
101.106	General	Muni. Court	Clerk of Court	0.6	
101.106	General	Muni. Court	Probation Officer	0.5	
237.106	DUI Court	Muni. Court	Probation Officer	0.5	
237.106	DUI Court	Muni. Court	Diversion Prrogram Coordinator	0.5	
235.106	Court CCA	Muni. Court	Intensive Probation Coordinator	1	
232.106	Underage Drinkers	Muni. Court	Diversion Program Coordinator	0.75	
101.106	General	Muni. Court	Diversion Program Coordinator	0.75	
101.106	General	Muni. Court	Court Administrator	1	
101.106	General	Muni. Court	Court Reporter	1	
101.106	General	Muni. Court	Court Security	1	
101.112	General	Lands & Bldgs.	Custodian	3	
101.112	General	Lands & Bldgs.	Building Projects Supervisor	1	
101.112	General	Lands & Bldgs.	Building Projects Technician	1	
101.112	General	Lands & Bldgs.	Electrician Trainee	0.5	
101.112	General	Lands & Bldgs.	Electrician	0.5	
101.112	General	Lands & Bldgs.	Groundskeeper	2	
101.207	General	Police	Data Entry Operator	1	
101.207	General	Police	Communication Officer	4	
101.207	General	Police	Lieutenant	6	
101.207	General	Police	Patrol Officer	19	
101.207	General	Police	Social Worker (Grant)	1	
101.207	General	Police	Police Captain	1	
101.207	General	Police	Police Chief	1	
101.207	General	Police	Administrative Assistant II	1	
101.208	General	Fire	General Secretary	1	
101.208	General	Fire	Fire Chief	1	
101.208	General	Fire	Captain	1	
2026	FUND	DEPARTMENT	POSITION	F.T.E.	
101.208	General	Fire	Firefighter	18 sunset to 15 through attrition	
101.208	General	Fire	Lieutenant	6	
101.351	General	Code	General Secretary	0.5	
101.351	General	Code	Administrative Assistant	1	
101.351	General	Code	Code Inspector	4	
101.351	General	Code	Dir.Dev. Enforcement,Facilities	0.75	Feb-26
101.351	**GENERAL**	**CODE**	**DEVELOPMENT SPECIALIST**	**0.73**	Feb-26
101.351	General	Code	Assistant Director of Development, Enforcement and Facilities	1	
101.718	General	Parking Enforcement	Parking Enforcement Officer	5	
101.718	General	Parking Enforcement	Data Entry Operator, Parking	1	
210.115	General	Cemetery	Cemetery Maintenance	0.73	
210.115	General	Cemetery	Cemetery Maintenance	0.73	
210.115	General	Cemetery	Cemetery Maintenance	0.365	
210.115	General	Cemetery	Labor Supervisor	0.1	
220.717	Street	Street	City Engineer/Dir. of Public Works	0.30	
220.717	Street	Street	Asst. City Engineer	0.30	

220.717	Street	Street	Asst. Director Public Works	0.30
220.717	Street	Street	Project Assistant	0.30
220.717	Street	Street	Maint Tech/Trainee/Laborer	10
220.717	Street	Street	Labor Supervisor	1
220.717	Street	Street	Electrician Trainee	0.5
220.717	Street	Street	Electrician	0.5
220.717	Street	Street	Project Inspector	0.35
220.717	Street	Street	Administrative Coordinator	0.30
270.940	Recreation	Recreation	Director	0.5
270.940	Recreation	Recreation	Assistant Director	0.5
270.940	Recreation	Recreation	Program Specialist - APR	0.5
270.940	Recreation	Recreation	Program Specialist - Arts	0.5
270.940	Recreation	Recreation	Program Specialist - Athletics and Fitness Programming	0.25
270.940	Recreation	Recreation	Rec. Maint. Specialist	2
270.940	Recreation	Recreation	Custodian	0.25
270.940	Recreation	Recreation	Labor Supervisor	0.9
271.940	Community Center	Community Center	Director	0.5
271.940	Community Center	Community Center	Assistant Director	0.5
271.940	Community Center	Community Center	Program Specialist - Childcare	1
271.940	Community Center	Community Center	Program Specialist - APR	0.5
271.940	Community Center	Community Center	Program Specialist - Arts	0.5
271.940	Community Center	Community Center	Program Specialist - Athletics and Fitness Programming	0.75
271.940	Community Center	Community Center	Operations Specialist	1
271.940	Comm. Ctr.	Community Center	Custodian	1.75
740.635	Water	Maintenance	Maint Tech/Trainee/Laborer	5
740.635	Water	Maintenance	Labor Supervisor	1
740.636	Water	Administration	Deputy Service-Safety Dir.	0.1
740.636	Water	Administration	Account Admin. I (Util.Bill.)	0.35
740.636	Water	Administration	Account Admin. II (Util.Bill.)	0.35
740.636	Water	Administration	City Engineer/Dir. of Public Works	0.35
740.636	Water	Administration	Asst. City Engineer	0.35

2026	FUND	DEPARTMENT	POSITION	F.T.E.
740.636	Water	Administration	Project Assistant	0.35
740.636	Water	Administration	Administrative Coordinator	0.35
740.636	Water	Administration	Asst.Dir. Of Public Works	0.35
740.636	Water	Administration	Meter Reader	1
740.637	Water	Treatment Plant	Project Inspector	0.35
740.637	Water	Treatment Plant	Lab Technician	1
740.637	Water	Treatment Plant	Oper/Pl Mech/Relief Oper/Pl Mech	8
740.637	Water	Treatment Plant	Master Mechanic	1
740.637	Water	Treatment Plant	Plant Manager	1
740.637	Water	Treatment Plant	Environmental Coordinator	0.25
750.635	Sewer	Maintenance	Maint Tech/Trainee/Laborer	5
750.635	Sewer	Maintenance	Labor Supervisor	1
750.636	Sewer	Administration	Adminstrative Coordinator	0.35
750.636	Sewer	Administration	Deputy Service-Safety Dir.	0.1
750.636	Sewer	Administration	Account Admin. I (Util.Bill.)	0.35
750.636	Sewer	Administration	Account Admin. II (Util.Bill.)	0.35
750.636	Sewer	Administration	City Engineer/Dir. of Public Works	0.35
750.636	Sewer	Administration	Asst. Dir. Of Public Works	0.35
750.636	Sewer	Administration	Asst. City Engineer	0.35
750.636	Sewer	Administration	Project Assistant	0.35
750.636	Sewer	Administration	Meter Reader	1
750.637	Sewer	Treatment Plant	Project Inspector	0.3
750.637	Sewer	Treatment Plant	Lab Technician	1
750.637	Sewer	Treatment Plant	Oper/Pl Mech/Relief Oper/Pl Mech	7
750.637	Sewer	Treatment Plant	Master Mechanic	1
750.637	Sewer	Treatment Plant	Plant Manager	1
750.637	Sewer	Treatment Plant	Environmental Coordinator	0.25
755.637	Storm Sewer	Maintenance	Environmental Coordinator	0.5
760.636	Sanitation	Administration	Account Admin. I (Util.Bill.)	0.3
760.636	Sanitation	Administration	Account Admin. II (Util.Bill.)	0.3
760.636	Sanitation	Administration	Deputy Service-Safety Dir.	0.1
760.636	Sanitation	Administration	Solid Waste Control	2
760.636	Sanitation	Administration	General Secretary	0.5
865.645	Int. Service	Int. Service	Master Mechanic	2

865.647 Internal Svc.	Internal Svc.	IT Technician	1
865.647 Internal Svc.	Internal Svc.	System Admin.	1
	TOTAL		187.89

PART-TIME AND SEASONAL EMPLOYEES

FUND	DEPARTMENT	POSITION	NUMBER	HOURLY RATE
101.101 General	Mayor	Intern	4	$12.00- $2.50 above
101.102 General	Auditor	Intern	1	$12.00- $2.50 above
101.104 General	Law Director	Intern	2	$12.00- $2.50 above
270.940 Recreation	Recreation	Intern	1	$12.00- $2.50 above
101.105 General	Council	Aides	4	$12.00- $2.50 above
101.112 Lands & Bld.	Lands & Buildings	Lands & Building Maintenance	1	$12.00- $2.50 above
101.112 General	Lands & Buildings	Seasonal Worker	1	$12.00- $2.50 above
101.112 General	Lands & Buildings	Seasonal Landscaper	1	$12.00- $2.50 above
101.115 General	Cemetery	Seasonal Worker	1	$12.00- $2.50 above
101.207 General	Police	Aux. Officer Non-Sworn	2	Starting pay is $1.00 less than a FT Patrol Off.
101.351 General	Code	Intern	1	$12.00- $2.50 ABOVE
101.207 General	Police	Aux.Officer "Active"	10	Starting pay for FT Patrol Off.
101.207 General	Police	Aux.Officer "Call-In"	10	Starting pay for FT Patrol Pff.
101.207 General	Police	Aux. Dare Officer	1	Starting pay for FT Patrol Off.
101.207 General	Police	Aux. Major Events	50	Up to $350 per event day
101.207 General	Police	Intern	1	$12.00- $2.50 above
101.208 General	Fire	Intern	1	$12.00- $2.50 above
220.717 Street	Street	Intern	2	$12.00- $2.50 above
220.717 Street	Street	Seasonal Worker	8	$12.00- $2.50 above
270.940 Recreation	Recreation	Seasonal Worker	5	$12.00- $2.50 above
740.637 Water	Water	Seasonal Worker	1	$12.00- $2.50 above
740.637 Water	Treatment Plant	Seasonal Worker	1	$12.00- $2.50 above
740.637 Water	Treatment Plant	Intern	1	$12.00- $2.50 above
750.637 Sewer	Treatment Plant	Seasonal Worker	1	$12.00- $2.50 above
750.637 Sewer	Treatment Plant	Intern	1	$12.00- $2.50 above
865.647 Int.Service	Int.Service	IT Intern	1	$12.00- $2.50 above

Arts/Recreation Fund

RECREATION/COMMUNITY CENTER PROGRAM PERSONNEL

DEPARTMENT	POSITION	RATE
A,P & R	Pool Attendants,Preschool Aides,	$12.00- $2.50 above
	Day Care/Camp Instructors, Fitness	$12.00- $2.50 above
	Supervisor, Building & League Supvs.	$12.00- $2.50 above
	Youth Referee, Score Keepers	$12.00- $2.50 above
A,P & R	Lifeguards	$12.00- $2.50 above
A,P & R	Head Life Guard(s)	$13.00 - $2.50 above
A,P & R	Lead Life Guard	$13.00 - $2.50 above
A,P & R	Head Pool Attendant	$13.00 - $2.50 above
A,P & R	Lead pool Attendant	$13.00 - $2.50 above
A,P & R	Programs Coordinator	$12.00- $2.50 above
A,P & R	Personal Trainer	$14.00 - $3.00 above
A,P & R	Pre School Teacher	$12.00- $2.50 above

Number of employees for each position will vary to meet program needs

0-122-25

Introduced by Finance & Personnel Committee

AN ORDINANCE AUTHORIZING 2026 NON-UNION COMPENSATION; REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Pursuant to Ohio Revised Code 731.08, Power of Legislative Authority as to Salaries and Bonds, and the City of Athens Non-Union Fringe Benefits, City Council does hereby authorize a 2% general hourly pay increase for full time and permanent part-time non-union employees. Non-Union employees in a probationary status shall not be eligible for any general hourly pay increase.

SECTION II: City Council does hereby authorize a one-time lump sum payment of 2% to those employees whose general hourly pay rate exceeds or will exceed the maximum pay rate in their pay grade, a copy of which is attached hereto and incorporated herein by reference. Said general hourly pay increase or lump sum payment shall be effective the first pay period of 2026.

SECTION III: This Ordinance shall be an emergency measure necessary for the preservation of the health, safety and welfare of the residents of the City of Athens in order to maintain fiscal integrity, and that it shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-123-25

Introduced by Jeff Risner, Chair
Finance & Personnel Committee

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A CONTRACT WITH THE EMPLOYEE BENEFIT SERVICE CENTER TO SERVE AS THE CITY'S THIRD-PARTY HEALTH INSURANCE ADMINISTRATOR (TPA); AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The Service-Safety Director is hereby authorized to enter into contract with the Employee Benefit Service Center to serve as third party administrator (TPA) of the City's health insurance program for the period from January 1, 2026, to December 31, 2026, to include Exhibit A, Plan Listing, Administrative Services Fee Schedule, attached hereto and incorporated herein by reference. Said contract shall contain, at a minimum, the following controls:

1. Documentation (at a level to be determined by the City Auditor) related to the payments to be made by the TPA, shall be submitted to the City, and reviewed and approved by the City Auditor, prior to the authorization of payments.
2. A check register shall be submitted to the City Auditor, along with the documentation.
3. The TPA shall not issue checks before receiving an authorization notice from the City Auditor.
4. The contract shall contain a clause that provides for the City or its auditors to have access to City-related records of the TPA at the City's request.
5. The contract shall contain language that protects the City in the event of default, embezzlement, errors by omissions and other actions of the TPA.
6. The contract shall contain language that provides notifications and transitional procedures in the event of an acquisition, merger, or sale of account.

SECTION II: This Ordinance shall be an emergency measure necessary for the preservation of the health, safety, and welfare of the residents of the City of Athens in order to meet the contract period, and shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

EXHIBIT A

PLAN LISTING

In accordance with the terms of the Agreement, of which this Exhibit A is made a part thereof, EBSC shall perform the management services and functions set forth in the Plan Administrator's Administrative Services Agreement, including the Exhibits attached thereto, solely on behalf of the following employee welfare benefit plans, referred to collectively in this Agreement as "Plan":

ADMINISTRATIVE SERVICES FEE SCHEDULE

Effective 1/1/2026, and remaining effective until modified or amended by mutual agreement of the parties* (unless otherwise specifically indicated herein), The City of Athens, as Plan Administrator of the Plan(s) listed above, hereby agrees to the following management and service fees.

The Employee Benefit Service Center (EBSC)

Claims and benefit management and processing services as described more fully in the Agreement.

Annual Renewal Fee	$ N/A
For medical claims management services **Note: in the event of termination, additional fees may apply.*	$ 24.50
For dental claims management services	$ N/A
For vision claims management services	$ N/A
For short term disability claims management services	$ N/A
Set-up fee for COBRA services (as described in the "COBRA" Exhibit)	$ N/A
For COBRA management services (as described in the "COBRA" Exhibit) and for HIPAA Certificate of Creditable Coverage services COBRA management service fees include COBRA administration for the Dental and Vision plans.	$ No Charge A 2% administrative fee is added to current plan year rates to be billed to COBRA participants. This fee is not billed to the Plan Administrator. EBSC retains the 2% administration fee for the processing of COBRA premium.
Set-up fee for Section 125 plan services (as described in the "SECTION 125" Exhibit)	$ N/A
Annual renewal fee for Section 125 plan services (as described in the "SECTION 125" Exhibit)	$ N/A

For services related to management of the Plan Administrator's IRS Section 125 plan as listed in the "SECTION 125" Exhibit	$5.70 FOR MEDICAL $5.45 FOR DEP CARE ONLY $9.25 FOR BOTH
For services related to administration of the Plan Administrator's Debit Card (as described in the Administrative Services Agreement)	$ N/A
Set-up fee for HRA services (as described in the "HRA" Exhibit)	$ N/A
Annual renewal fee for HRA services (as described in the "HRA" Exhibit)	$ N/A
For services related to management of the Plan Administrator's HRA as listed in the "HRA" Exhibit	$ N/A
For Medicare D Disclosure Notice and CMS Notice services	$ N/A
For Special Reporting/Services	$ Fee quoted upon report/service request
For 1095 services	$ N/A
For Set-Up / coordination with Employer vendors (payroll, data analysis, etc.)	$1,000 per vendor for set-up, $ PEPM for ongoing reporting quoted at time of set-up.
For Plan document re-write	$1,200.00 per Plan document.
For Plan amendments	$250 per amendment
For W-2 reporting	$ Per Invoice, selected service based
For PCORI count reporting	$ No charge
Subrogation services	20% of amounts recovered.

PLAN ADMINISTRATOR

The City of Athens

By:_____
Authorized Representative of Plan Administrator

_____
Printed Name

THE EMPLOYEE BENEFIT SERVICE CENTER
4430 Kanawha Turnpike
South Charleston, WV 25309

By:_____
SHERRY L. ARNOLD
Chief Executive Officer

0-124-25

Introduced by Jeff Risner, Chair
Finance & Personnel Committee

AN ORDINANCE AUTHORIZING A GROUP EXCESS LOSS MEDICAL INSURANCE CONTRACT; AND DECLARING AN EMERGENCY.

WHEREAS, the current contract expires on December 31, 2025;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: Effective January 1, 2026, the Service-Safety Director is hereby authorized to enter into a one-year contract ending December 31, 2026, with Sirius America to cover the City's stop-loss/excess loss medical insurance. A copy of the Application and Policy Schedule for group excess loss medical insurance is attached hereto and incorporated herein by reference.

SECTION II: This Ordinance shall be an emergency measure necessary for the preservation of the health, safety, and welfare of the residents of the City of Athens in order to ensure continued delivery of services, and that it shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

SIRIUSPOINT AMERICA INSURANCE COMPANY
One World Trade Center
285 Fulton Street, 47th Floor
New York, New York 10007

APPLICATION AND POLICY SCHEDULE FOR GROUP EXCESS LOSS INSURANCE

Part I Proposed Policyholder

a. Full Legal Name of Proposed Policyholder

City of Athens

b. Address and TIN

8 East Washington St

Athens, OH 45701 — 31-6400218

Tax Identification Number

c. Name and Title of Contact Person Any Stone, Service Safety Director

d. Proposed Policyholder is Single Employer

Please describe type of entity or type of business that will own policy

e. Requested Effective Date January 1, 2026

Policy will become effective on the Requested Effective Date only if (a) all required information is provided and (b) SiriusPoint has received the initial premium on or before that date. The Policy Term will end one year after its Effective Date unless otherwise requested and agreed to by Us.

f. Eligible Persons Under Your Plan to be Covered Under This Policy

Please check all that apply

- ☐ Retired Employees
- ☑ Disabled Employees
- ☐ Other – please describe _____
- ☑ Former Employees Continuing Coverage under COBRA or other continuation provisions of the Plan
- ☑ Employees not Actively at Work on their Effective Dates

g. Minimum enrollment ☐ _____ Covered Units, or ☑ % Initial Enrollment 85%

Part II Plan of Insurance and Premium Calculation

Please check all coverages and options for which You are applying

a. ☑ **Specific Excess Loss Coverage**

i. Include coverage for: ☑ Medical Plan ☑ Prescription Drug Plan

ii. Specific Deductible Amount Per Covered Person $ 110,000

iii. Aggregating Specific Deductible $ N/A

Fixed dollar amount or, if greater, amount x number of Covered Persons

iv. Specific Lifetime Maximum Unlimited Per Covered Person $ Unlimited

v. Specific Benefit Period maximum reimbursement per Covered Person $ Unlimited

vi. Specific Reimbursement Percentage % 100%

vii. Contract Basis -- Benefit Period includes reimbursement for Covered Expenses

Incurred from 01/01/2025 (enter date) through 12/31/2026 (enter date)

and Paid from 01/01/2026 (enter date) through 12/31/2026 (enter date)

viii. Reimbursement for Covered Expenses Incurred before the Effective Date will be limited to $ N/A per Covered Person; $ N/A in total.

ix. Monthly Premium Rates

Per Covered Unit	Premium Rate	Number Covered
Employee Only	$ 127.28	45
Employee and Spouse	$ 248.48	45
Employee and Dependent Children Only	$ 220.50	13
Employee, Spouse and Dependent Children	$ 370.66	80
Other—Please describe	$	

b. ☑ **Aggregate Excess Loss Coverage**

i. Include coverage for: ☑ Medical Plan ☑ Prescription Drug Plan ☐ Dental Plan ☐ Vision Plan

ii. Individual Claim Limit $ 110,000

iii. Maximum Aggregate Reimbursement $ 1,000,000

iv. Aggregate Reimbursement Percentage 100%

v. Contract Basis--Benefit Period includes reimbursements for Covered Expenses

incurred from 01/01/2025 (enter date) through 12/31/2026 (enter date)

and paid from 01/01/2026 (enter date) through 12/31/2026 (enter date)

vi. Reimbursement for Covered Expenses Incurred before the Effective Date will be limited to ☐ $ N/A per Covered Person; ☐ $ N/A in total.

vii. Monthly Aggregate Factors and Premium Rates

Covered Unit	Factor	No. Covered	Premium Rate
Employee Only	$ 1,299.40	45	$ 12.03
Employee and Spouse	$ 2,588.42	45	$ 12.03
Employee and Dependent Children Only	$ 2,290.85	13	$ 12.03
Employee, Spouse and Dependent Children	$ 3,887.82	80	$ 12.03
Other—please describe	$		$

viii. Minimum Aggregate Attachment Point $ 6,189,102.60. *Estimated

Additional Options

i. Terminal Liability Option included ☐ excluded ☑

ii. Aggregate Acommodation Option ☐ included ☑ excluded $_____ PEPM Cost

Advance Threshold $ N/A

iii. Specific Advance Reimbursement Option ☑ included ☐ excluded

Minimum Advance Reimbursement $ 0

c. **Special Limitations** *Please list (a) any special Specific Deductibles or other limitations applicable to individuals for whom information was included on the Disclosure Statement, identifying the deducible amount, limitation and name of individual to which it applies, and (b) any Special Limitations and conditions applicable to the Policy applied for.*

SEE ADDENDUM ATTACHED

When Terminal Liability Option is in effect, Monthly Aggregate Factors shown above and applicable to the full Policy Term are modified to:

Terminal Liability Option Fee: $ N/A

	Terminal Coverage Premium Rate	Terminal Coverage Aggregate Rate	Terminal Coverage Aggregate Factor
Employee Only	$_____	$_____	$_____
Employee and Spouse	$_____	$_____	$_____
Employee and Dependent Children Only	$_____	$_____	$_____
Employee, Spouse and Dependent Children	$_____	$_____	$_____

Minimum Terminal Liability Coverage Aggregate Retention $_____

Part III Administrative Information

a. **Your Third Party Administrator (TPA) is** The Employee Benefit Service Center

Please provide name and address

4430 Kanawha Turnpike, South Charleston, WV 25309

b. **Your Preferred Provider Organization(s) (PPO)** Medical Mutual of Ohio

Please provide names and addresses

PBM - TrueScripts

c. **Your Utilization Review Agent(s)** Quality Care Partners

Please provide names and addresses

d. **Your Agent of Record is** Blake Hodgson

e. **Your Initial Premium Deposit $** First Month Premium

Amount submitted with this application

Part IV Acknowledgements and Signatures

a. **Plan Provisions** Applicant attests that the Plan Document provided to Us includes at least the following provisions:

i. **Employees** – definition, including minimum qualifying hours worked, eligibility, effective date and HIPAA eligibility date provisions;
ii **Dependents** – definition, including all age requirements, eligibility and effective date provisions;
iii. **Termination** – when benefits and eligibility cease, any continuation/extension of coverage provisions for leave, layoff or disability, including all applicable state and federal (COBRA) continuation requirements;
iv. **Transplants** – Covered Person and non-Covered Person donor benefits, recipient benefits, including any covered transportation, lodging and companion charges; and
v. **Exclusions** – including any expenses resulting from riot or revolt, and war, whether declared or not;[any charges resulting from occupational accidents or illnesses;] or Alternative Treatments except when Medically Necessary and cost-effective compared to standard treatments.

b. **Applicant's Acknowledgement** I, the applicant, declare, to the best of my knowledge and belief, that (i) applicant is entitled under applicable law to provide self-funded health benefits to its {employees, members, students} and (ii) all statements and answers in this application are true and complete. I understand and agree that (i) this Application and Policy Schedule will form part of any policy issued, (ii) no information given to or acquired by any representative of SiriusPoint will bind it, unless it is in writing on this application, (iii) no waiver or modification will bind the Company unless it is in writing and is signed by an authorized representative of SiriusPoint, (iv) Our receipt and deposit of Your initial premium does not constitute Our acceptance of liability, (v.) if You or Your TPA have misrepresented or concealed any material fact or circumstance, including any failure to disclosure all information required, We may rescind any policy issued; and (vi) only those persons eligible under Your Plan and the terms of an issued policy will be included.

c. **Fraud Warning** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Dated at _____ **on the** _____ **day of** _____ **20** _____

_____ Blake Hodgson
Signed for the Proposed Policyholder *Signed by Licensed Agent*

_____ Blake Hodgson
Title *Please Print Agent Name*

OH 708121
Agent License Number and Issuing State

0-125-25

Introduced by Jeff Risner, Chair
Finance & Personnel Committee

AN ORDINANCE AUTHORIZING THE PAYMENT OF PRIOR YEAR EXPENSES; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The Auditor is hereby authorized to expend up to Six Thousand Dollars ($6,000.00) from Recreation Fund, 270, T.C. 300, to pay a prior year expense to ChargePoint, for EV charging stations.

SECTION II: This Ordinance shall be an emergency measure necessary for the preservation of the health, safety and welfare of the residents of the City of Athens in order to maintain fiscal integrity, and shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor

0-126-25

Introduced by Jeff Risner, Chair
Finance & Personnel Committee

AN ORDINANCE APPROVING A THEN-AND-NOW CERTIFICATE FOR PAYMENT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: An Ordinance authorizing a Then-and-Now Certificate for a payment to ChargePoint in the amount of $6,000.00.

SECTION II: This Ordinance shall be an emergency measure necessary for the preservation of the health, welfare, and safety of the residents of the City of Athens, Ohio, in order to maintain fiscal integrity, and it shall be in full force and effect upon its passage and approval by the Mayor.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED:

_____
Mayor