

Athens City Commission on Disabilities Outreach and Communication Committee

Tuesday, October 14, 2025

Berry Conference Room

([ADA-requested virtual access](#))

5:30 p.m. – 6:30 p.m.

Agenda

Call to Order

Establish Quorum

Approval of Minutes from September 9, 2025

Athena Award (Hahn)

- Food (Burleigh)
- Entertainment (Burleigh)
- Program (Hahn)
- Other Details

Announcements

Next Meeting

- The next meeting is scheduled for Tuesday, January 13, 2025, Berry Conference Room, Athens City Building, 8 East Washington St, Athens, Ohio.

Adjourn

Athens City Commission on Disabilities Outreach and Communication Committee

Tuesday, September 9, 2025

Berry Conference Room

5:30 p.m. – 6:30 p.m.

Minutes

Members Present: Michelle Hahn, co-chair; Debra White Burleigh, co-chair; Carolyn Lewis

Members Absent: Melissa Kitrick

Call to Order - Hahn called the meeting to order at 5:30 p.m.

Establish Quorum - a quorum was established.

Approval of Minutes from August 12, 2025 - Lewis moved to approve the minute from the August 12, 2025 meeting; Burleigh seconded the motion. The motion passed unanimously.

Athena Award

- The 11th Annual Athena Award will be held Wednesday, November 5, 5:00 p.m., at the Athens Community Center.
- Food - The event will be catered by Ohio University Catering; the menu will include a variety of hors d'oeuvres, apple cider, and bottled water; Burleigh will maintain contact with Ohio University Catering to finalize the details and the menu order.
- Entertainment - Burleigh contacted Local Girls and determining they were unavailable; Dianne Bouvier of the commission asked whether a small group from Caliope could perform and they were also unavailable; Burleigh has been in touch with the Athens County Community Singers, who will get back to her.
- Program - the program will be the same as in the past, with opening entertainment, a welcome from the mayor and Davey McNelly, introductions of the nominees,

another performance from the musical entertainment, and announcement of the recipient.

- Executive Session to review nominee - the committee entered an Executive Session to review the nominees and select a recommended recipient.

Announcements - Kitrack is no longer available to be involved.

Next Meeting

- The next meeting is scheduled for Tuesday, October 14, 2025, 5:30 p.m. – 6:30 p.m.

Adjourn Burleigh moved to adjourn the meeting; Lewis seconded the motion; the motion passed unanimously; Hahn adjourned the meeting at 6:41 p.m.