

# **Athens City Commission on Disabilities Outreach and Communication Committee**

**August 12, 2025**

**Berry Conference Room**

**[\(ADA-requested virtual access\)](#)**

**5:30 p.m. - 6:30 p.m.**

## **Agenda**

Call to Order

Establish Quorum

Approval of Minutes

Athena Award Planning

- Nominees
- Food
- ASL interpreters
- Remind Commissioners to nominate
- Entertainment

Announcements

Next Meeting

- The next meeting is scheduled for September 9, 2025, 5:30 p.m. - 6:30 p.m., Berry Conference Room, City Building, Athens, Ohio.

Adjourn

# **Athens City Commission on Disabilities Outreach and Communication Committee**

**July 8, 2025**

**Berry Conference Room City Building, Athens, Ohio**

**5:30 p.m. – 6:30 p.m.**

## **Minutes**

Members Present: Michelle Hahn, co-chair; Deb Burleigh, co-chair; Carolyn Lewis

Members Absent: Melissa Kitrick

Call to Order - Hahn called the meeting to order at 5:29 p.m.

Establish Quorum - a quorum was established.

Approval of Minutes from June 10, 2025 - Burleigh moved to approve the minutes of the June 10, 2025 meeting. Lewis seconded the motion. The motion passed unanimously.

### Communication Plan

- Continued planning

### Athena Award

- Next steps
  - Determined questions to ask when we contact supporters:
    - How long have you known them?
    - What have they done to make a difference?
    - How do you see their value in the community?
    - Why would this person make a good recipient?
  - Hahn will contact the mayor and the government channel to be sure we are on their schedule
  - Considering what we should serve, food-wise:
    - Commissioners may have ideas about food or memories of what we've had in the past - will ask at Commission meeting
  - Considering what entertainment we should have:

- Hahn noted that large ensembles are logistically difficult in that space; Hahn suggested considering OU music therapy students to come and do something, even interactive - will get in touch with contacts in music therapy department

#### Next Meeting

- The next meeting is scheduled for August 12, 2025, 5:30 p.m. – 6:30 p.m., Berry Conference Room, City Building, Athens, Ohio.

Adjourn - Lewis moved to adjourn the meeting. Burleigh seconded the motion. The motion passed unanimously and the meeting was adjourned at 6:30.