

Athens City Commission on Disabilities Outreach and Communication Committee

July 8, 2025

Berry Conference Room City Building, Athens, Ohio

[\(ADA-requested virtual access\)](#)

5:30 p.m. – 6:30 p.m.

Agenda

Call to Order

Establish Quorum

Approval of Minutes from June 10, 2025

Communication Plan (Hahn)

- Continued planning

Athena Award

- Next steps

Announcements

Next Meeting

- The next meeting is scheduled for August 13, 2025, 5:30 p.m. – 6:30 p.m., Berry Conference Room, City Building, Athens, Ohio.

Adjourn

Athens City Commission on Disabilities Outreach and Communication Committee

June 10, 2025

Berry Conference Room City Building, Athens, Ohio

5:30 p.m. – 6:30 p.m.

Minutes

Members present: Michelle Hahn, co-chair; Debra White Burleigh, co-chair; Carolyn Lewis

Members absent: Melissa Kitrick

Call to Order - Hahn called the meeting to order at 5:31 p.m.

Establish Quorum - A quorum was established.

Approval of Minutes from April 8, 2025 - Lewis moved to approve the minutes from the April 8, 2025 meeting. Burleigh seconded the motion. The motion passed unanimously.

Communication Plan (Hahn)

- Continued planning - reviewed existing communication avenues and plans. Hahn will contact ANews/Athens Messenger editor to ask about possibilities for a regular column from the Commission.

New Business

- Athena Award planning - The announcement requesting nominations for the Athena Award will be released in July. During the next full Commission meeting, ask the members to consider nominating folks, recommending they bring them to the July Outreach and Communication Committee meeting, or email a member of the committee. The due date for nominations is Monday, September 1, 2025. A reminder will be sent two weeks prior to this deadline.

Next Meeting

- The next meeting is scheduled for July 8, 2025, 5:30 p.m. – 6:30 p.m., Berry Conference Room, City Building, Athens, Ohio.

Adjourn - Burleigh moved to adjourn the meeting. Lewis seconded the motion. The motion passed unanimously, and the meeting was adjourned at 6:29 p.m.