



AGENDA
ATHENS SHADE TREE COMMISSION
THURSDAY, JANUARY 9, 2025 AT 7:00 PM

Streaming is available at www.ci.athens.oh.us/video

1. Establish Quorum

2. Disposition of Minutes

- May 9th, 2025

3. Title 33: Tree Permit, Right of Way Issues, Public Land

- Dead Tree + replacement at 21 Charles St
 - Emailed Shannon to submit a permit, sounds like it was already removed but wants to add trees in the ROW. Did we receive the request, who handles?
- Dead tree branches and uplifting sidewalk from tree roots 39-49 Morris Ave
- Lincoln St Pines
 - Emailed Nita, said city has marked dead pine at corner of an unmaintained alley for removal, wants all pines from alley to Meadow Ln removed, willing to replace
-

4. Title 37: Landscape Ordinance Issues

- Pollinator Yard Permit for 23 Elliott
-

5. Maintenance of the Tree Canopy

- Dead linden on Court St
- Young oaks along drive into library are stressed, need mulching/watering
- Watering system for summers
 - Working with public works to establish routine, training on watering and stressed tree ID

6. New Business

- Green Project Camp
 - Going on now! Sent out a month ago, have another next week, may be too late but gauge interest, reach out to Valerie Locke
- Rain Garden Workshop
 - Missed, but recap from Michael?
- Urban Ecology project write up from Dr. Matlack
- 1929 Tree Commission founding documents
- Letter of Support for Clean Ohio Grant for Athens Conservancy

7. Old Business

- Change in contractor qualifications
- STC Code Changes
- Committee updates
 - Grants
 - Letter of support from City Council, Administration
 - Bioblitz and inventory
- Arbor Day Celebration and planting for Nov. 8th
 - Site visit tomorrow with Katherine Ann and Kevin Scurlock

8. Announcements & Other Business

- Next meeting: July 10, 2025

9. Adjournment

The City of Athens supports the Americans with Disabilities Act. Requests for reasonable accommodation may be made with the ADA Coordinator in the City Building or by calling 592-3367.

19 Charles St

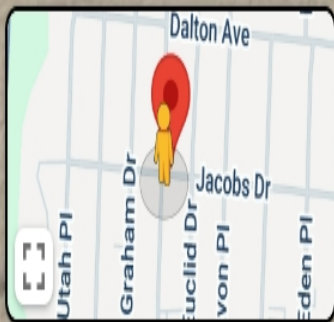
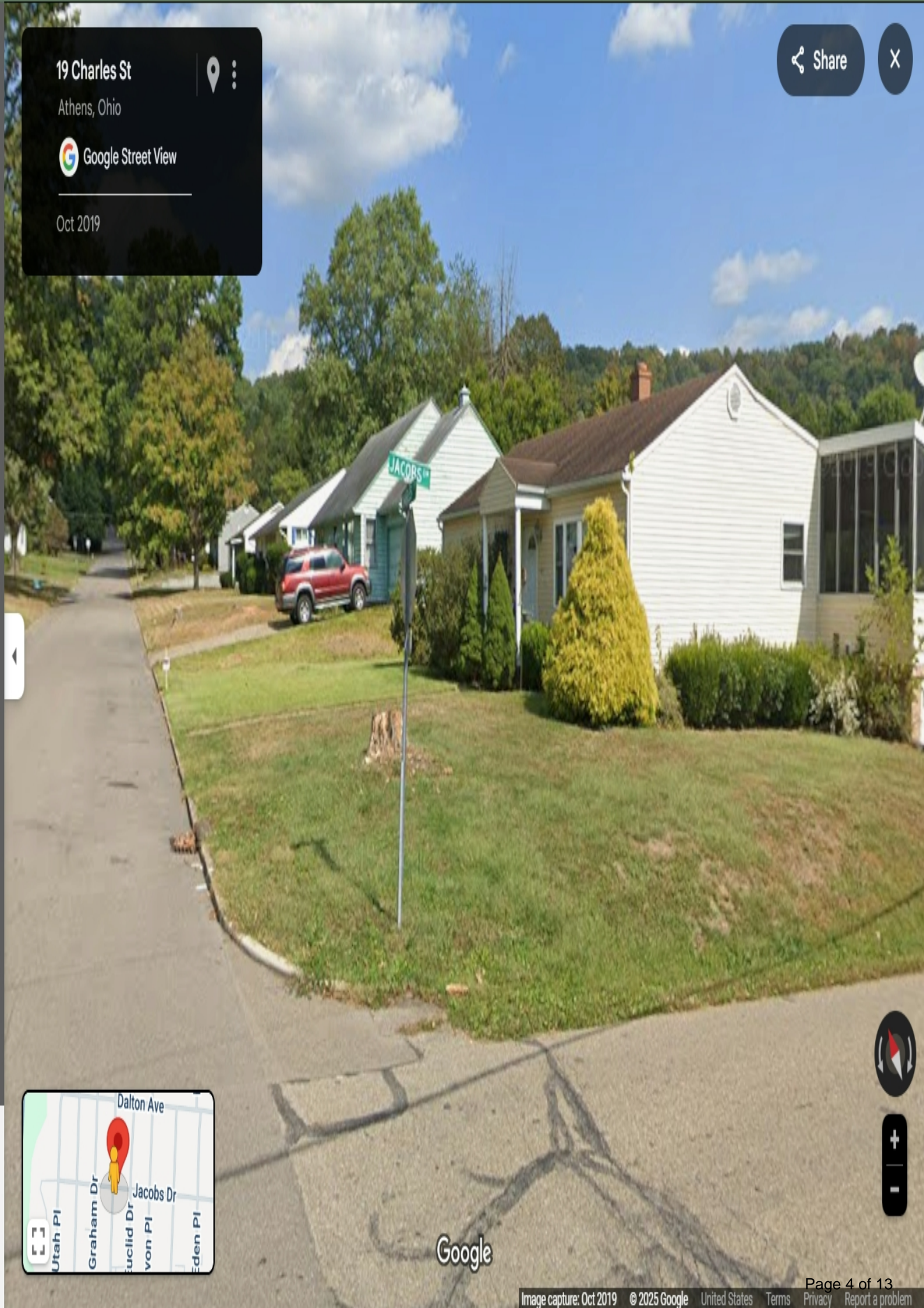
Athens, Ohio

Google Street View

Oct 2019

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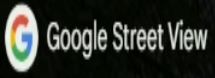


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39 Morris Ave

Athens, Ohio

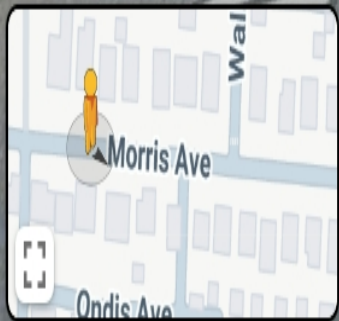


Oct 2019 See more dates

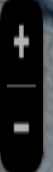
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Morris Ave



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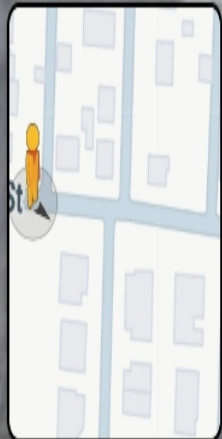
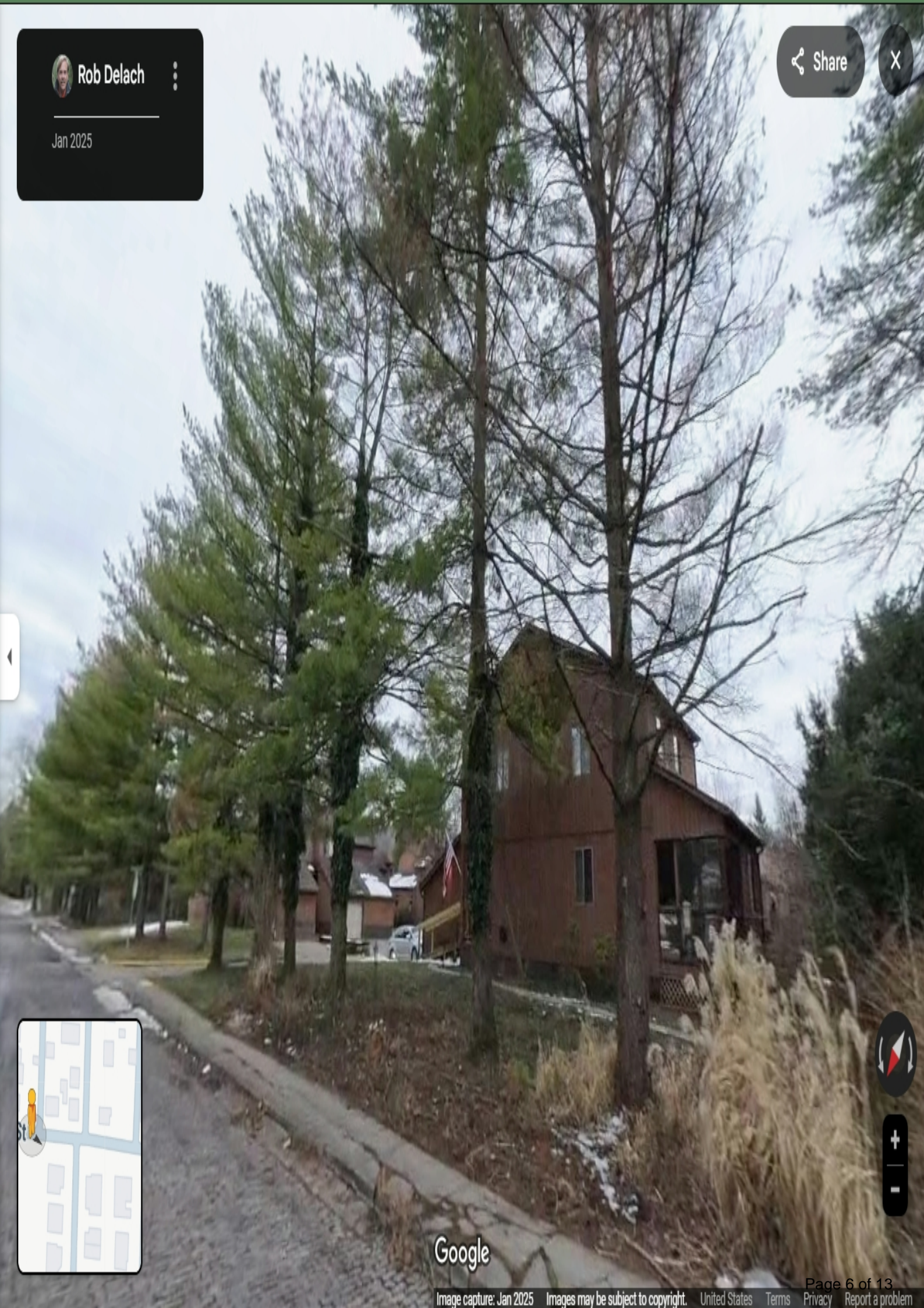


Rob Delach



Jan 2025

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City of Athens Zoning Permit checklist for completeness

(For Office Use Only)

Permit # POL25-000002 Property Address 23 Elliott Date Rec'd 5/27/25
 Checked in by WA Officer Assigned DR Approved / Rejected _____

Zoning permit checklist for completeness

- Owner name and address
- Subject property address
- Signature of applicant/owner
- Application attached
- Plans / Drawings attached
- Application fee paid
- Notes _____

Zoning site plan requirements checklist for completeness (note: scale drawings without labeled dimensions will not be accepted)

- Parcel owner name on site plan
- All adjacent parcel owner names
- All existing lot lines with dimensions
- All street names labeled
- All right-of-ways, alleys and easements with dimensions
- Existing zoning of parcel labeled
- Adjacent property zoning labeled
- All existing structures clearly labeled with dimensions, including existing fences, patios, porches, decks, steps, walls, and any other pertinent structure on the site
- All existing and proposed parking spaces with dimensions – list both number of required parking spaces and number of actual parking spaces provided on site
- All proposed structures clearly labeled with dimensions including front, side and rear lot setbacks
- Front, side and rear elevation sketches of proposed structure (when requested by Code Office)
- Number of housekeeping units (if applicable)
- Approved State Building Plans (if applicable)

Other permits required to be submitted for completeness

- Proposed access permit (curb cut) submitted (if applicable)
- Proposed zoning use permit submitted (if applicable)
- Floodplain permit submitted (if applicable)
- Special Use of the public Right-of-way permit submitted (if applicable)
- Historical Preservation permit submitted (if applicable)
- Land development permit submitted for any proposed earthwork or ground disturbance

_____ Submission complete/submission incomplete Date: _____
Reviewed for completeness

- Code Review officer notified applicant of complete/incomplete submission Date: _____
- Items needed _____
- Notes: _____

Note that all incomplete permits will be rejected 30-days after permit submission.

05/2023



**APPLICATION for POLLINATOR GARDEN
CITY OF ATHENS, OHIO
ATHENS CITY CODE TITLE 37.02.04**

(For Office Use Only)

Permit # POL25-000002

Date Rec'd 5/27/2025

Applications must contain all of the following information, plus a sketch of the garden. An incomplete application will not be processed.

Applicant Emily Pelfrey Phone # 937-405-5766

Address 23 Elliot Street Athens OH 45701

(If other than applicant)

Property Owner Nasco Properties Phone 307-760-2283

Address of Garden if different than applicants address:

Street Address: 23 Elliot Street

City: Athens State: Ohio Zip Code: 45701

By submitting this application, the applicant:

- agrees to reduce all pesticide use on their property
- lists below the pollinator-friendly flowers in bloom in Spring, Summer and Fall on their property
- lists below at least one native pollinator-friendly species on their property
- agrees to take the pollinator pledge.

Along with this application, a sketch of the garden indicating the type and location of each species is required together with the location of a water source, or nesting habitat or protection of a pollinator.

Carolina Geranium

SPRING: Blood root, May apple, Daffodil, Crocus, Tulips,

Pawpaw, Blue violets, garden star-of-Bethlehem

SUMMER: Spearmint (we will replace as we can), Bay flower,

Illinois bundleflower

FALL: Canada Golden rod, Fleabane, wingstem

WINTER: _____

9.10.02.1 - Properties that are registered and in full compliance with the City's native and pollinator-friendly yard registration program, 37.02.04, are exempt from the grass and weed height restrictions. Such registration does not exempt lawn grass, noxious weeds, or state listed invasive species from 9.10.02. If a native and pollinator-friendly registered garden is cited under 9.10.02 for lawn grass greater than 8" in height, invasive plants, or noxious weeds, that garden will lose their registration and cannot apply for the program for one (1) year.


Applicant Signature: Emily Pelfrey

Date: 05-24-2025

(For Office Use Only)

Code Office Review:

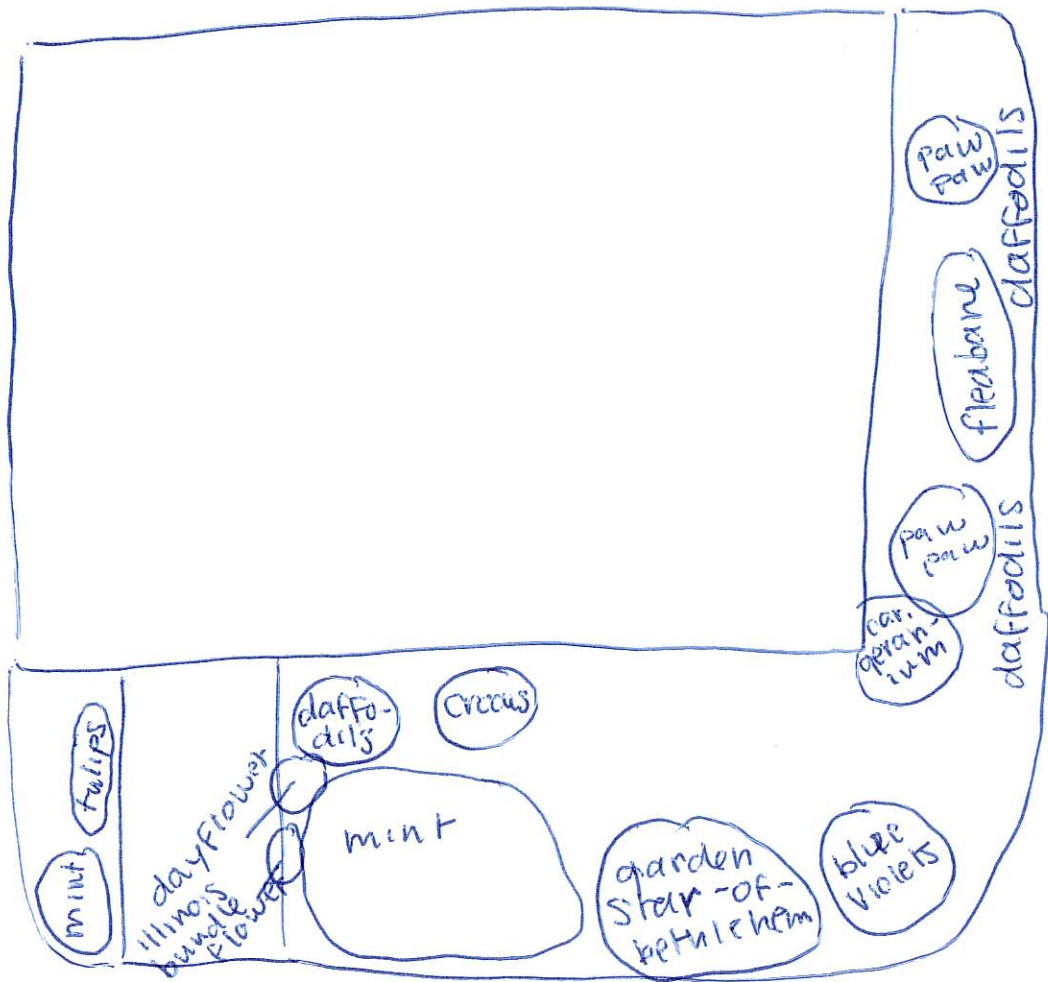
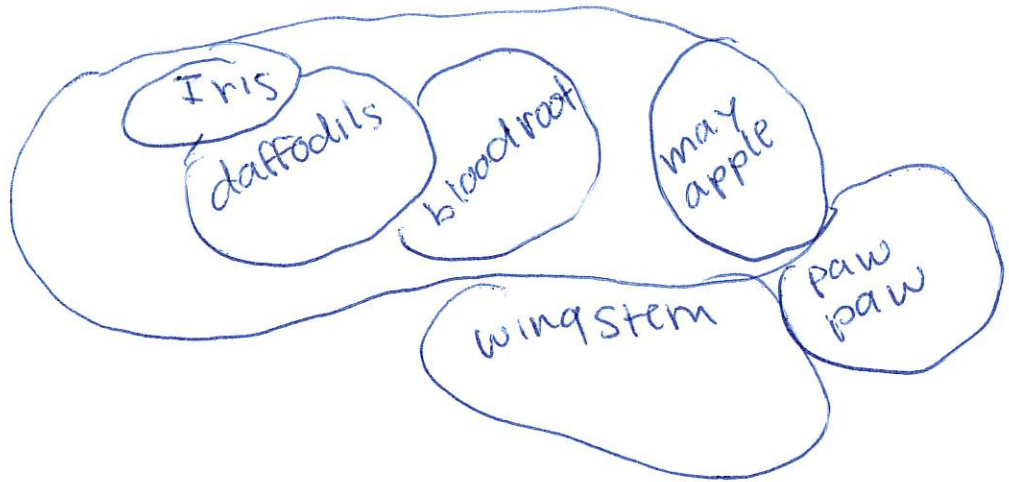
Comments: _____

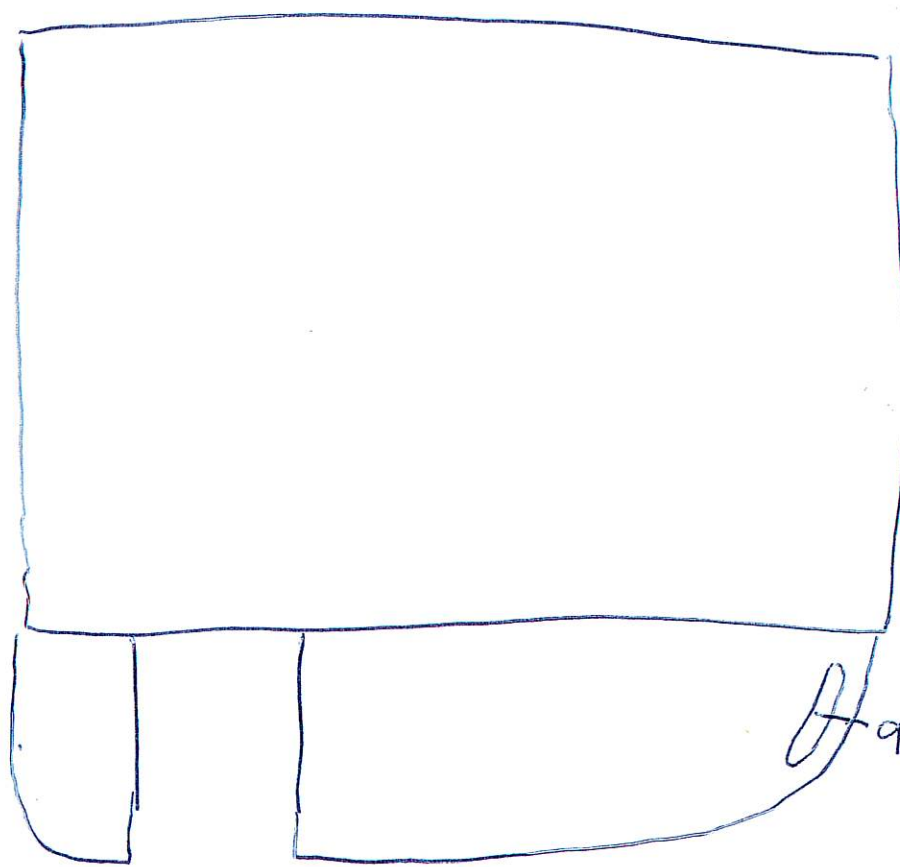
Signature:  _____ Date: 6-2-25 Approval Refusal

Shade Tree Commission:

Comments: _____

Signature: _____ Date: _____ Approval Refusal





A golden rod

GRIFFITH, and H. E. KROGHAN,
Attorneys 3-5-5-otw

II

ORDINANCE NO. 562

AN ORDINANCE relating to a Shade-Tree Commission and to the planting, protecting, regulation, and control of shade-trees planted or growing upon the public highways of Athens, Athens County, Ohio.

SECTION 1. There shall be appointed by the Mayor with the advice and consent of the council a commission of three citizens who by reason of special study or experience are experts in the care of trees and who shall serve without compensation. Such commission shall have exclusive and absolute custody and control of, and power to plant, set out, remove, maintain, protect and care for shade trees on any of the public highways of the city of Athens in co-operation with the Department of Public Service. They shall be appointed for a term of two, three and four years respectively and, on expiration of any term, the new appointment shall be for a term of four years.

SECTION 2. Said Commission shall have authority to make such rules and regulations as it deems applicable to the City of Athens and publish said rules and regulations twice each year.

SECTION 3. The council and the mayor shall act as a board of adjustment and shall have power on application in a specific case when owing to special conditions a literal enforcement of the provisions of this ordinance will result in unnecessary hardship, to so vary the application of such provisions in harmony with the public interest and with the spirit of this ordinance that substantial justice shall be done.

SECTION 4. Nothing herein provided shall prohibit the proper trimming of trees for reasonable clearance of wires under the supervision and control of the Commission.

SECTION 5. Every repeated violation by the same person, firm or corporation, of any provision of this ordinance, or the continuation of the violation of any of its provisions on any day or days succeeding the first violation thereof, shall constitute an additional violation of such provisions.

SECTION 6. Anyone violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Fifty dollars.

SECTION 7. This ordinance shall take effect and be in force from and after its legal publication.

Passed March 11, 1928.

E. C. WOODWORTH,
President of Council.

Attest: C. H. HARRIS, Clerk.
Approved: ALEX. M. MOORE,
Mayor 3-12-2otvr

L. A. KOONS whose address is Athens, Ohio, has been appointed and qualified as Administrator of the estate of HARRIS.

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Raymond Harper, Mr. Clay Christian, Mr. Raymond Brunston, all of Nelsonville; Mr. and Mrs. William Farmer, and Mr. and Mrs. Alfred Northcutt, Zanesville; Miss Isabelle Lewis, June Lee Northcutt, Mrs. Mary Nutter Lewis and two children, Lola and Charles of Buchtel. Also Ex-Mayor Porter Sweazy, of Buchtel, who gave a short talk on: "Friendship."

DAUGHTERS OF VETERANS

The Daughters of Veterans will meet this evening at 7 o'clock in the Odd Fellows Hall.

TREES OF CITY UNDER CONTROL

Athens Council Passes Measure To Protect Trees in Future.

ECONOMY URGED

An ordinance to place the control and protection of shade trees in the city of Athens in the hands of a committee of three citizens who are familiar with care of trees, was passed by the City Council Monday night at an adjourned session of that body. A delegation of club women of the city, who have been urging the enactment of such a regulatory measure, was present.

Before the ordinance was enacted, there was discussion of its provisions and intent. The measure provides that the three citizens on the commission shall serve without pay and shall work with the Service Department in setting out, removing and protecting trees and maintaining correct practice of their maintenance on the public property of the city. Nothing in the ordinance covers trees on private property, but most of the shade trees of the city are along the streets and on city property, it was stated. Members of the commission are to be named by the mayor and are to serve two, three, and four years and on expiration of these terms, the new terms are to be for four years in all cases. In the event the commission's findings in any specific case of tree protection or planting, are not satisfactory to the parties at interest, the City Council and mayor are to serve as a board of adjustment, according to the terms of the ordinance. Nothing in the ordinance prevents reasonable trimming of trees to care for electric wires. Fines from \$1 to \$50 are provided for violation of the terms of the ordinance.

COMMON SENSE

Members of the women's clubs who attended, stated during the discussion that they had decided that the detailed ordinance for tree protection as first presented was too long and suggested it be shortened to permit the tree commission to make rules and regulations suitable for Athens and found necessary by experience. Prof. E. H. Wallace, of the Ohio University Agriculture Department, called upon for his views, stated that the handling of trees was

largely a matter of common sense, and that different conditions demanded different treatments. In some sections of Athens, he said, there were trees which should be preserved for the beauty of the city, while in other places trees now growing must give way to progress. Some beautiful trees in the city have been removed without good cause, he believed, but said that there were times when trees must be removed. As a specific case he stated that on lower East State Street, when street widening is found necessary, many trees now of good size must be removed. Elmwood Place, he pointed out, is an excellent example of sound tree use. Motor cars, streets and trees cannot mix at times, according to Professor Wallace. Where possible, sound trees should be preserved because of their beauty as a city asset.

Mayor Alex Moore said he would favor any good ordinance to protect trees and that the present city administration had a policy to never remove trees unless on request of citizens and where such removal was patently necessary. Councilman Frank Lowry pointed out the beauty of the Enderlin Forest at Carbondale and urged sensible protection of the city's trees as did Councilman Ralph Dalton, who urged that city officials should have a larger part in the control of shade trees, stating that in such a problem civic needs must be considered. Mrs. S. H. Bing, spokesman for the club women, said that the future of trees in Athens should be well considered and that a tree-planting program is a possibility.

RIGID ECONOMY

Councilman Lowry, after the tree ordinance had been enacted, stated that the city had \$46,000 to pay this year in bonds and interest, and warned that unless rigid economy was observed, the city would again find the treasury empty at the end of the year, as was the case last year. New work must be done when found absolutely necessary, he advised, and the gas and motor tax must be relied upon to care for most of the street work. Service Director G. M. Romine spoke in the same vein, stating that the gas tax fund now totalled about \$10,000 and he advised that it be used with caution to complete the work of the present year. He suggested several minor projects but nothing of a major nature in street work. Certain fixed charges, such as street lighting, must be met, Mr. Romine said, and these charges are so heavy that all of the funds available from taxation will be necessary this year. Street lighting alone costs the city \$6,000 a year, he said. He suggested that State Route No. 50 be changed to East State and West State Streets instead of Carpenter Street, and that some work be done to widen the corner on Lancaster Street at the Hyde corner.

Councilman Bert Russell stated that the condition of West Washington Street was such that something must be done. This aroused a discussion in which it was decided some repairs will be attempted when the dry season is at hand, as several members of council felt that unless a large sum was expended on that street, the money spent for minor repairs would be wasted. Drainage is an important feature of the repairs needed on the street, it has been agreed.

GIRL EN TO

Mrs. Wil

The Club, t Margat with at versitie annual ciation Emery Friday uled to 4:30 o' from 8 Radio

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