

**MINUTES
AUGUST 14, 2023
COMMITTEE OF THE WHOLE
7:00 P.M.**

Council Members in Attendance:

Sam Crowl
Sarah Grace
Micah McCarey
Jeff Risner
Solveig Spjeldnes
Alan Swank
Ben Ziff

Administrators and/or
Other Elected Officials:

President Knisely
Mayor Patterson
Deputy Service-Safety Director Chiki

Items Discussed:

- Center for Campus & Community Engagement (CCCE) at Ohio University (Mary Nally, Director)
 - Director Nally – (see attached PowerPoint and Social Return on Investment presentation)
 - Swank – as a community participant in Beautification Day for many years, he questioned how we can return to the level of student community service volunteers after COVID
 - Nally – suggested a strategic meeting to explore moving back to a similar model – noted this past academic year has been the first, post COVID, seeing an increase in students taking advantage of these types of opportunities
 - Swank – difficult for community volunteers without help from students
 - Nally – the Campus Involvement Center will work with organizational student leaders to increase the awareness of community services
 - Spjeldnes – asked about the opportunity to coordinate projects through professors to enhance City projects
 - Nally – progress is happening in that arena – the CCCE can provide the tools and resources for a successful partnership, and she will continue to explore these opportunities

-Crowl – commented on the wonderful data driven analysis looking at economic, societal and environmental costs and benefits work done by Dr. Alison Ricketts, and noting that Gift Pulse is a robust platform

- Racial Equity Resolution

-President – this Resolution was tabled to receive feedback from the City's Community Relations Commission (CRC) and the Racial Equity Coalition of Athens County

-McCarey – believes there are three main benefits to passing this Resolution – 1) reaffirming commitment; 2) action-oriented goals; 3) goal establishing either a racial equity plan, or a larger encompassing diversity, equity and inclusion plan for the City of Athens – recommended amendments (see attached) – emphasized that many community members have recognized the importance of having input from the City's law enforcement leadership, and Chief Magruder has reviewed this draft and has offered his support for the work being done

-Spjeldnes – is pleased with the recommendations for change – questioned whether this could be broadened to include areas other than race – make more inclusive with adding disabilities and socioeconomic diversity

-McCarey – understands, but noted this is a national model to reaffirm racial equity, however, it could be made broader, or there could be a second option affirming overall support of diversity, equity and inclusion, building on the City's 2040 Comprehensive Plan, diversity and inclusion section – recognized that Member Swank suggested adding different demographic identities, such as socioeconomic diversity – agrees that, at a minimum, would be appropriate

-Swank – Appalachian poverty is a large issue – adding socioeconomic diversity to this Resolution is very important

-Grace – this is, foundationally, a resolution reaffirming the City's commitment to fight racism – adding other categories weakens the statement – if racial equity is the original objective, and she believes the resolution should speak just to that topic

-McCarey – believes the emphasis on intersectionality is intended to remind us of these other areas of our identity, and he would be in favor of adding them and leaving the rest of the resolution focused on anti-racism

-Spjeldnes – appreciates the comments and is a good solution

-Swank – questioned existing structural racism in the City

-McCarey – there is data showing impacts in educational achievement and health

-Mayor – would like a clause stating that this resolution will be reaffirmed, if not annually, with change in leadership, thereby creating a sustainable document

-President – noted that Section III creates regular reporting cycles for review and progress

- Northeast Ohio Public Energy Council (NOPEC)
 - President – legislation is requested authorizing the City, to become a direct member of NOPEC, and to participate in NOPEC's Natural Gas Aggregation Program agreements – the Sustainable Ohio Public Energy Council (SOPEC) will no longer be the pass through for the NOPEC gas program – the NOPEC Plan of Operation and Governance was approved earlier by Ordinance 75-17, and pursuant to Ordinance 64-17, authorizing the Southeast Public Energy Council (SOPEC) to serve as the City's agent to enter into an agreement with NOPEC
 - Mayor – noted that he relinquished his seat on the NOPEC Board in December 2022, as he serves on the SOPEC Board, and he welcomed a Member of Council to sit on the NOPEC Board – SOPEC will continue to provide the City's electricity aggregation
 - Swank – SOPEC is costing the citizens of Athens a lot of money – the current electric rate for SOPEC customers is 9.85 cents per kilowatt hour and the average electric customer in the State of Ohio uses an average of 10,656 kilowatts annually – today, on the open market, you can buy electricity for 6.69 cents per kilowatt hour, which is 47.3% less than what we receive from SOPEC – that translates into a savings of \$337 per year – gas rates through NOPEC are great, however, he noted a clause in the current operations and governance agreement that refers to customers who would like to opt-out of the program, after the initial 21-day period but prior to the next 2-year opt-out opportunity, may face an exist charge – he would like to remove this opt-out option on page 9 of the document
 - Mayor – asked if Swank was looking at 100% renewable product in his above comparison
 - Swank – yes
 - Spjeldnes – understands SOPEC offers a guaranteed rate for a particular period of time
 - Swank – it is a 2-year fixed rate, same as others offer
 - Mayor – pointed out that SOPEC is growing, and exponential growth in its customer base will improve their buying power

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. NOPEC



The Center for Campus & Community Engagement

Mary Nally, Director

MISSION AND VISION

We envision a thriving engagement ecosystem where all OHIO students and alumni are actively leveraging their assets for the public good in their communities, and Ohio University is a robust force for economic and community development, driven by community priorities, that enhance the vitality of Southeastern Ohio and the Appalachian Region.



Ohio University Center for Campus & Community Engagement



Community Engaged Courses



Internships & Volunteering



Community Engaged Research



Trainings, Tools & Tech Support



Civic Engagement



Awards & Recognition

OHIO'S COMMUNITY ENGAGEMENT T PRINCIPLES

The principles are the foundation to successful and ethical engagement informing practices and processes.

Mutual benefit and reciprocity are equitable among all partners

The community's identified priorities lead the partnership

Engagement occurs through an asset-based lens

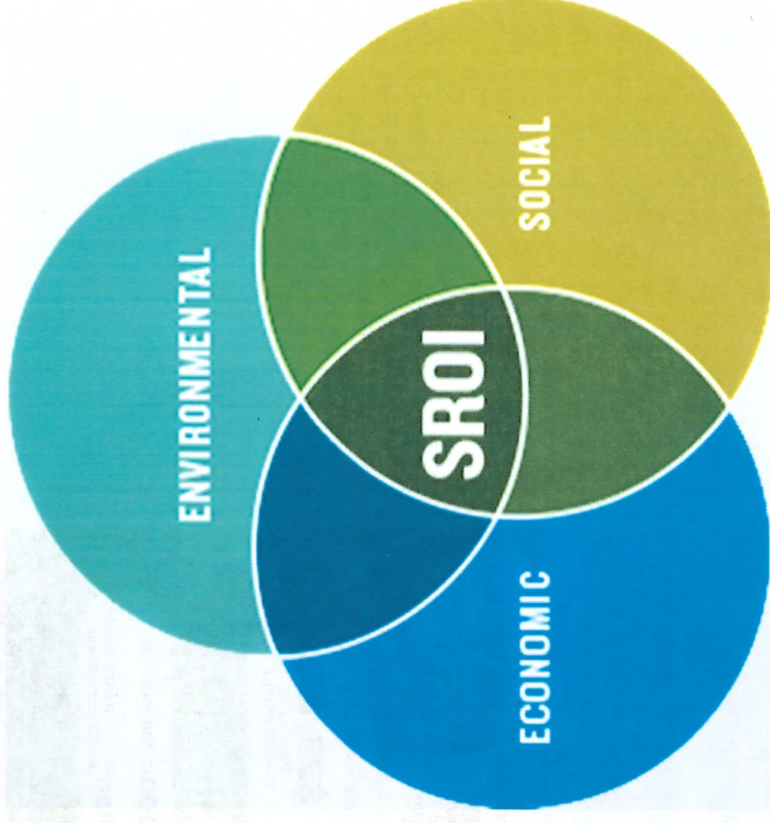
Engagement integrates justice and equity concepts

Partnerships are grounded in both commitment and sustainability

Engaged scholarship unites and benefits the academic and public sphere

SOCIAL RETURN ON INVESTMENT (SROI)

SROI is a framework for calculating and communicating social impact using the universal language of money.



SOCIAL RETURN ON INVESTMENT

THE CENTER FOR CAMPUS & COMMUNITY ENGAGEMENT

FOR EVERY \$1 INVESTED, THE CCCCE GENERATES

**\$22.50-25.60 OF
SOCIAL VALUE**

\$1,008,379.01 ECONOMIC
VALUE

\$6,415,815.01 SOCIETAL
VALUE

\$22,664.73 ENVIRONMENTAL
VALUE

VALUE TO OUR REGION

Community-engaged students become more deeply connected to our region

18%
of Alumni reported donating to Appalachian nonprofits post graduation.

\$70,476
in donations to local community organizations from OHIO Alumni



VALUE TO STUDENTS

Service-learners are more likely to graduate in under 5 years, resulting in...



\$3,166,845
in opportunity costs saved by students



1 in 4 Alumni believe their community engaged service contributed to getting a job... & they earn more!

Research shows that service learning increases starting salaries by

\$6,500
resulting in a total of

\$696,150
in additional earnings by C-Course Alumni

Students increase local capacity

\$20,771 Value of 810 volunteer hours
\$28,100 Value of 10 student interns



VALUE TO OHIO UNIVERSITY

\$234,000 in Alumni giving

\$3 Million in tuition from word of mouth recruitment

19% of Alumni said their service-learning experience made them more likely to donate to OHIO & 35% are more likely to recommend attending OHIO



Center for Campus and Community Engagement
ohio.edu/communityengagement
Academic Year 2016

OHIO UNIVERSITY

Voinovich School of Leadership and Public Service

OHIO UNIVERSITY

"I now really feel a deeper sense of place as an Ohio University student, here in these forests & on these trails, as well as someone who's invested in the well-being of our entire community."
-Alli Manez, '21

"I've been at OU for six years, and I think that this internship was probably one of the most beneficial things that OU has provided me the opportunity to do."
-Hannah Wintucky, '21

Measuring and Tracking Impact

Considerations for the University:

- Carnegie Foundation's Elective Community Engagement Classification
- Program Accreditation
- General Education Learning & Doing
- Guarantee+ Civic Milestones

Considerations for the City & County:

- Impact data for grants and reports
- 3rd-party verification for mandated community service and general accountability
- Event and group coordination tool

Data Types:

- Hours Served
- Value Raised (financial or in-kind donations)
- Reflections (qualitative narrative or quantitative Likert scales)
- Deliverables provided to external partner



How GivePulse supports Ohio University and City of Athens Town & Gown

Partnerships with City and County Governments:

- Outdoor Recreation Council of Appalachia
- Athens County Commissioners
- Athens County Soil and Water Conservation District's Annual

Ohio River Sweep on the Hocking

- Arts, Parks, and Recreation Department
- ArtsWEST Center
- City Council and Commissions
- Potential for Athens County Municipal Court Diversion Program-
mandated community service coordination



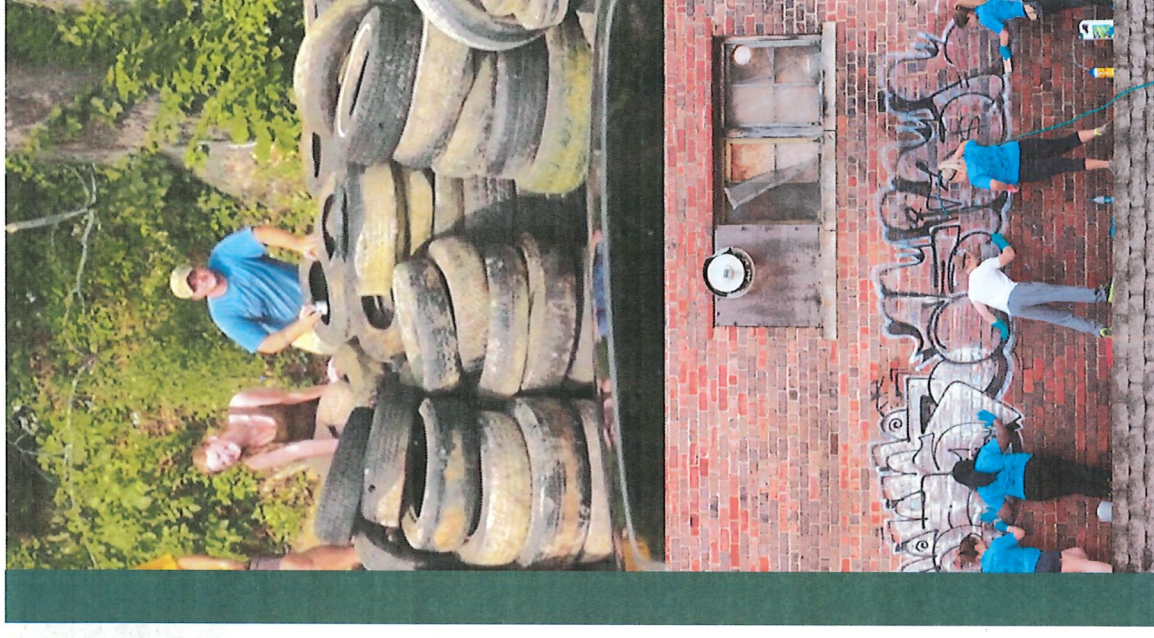
How GivePulse supports Ohio University and City of Athens Town & Gown

Campus Activities that Benefit City and County:

- Make a Difference Month (October) and Athens Beautification Month (April) for volunteer and event coordination
- Community Standards & Student Responsibility Office-mandated community service coordination

"Volunteers are vital to the functioning of our studio and we need our community. With GivePulse there is a clear avenue for people to sign up and it takes minimal time to coordinate on both ends. It has streamlined our process so well. We are grateful that the University has offered this to us!"

-Nancy Epling, Passion Works Studio Artist in Residence





PROPOSED LANGUAGE FOR AMENDMENT

R-06-23

Introduced by All Members of Council

A RESOLUTION OF THE CITY OF ATHENS REAFFIRMING ITS COMMITMENT TO OPPOSE ALL FORMS OF BIGOTRY, PREJUDICE, AND RACIAL INJUSTICE.

WHEREAS, the City of Athens is devoted to cultivating a City **community** that ensures all members of the community are welcomed and supported; and

WHEREAS, the City of Athens is committed to creating a future where community members of all diverse race, as well as, age, religion, ethnicity, citizenship status, gender identity, sexual orientation, and socioeconomic diversity are welcomed and can thrive in an intersectional democracy; and

WHEREAS, the City of Athens acknowledges historical injustices and existing structural racism **in the City of Athens** that have impacted community members' success in and access to education, employment, healthcare, ~~and housing,~~ **and other areas**; and

WHEREAS, the City of Athens supports strengthening efforts to promote accountability across local organizations and institutions; and

WHEREAS, the City of Athens is committed to equity, fairness, and justice, protecting its most vulnerable residents and those most impacted by racial inequities; and;

WHEREAS, the City of Athens acknowledges the work of Council by declaring racism a public health crisis in Athens City Resolution 10-20; and

WHEREAS, the City of Athens is committed to cultivating a space that centers and celebrates the diverse lived experiences of all members of our community; and

WHEREAS, the City of Athens condemns acts of **discrimination, racial profiling, brutality, and other forms of mistreatment by any City employee, brutality, racial profiling, and the use of excessive force by law enforcement officers, individual law enforcement officers and our police department** **and supports strengthening efforts to promote accountability for all City employees**; and

WHEREAS, the City of Athens is committed to investing in public safety and in services that ensure all members of our community's safety, health, and well-being are centered, and supports immediate steps to analyze existing City structures, policies, and budgets to ensure it promotes racial equity for all members of our community; and

WHEREAS, the City of Athens will dedicate resources, platforms, political will, and authority to identifying and addressing gaps that continue to exacerbate existing racial inequities within our community;

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATHENS, OHIO:

SECTION I: The City of Athens is hereby committed to cultivating a community centered on the City's vision statement *that "Athens is a welcoming, forward-thinking, and diverse community that celebrates its eclectic college town roots while growing sustainably."*

SECTION II: The City of Athens' hereby confirms its commitment to local actions that promote racial equity and improve outcomes for all people.

SECTION III: the Mayor, staff, and City Council will work together to create a Racial Equity Plan for the City and to develop an appropriate budget to support such a plan, create regular reporting cycles for City Council to review and discuss progress.

SECTION IV: the Mayor, staff, and City Council will create and strengthen existing partnerships while offering resources to community organizations and individuals engaged in work that supports racial equity.

SECTION III V: This Resolution shall be in full force and effect at the earliest moment permitted by law upon its passage and approval by the Mayor.

ATTEST:

Clerk of Council

President of Council

APPROVED:

Mayor

FINANCE & PERSONNEL COMMITTEE
MINUTES: August 14, 2023
7:00 p.m.

Members in Attendance:

Sam Crowl, Chair
Jeff Risner, Member
Solveig Spjeldnes, Member
Ben Ziff, Member

Administrators and/or
Other Elected Officials:

President Knisely
Mayor Patterson
Service-Safety Director Stone

President Knisely noted a modification to add an Appalachian Ohio Grant for discussion.

ITEMS DISCUSSED:

- Appalachian Ohio Grant
 - Zach Reizes – updated Council on the opportunity to provide some funding to match a development for a grant application through the Ohio Housing Finance Agency (OHFA) that will result in up to 40 senior housing units in the City – property has been secured at the end of Hope Drive – (see attached definitions and request to City Council)
 - Crowl – asked about the match
 - Reizes – explained that \$1.25 million would come from General Revenue funds, along with contributions to extend utilities from the end of the road to the parcel – noted that a lot of the land around this parcel is designated as a nature preserve – the 4% grant round through OHFA is an award that provides the developer with 4% of the developer's fee – OHFA also provides \$4.5 million of Bond Gap financing (bonds through the State that are paid back by the developer) – summarizing, there is a tax credit subsidy, bond gap financing provided by the State, a small amount of subsidy and local match (\$1.25 million) from the City, and developer's costs to build the development, a significantly subsidized deal – this is the tool that allows for privately subsidized or privately incentivized low income housing developments – this is a small percent of public money that the City puts in matched with much larger percentages of State and private dollars – \$10 million outside investment
 - Crowl – asked about the deadline
 - Reizes – the pre-application deadline for the 4% bond gap round is August 24 – City Council would need to authorize the Administration to sign a letter of intent to contribute local funds to the project, if awarded – the final application deadline is September 24, hence the need to rezone and get the commitment of local money

-Spjeldnes – asked about the rezoning

-Reizes – the adjacent property is zoned multi-family, but this property is zoned R-1 and needs to be changed to R-3; it is not a significant change in the intended use

-Swank – asked if the \$1.25 million has to be cash, or are there other forms of equity that the City could provide to get to that \$1.25 million

-Reizes -- \$1.25 million is a hard cash request

-Swank – asked if initial legislation is binding; is concerned about legal repercussions

-Reizes – believes it is within Council's purview – views initial action as promissory

-Mayor – need to be thoughtful moving forward – sees this no differently than receiving a letter of award for an ODOT project, and if the City is not able to deliver, or turns down the grant, such actions cast a bad light on municipalities for future funding – would like additional information on reducing the \$1.25 million – asked if the utility extension can be the City's in-kind contribution, because there is cost behind that as well (as much as \$200,000), reducing the City's commitment to \$1 million – recognizes the need in that corridor for an enhanced lift station – the infrastructure in that area is complicated, and questioned whether these needed system improvements could be counted as an in-kind portion of this request – adequate capacity is significant to the project

-Reizes – that can be explored with the Kershaw Greene developer

-Mayor – requested Reizes look into that

-President – asked whether a letter of intent is sufficient for the pre-application, or if Council legislation is being requested – if so, a sample resolution would be helpful

-Reizes – will provide a sample resolution in the morning

- Athens County Humane Society (contribute toward salary of a humane agent)
 - Crowl – Council is in receipt of a letter from Angela Marx, Executive Director, requesting villages and cities of Athens County contribute toward the salary of a humane agent – if approved by the Mayor, the ORC requires each City to contribute a minimum amount – consideration of \$125 per month has been requested – the plan is to hire two people into this position, working 20-25 per week
 - Mayor – views this as having a humane agent, on retainer, for the City should issues arise – he is supportive of paying \$1500 annually for this service
 - Swank – this is a small amount to pay for a real need
- Appropriations
 - (\$3,640) to General Fund, Lands & Buildings, supplies line, (NOPEC Energized Community grant, as per Ordinance 30-23)
 - Crowl – for solar lighting on Meadow Lane
 - Mayor – these are ground pathway lights – the Athens County Realtor's Association received a grant to do a small park (1/3 of an acre) at Meadow Lane – a significant storm tunnel has been found under this and

adjoining properties – this NOPEC grant expires soon, so a different location will be explored for solar lighting from this grant money, but will continue to work toward a future small park on Meadow Lane with pathway lighting provided

- (\$20,000) to Water Fund, Administration, maintenance contract line, for LEAX Rural Water District payments under the Kershaw Greene agreement

-S-S Director – at the time of annexation customers would receive their water from the LeAx Water District – for 15 years the customers will be charged LeAx rates and $\frac{1}{2}$ of the revenue will be paid to LeAx and $\frac{1}{2}$ to the City – with customers just starting to come online, there is no appropriation to cover this payment to LeAx

-Swank – asked whether the City anticipates buying any new customers in 2024-25

-S-S Director – yes, possibly later this year – there are currently (7) LeAx customers on Dairy Lane

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Pre-Application Resolution
2. Human Agent
3. Appropriations

Ohio Bond Gap Financing 2023 4% Round: Appalachian Set Aside Definitions Sheet

Ohio Housing Finance Agency: OHFA is the State Agency that facilitates the development, rehabilitation, and financing of low- to moderate-income housing. OHFA also facilitates various housing loan and down payment programs in the State.

Low-Income Housing Tax Credit (LIHTC) Program: The Federal LIHTC program was created in 1986 and made permanent in 1993. It is an indirect federal subsidy used to finance the construction and rehabilitation of low-income affordable rental housing. Lawmakers created this to incentivize private developers and investors to provide more low-income housing. Without the incentive, affordable housing projects do not generate sufficient profit to warrant the investment. LIHTC accounts for the majority (approximately 90%) of all newly created affordable rental housing in the United States today.

Workforce Housing: This is a semantic term, used to avoid the stigma that we sometimes experience with the term LIHTC. Housing accommodations that are designed and priced to be affordable and accessible for individuals and families who are a part of the workforce in the region or community. These housing units are targeted at moderate-income individuals, typically between 40-80% of area median income (AMI). These workers could typically include police officers, firefighters, teachers, healthcare workers, and retail clerks.

Senior Housing: This is a term used to describe housing that meets the same criteria as above, but is reserved for individuals aged 55+. This development will result in up to 40 senior units.

Non-competitive 4% Housing Tax Credit Program: This covers new construction that uses additional subsidies or the acquisition cost of existing buildings. Because 4% LIHTCs are worth 2.25X less than a congruent amount of limited 9% LIHTCs, OHFA uses gap financing through the BGF program to bolster the financial feasibility of 4% LIHTC affordable rental housing proposals and further incentivize use of 4% LIHTCs, which are not subject to the annual state LIHTC allocation authority. This year, OHFA has guaranteed \$4.5 million in bond gap funding for two deals in the Appalachian region. Due to the lower amount of subsidy, developments funded through the 4% credit often require other sources of funds to make the deal financially viable. These funds are typically provided by local governments.

Competitive 9% Housing Tax Credit Program: Developers constructing or rehabilitating affordable housing statewide can apply for an allocation of 9% Housing Tax Credits. Due to the demand, OHFA typically only funds 25% to 30% of all applications submitted. Due to the costs to apply for the program and the extensive compliance requirements, the program is best suited for rental housing developments with 25 or more units. This program also supports new construction without any additional federal subsidies. For both the 4% and 9% programs, the tax credits are applied over a ten-year period and can cover almost the entirety of the taxable expense of the building.

Request of City Council

1. Resolution committing to \$1.25 million of cash funding (likely GRF) contributed as match to this project if and when awarded;
2. Rezoning of the property from R-1 Residential Zone (One-Family) to R-3 Residential Zone (Multi-Family);
3. Extension of Hope Drive and municipal utilities to the property (easements already in place);
4. Sunday Creek will work to arrange a capital lease to reduce sales tax liability, and will work with administration on other incentives as needed.

MINUTES

PLANNING & DEVELOPMENT COMMITTEE

AUGUST 14, 2023

Members in Attendance:

Sarah Grace, Chair
Sam Crowl, Vice-Chair
Micah McCarey, Member
Solveig Spjeldnes, Member

Administrators and/or Other Elected Officials:

President Knisely
Mayor Patterson
Service-Safety Director Stone

Items Discussed:

- Richland/Shافر Waterline (replacement easement)
 - Grace – authorize the execution of a 25-year easement agreement with Ohio University to replace a waterline
 - S-S Director – clarified that a utility easement cannot be issued by Ohio University for a length of time greater than 25 years – this waterline has been in the ground for 50 years
- Zoning Code (amend sign regulations)
 - Grace – recommendation from the Planning Commission to amend the City's Sign Regulations, Temporary Signs for advertising, to include feather flags – the maximum number of temporary signs shall not exceed (2) per property – for multiple businesses operating on one property the maximum number shall be (1) per business, and the maximum total signage area for all temporary signs shall not exceed 50 sq.ft.
 - Crowl – asked if this is a sign between posts, or an inflatable sign
 - Grace – these signs would be fabric, not inflatable – inflatable signs are currently not permitted by the City's Sign Regulations
 - Swank – noted that the recommendation letter from the Planning Commission indicates it is consistent with the Athens 2040 Comprehensive Plan – by second reading he would like to know where that language can be found in the Plan
 - Stone – will provide
 - Swank – (L)(1)(a) questioned the term “special business events” – he is unhappy with the display of so many temporary signs, notably on East State Street
 - Grace – that is existing language and unchanged by the Planning Commission

- Swank – asked who will monitor this
 - Mayor – Code Enforcement – this amendment is allowing additional control
 - S-S Director – requested reporting by others who may take note that these temporary signs are not being removed in a timely manner
 - Ziff – public can report these to the Athens Ohio City Source App
 - Grace – can also call the Code Enforcement Office
- Title 49 Special Use Permit (39 Hooper Street)
 - Grace – request to grant a special right-of-way permit for use of the City's property located at 39 Hooper Street, Patrick & James Balding, owners, to continue an existing Revocable License authorized by Ordinances 108-99, and 88-13 for a fence
 - Ziff – questioned whether this is a public alleyway that has never been used – it is difficult to tell from the map
 - Grace – understands there is an unused public alley next to the highway at the rear of the property – it is not on the Hooper Street side of the property
- Title 49 Registration (Madison Energy Cooperative Association/Utility Pipeline, LTD)
 - Grace – approve an application from Madison Energy Cooperative Association/Utility Pipeline LTD for a Certificate of Registration permit to use a total of 3 miles for utilities in the City's public right-of-way
 - S-S Director – this is a gas line, he believes it is within University Estates – City cannot compel the company to provide maps of lines unless there is a maintenance/construction of the line
 - Crowl – asked if construction is anticipated
 - S-S Director – if, in fact, this is the gas line at University Estates there will be an extension to serve the new development now before the Planning Commission – registration is also helpful, as it provides the City with contact information

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Richland Shafer Waterline
2. Zoning Code (amend)
3. Title 49 Special Use Permit
4. Title 49 Registration

TRANSPORTATION COMMITTEE

August 14, 2023

7:00 p.m.

Members in Attendance: Jeff Risner, Chair
Sarah Grace, Member
Alan Swank, Member
Ben Ziff, Member

Administrators and/or

Other Elected Officials: President Knisely
Mayor Patterson
Deputy Service-Safety Director Chiki

TRANSPORTATION COMMITTEE:

- Pedestrian Accessibility and Bicycle Task Force (establish by resolution)
 - Risner – read the proposed resolution
 - Swank – asked about adding “City” to residents and, in Section V, a specific month for reporting
 - Spjeldnes – term “City” could be restrictive
 - Ziff – would like consideration given to allow a member to reside in the County
 - Grace – finding volunteers can be difficult and opening membership to those outside the corporate limits would be helpful
 - Swank – recommended the term “County” resident
 - Ziff – asked about the length of an appointment
 - Mayor – suggested Council add term limits, and staggering those terms – also asked about bylaws
 - Grace – agrees adding term limits and staggering terms would be helpful
 - President – task force is a less formal structure; this is not a Council Board/Commission – will discuss with the Law Director
 - Rob Delach, Morris Avenue – where residents reside is not critical – agrees that bylaws would be helpful
 - Risner – believes bylaws are important – an audit may ask for bylaws
- Vehicle Disposal (APD)
 - Risner – Police Department would like to dispose of a 2017 Jeep and use as trade-in on a replacement vehicle

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Task Force Resolution
2. Vehicle Disposal