

ENVIRONMENT AND SUSTAINABILITY COMMISSION

September 6, 2023 6:00 p.m.

City Hall, First Floor Conference room

Present: Aimee, Beth, Ed, Elaine, Sam, Sean, Sarah, Molly Jo

Guest: N/A

Agenda:

- Call to order
- Disposition of Minutes (*held*)
- Commission Bylaws
- ASAP Progress & Data Collection Review
- New Business
- Announcements and Updates
- Next Meeting Date –
- Adjournment

Call to order 6:05

Disposition of Minutes (*held*)

Commission Bylaws

Sam to submit to Chris K.

Questions // Discussion Notes:

Compose and submit annual report // approval in November?

Term timelines

Student nominations / terms (timing, structure)

Motion to approve minutes (with two adjustments) – Beth

Second – Sarah

All in favor; none opposed; **approved**

Elaine will step away from Commission beginning 5/31/24 (note: corresponding questions regarding bylaws)

Sarah also interested in vacating Commission

Data Collection: Athens Sustainability Action Plan (ASAP)

- See detailed notes from in July 5 minutes with additional guidance on navigating [dropbox](#) (shared by Aimee)

Assignment:

- Populate out “Latest Known Status” to include:
 - What status was
 - Where info came from
 - Any additional notes/commentary into “Last known status column”
- Take care not to delete existing files – either copy and transfer current “ASAP ___ 2023” document into previous year folder – or – create a copy (second document) in folder with “Revised” note in title
- Additional commentary (barriers to obtaining information, etc.) can be added into “ASAP 2023” document
 - Narratives of actions and progress (Sarah), room for improvement (Ed?), future opportunities and recommendations (including “big dream goals”)
- When uploading documents, be sure to update permission settings –
- Timeline:
 - Seeking approval by November

Announcements and Updates –

Medical Supply and Equipment Collection

Saturday 10-2 (Community Pool)

[Medical Donation Program - Rural Action](#)

Ed to share event flyer/info (email)

Next Meeting Date – October 4, 2023

Adjournment-

Sean moves; Ed seconds

Approved