



AGENDA
ATHENS ENVIRONMENT AND SUSTAINABILITY COMMISSION
WEDNESDAY, OCTOBER 4, 2023 -
AT 6:00 PM

- 1. Call to Order**
- 2. Establish Quorum**
- 3. Disposition of Minutes**
 - July 5, 2023
 - September 6, 2023
- 4. Old Business**
 - Tracking progress on the Athens Sustainability Action Plan
- 5. New Business**
 - Resignations, vacancies, elections
- 6. Announcements & Other Business**
 - Next Meeting: November 1, 2023
- 7. Adjournment**

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ENVIRONMENT AND SUSTAINABILITY COMMISSION

July 5th, 2023 6:00 pm
City Hall, First Floor Conference room
8 East Washington St., First Floor
Athens, OH 45701

Present: Aimee, Beth, Ed, Elaine, Megan W. (Jasper), Molly Jo

Agenda:

1. Call to order
2. Disposition of Minutes
3. Next Meeting Date—August 2, 2023
4. Forest Service Comments
5. Working Session on Sustainability Plan metrics and data
6. Adjournment

Call to order 6:15

June meeting minutes approves
No August meeting

USFS Public Comment - due July 20

[Draft Commission FS comment 2023 - Google Docs](#)

Possible to share with other entities to encourage their support, as well

ORCA

Rural Action

ODNR?

Op-ed Athens Independent

WOUB (Morgan)

Elaine moves to approve comments; Molly Jo seconds

Unanimous approval

Chicken ordinance – moving forward; more soon!

+Goat addition

Update on Paul Logue

Card from commission

Elaine will write a letter of gratitude for all to sign

Meal train for family

Sign-up list for visitors
(Elaine can share email with those who would like to visit)

*Dropbox –
Updating access for new (and confirming for existing) members*

Sustainability Plan metrics and date

[2022 Data for 2023 Plan Update - Dropbox](#)

How to gather and compile data consistently

Energy has data analysis guidelines (2017 folder)

[Data Analysis Instructions - Athens Citywide Energy Profile.docx](#)

2017 folder also contains methodology document and implementation plan

[Methodology.docx \(dropbox.com\)](#)

[Implementation Plan for the Athens Sustainability Action Plan.docx](#)

Next steps:

Update and organize for 2023

(follow link to dropbox shared by Aimee; all pertinent documents housed
here: [2022 Data for 2023 Plan Update - Dropbox](#))

Assign (and confirm()) tasks: [Assignments for 2023 Reporting.docx](#)
([dropbox.com](#))

Follow-up with absent members to confirm/assign (Megan A., Sam, Sarah, Sean)

Update folders

Determine instructions / methodology

Assess where we are, what is going well, any challenges

Prepare for discussion at September meeting

Notes:

Coordinate with ORCA / WNF (Jasmine) for tracking metrics related to Baileys/Outdoor Recreation/etc.

Assignment-

Sustainability Plan work (see notes above)

(extension/reminder) Please review bylaws and send changes/edits to Sam by Summer Solstice (June 21)

Vote next meeting (September)

Move to adjourn

Beth motions, Elaine seconds

Approved (7:20)

ENVIRONMENT AND SUSTAINABILITY COMMISSION

September 6, 2023 6:00 p.m.

City Hall, First Floor Conference room

Present: Aimee, Beth, Ed, Elaine, Sam, Sean, Sarah, Molly Jo

Guest: N/A

Agenda:

- Call to order
- Disposition of Minutes (*held*)
- Commission Bylaws
- ASAP Progress & Data Collection Review
- New Business
- Announcements and Updates
- Next Meeting Date –
- Adjournment

Call to order 6:05

Disposition of Minutes (*held*)

Commission Bylaws

Sam to submit to Chris K.

Questions // Discussion Notes:

Compose and submit annual report // approval in November?

Term timelines

Student nominations / terms (timing, structure)

Motion to approve minutes (with two adjustments) – Beth

Second – Sarah

All in favor; none opposed; **approved**

Elaine will step away from Commission beginning 5/31/24 (note: corresponding questions regarding bylaws)

Sarah also interested in vacating Commission

Data Collection: Athens Sustainability Action Plan (ASAP)

- See detailed notes from in July 5 minutes with additional guidance on navigating [dropbox](#) (shared by Aimee)

Assignment:

- Populate out “Latest Known Status” to include:
 - What status was
 - Where info came from
 - Any additional notes/commentary into “Last known status column”
- Take care not to delete existing files – either copy and transfer current “ASAP ___ 2023” document into previous year folder – or – create a copy (second document) in folder with “Revised” note in title
- Additional commentary (barriers to obtaining information, etc.) can be added into “ASAP 2023” document
 - Narratives of actions and progress (Sarah), room for improvement (Ed?), future opportunities and recommendations (including “big dream goals”)
- When uploading documents, be sure to update permission settings –
- Timeline:
 - Seeking approval by November

Announcements and Updates –

Medical Supply and Equipment Collection

Saturday 10-2 (Community Pool)

[Medical Donation Program - Rural Action](#)

Ed to share event flyer/info (email)

Next Meeting Date – October 4, 2023

Adjournment-

Sean moves; Ed seconds

Approved