

MINUTES
CITY & SAFETY SERVICES COMMITTEE
JANUARY 10, 2022
7:00 p.m.

Members in Attendance:

Micah McCarey, Chair
Sarah Grace, Member
Sam Crowl, Member
Alan Swank, Member

Administrators and
Other Elected Officials:

President Knisely
Mayor Patterson
Auditor Hecht
Service-Safety Director Stone

ITEMS DISCUSSED:

- IT Network Management Services
 - McCarey – City is interested in outsourcing cloud-based technology and cybersecurity
 - S-S-Director – rather than hiring a new Chief Information Officer and IT Systems Administrator the City would have those in-house functions switched to outsourcing with BSSI located in Lancaster, Ohio, highly recommended by Ohio University – Ohio University provides the City's internet service and it is in the City's interest to select a consultant and managed services company that is in line with the University – BSSI's proposal was reviewed by the City of Dublin CIO – it should be a wash, if not a savings to contract out these services as opposed to maintaining inside staff
 - McCarey – of primary concern is no longer having on-site IT staff
 - S-S Director – challenge is the technology environment changes extremely fast, hardware quickly becomes obsolete, and the City's ability to maintain the expertise necessary with in-house employees is difficult – The City will maintain one (1) IT staff member, instead of (3) – this staff member will be working with the managed services company to remotely manage the environment – the City has a series of servers for several different departments that are interconnected through an aging microwave system – BSSI will manage security upgrades for all
 - Swank – asked what the City was paying for service in-house
 - S-S Director – the City is taking away (2) FTE's, currently vacant positions, being paid approximately \$160,000 including benefits

-Swank – asked about the total cost for outsourcing
-S-S Director -- \$132,000 annually for managed services
-Swank – asked whether BSSI will have one dedicated technician assigned to the City
-S-S Director – there will be a dedicated technician, a project manager and a couple of technicians who will generally handle the City
-Swank – because BSSI will have access to a lot of classified information, asked whether there is a security process in place to protect the City
-S-S Director – there is a significant amount of insurance in place that would support us in case of breach

-Crowl – asked about the flexibility of proprietary systems if there might be a problem allowing a third party to upgrade their system
-S-S Director – the City cannot move on everything at once – will prioritize – there will be instances where the City will need to continue to run legacy systems, and BSSI will need to maintain those with patches
-Crowl – there is language in the agreement where BSSI mandates that certain software/hardware have to be the most recent in order to be the most secure, and there will be cases where we cannot make those upgrades – questioned whether that language would need to be changed
-S-S Director – that is true when they accept full responsibility for the security of the system, but if the City cannot afford to replace certain software/hardware, they will not guarantee security 100%, it is understood that you can't hang that on the vendor

-Grace – understands that the City will have more IT expenses moving forward with outsourcing, and acknowledges that some of those same expenses for updating, upgrading and investment in new software/hardware would be incurred even with keeping IT in-house – believes it is critical that BSSI work closely with The Government Channel – requested a meeting with BSSI, our IT Tech and TGC, to be sure their needs are adequately addressed in this proposed agreement

-McCarey – asked about the reversibility from our current operation to using Cloud
-S-S Director – clarified that this particular endeavor is for the management of our environment – the City is not buying space on a Cloud server – if data is moved into a Cloud setting, we could certainly always move it back to a physical server on-site – in most cases he would advise against that – shared that the City did decide to go to Cloud storage for body worn cameras in order to maintain the tremendous amount of data that is required to be held under the public records laws – less data intensive aspects could be held on-site

-Spjeldnes – asked if BSSI will advise the City on new technology needed, as well as pricing
-S-S Director – yes, it is part of the agreement

-Grace – anticipates the City will have additional expenses in order to meet BSSI's minimum requirements – reiterated her earlier question to the Administration regarding the number of City servers currently under warranty

- Fiber Project

-S-S Director – the City made a mid-2000's decision to reconstruct the City's inter-connected network – our buildings are now connected through a point to point microwave system, which is now reaching the end of its useful life – the City has identified a way to interconnect with fiber in the ground – this fiber would replace the microwave system – it would be kept for other uses – requested Council appropriate \$500,000 of ARPA funds toward the first few phases to begin placing fiber into both existing and yet to be laid conduit

-McCary – asked about the project timeline

-S-S Director – this would be about a five-year endeavor

-McCary – commented that this is a goal of the 2040 Comprehensive Plan

-Grace – is fully in support of using ARPA funding for this upgrade – will make City more sustainable

-Swank – asked if the \$500,000 will cover the entire 5-year project, or only a portion of it

-S-S Director – will cover a significant portion – can provide a breakdown of the phases

-Mayor – ARPA funding will also be used to replace security cameras, and potentially having Wi-Fi on Court Street for public access

-Swank – asked about the funding expected from ARPA?

-Mayor – first tranche was received this past summer for approximately \$1.27 million, and the second tranche of the same amount will be received mid-year – can expense these ARPA funds within a four-year period

-Crowl – understands that approximately 6-7 miles of conduit has been laid, asked what percentage that is of all of the conduit that will be needed

-S-S Director – currently, 75% is laid to connect our buildings

-Mayor – longer reaches will be Fire Station 2 and traffic control boxes on East State Street – the Stimson roundabout to the WWTP may need some trenching – Stimson and Mill both have existing conduit – phasing the project may provide additional opportunities

-resident, Franklin Avenue – asked if fiber would be used for resident access to internet

-S-S Director – clarified this project is specifically to interconnect City buildings

- Intra-County Mutual Aid Agreement (Athens County Sheriff's Office)

-S-S Director – agreement lays out roles and responsibilities

-Swank – asked if this agreement would preclude the City from having to hire the Sheriff's Office to support us on Halloween weekend

-S-S Director – City does not pay the County for these services – support is already provided, when available, as part of their law enforcement role in Athens County – historically, the City has hired off-duty officers from outside agencies where there is no mutual aid agreement in place, specifically, mounted

- AFD HQ Emergency Repairs (amend 0-84-21)

-S-S Director – need to increase appropriation and expenditure by \$6000

-McCarey – asked if this new repair need was discovered during the process of other repairs

-S-S Director – correct

-Swank – questioned how quickly this repair can be made

-S-S Director – contractor has been mobilized and should complete the work next month

- AFD HQ New Construction (design)

-S-S Director – requested an additional appropriation of \$40,000 and expenditure of \$70,000 for Stage 1 design services – there will be a January 19th open house at the Community Center from 6:00 to 9:00 p.m. to talk about concepts and public concerns

-McCarey – clarified that this design is for the Stimson Avenue location near the roundabout – shared that comments have been received from community members regarding concerns with loss of green space, location in the floodplain, and noise at the proposed site on Stimson

-Crowl – third ward citizen, Lorraine McCosker, emailed concerns related to community health and climate adaptation (see attached)

-Swank – asked whether there is a diagram of the location of the building on the property

-S-S Director – visual aids will be presented at the open house – this will be a 20,000 sq. ft. facility, plus external space needed for vehicle maneuverability – the station will not consume the green space, but will be snug up against Stimson Avenue – the purpose of choosing this location is that it has the fastest response time to the majority of the City – a second public meeting will be held the end of March

-President – explained that City Council approved both an Ordinance and a Resolution in December to place funding for a new fire station on the May ballot for citizens to decide on the levy – the design phase and public hearings are taking place now

-S-S Director – clarified that without passage of the levy the station cannot be built – the City will be faced with the challenge of locating a space to house the station since the current headquarters is reaching the end of its useful life – possibly leasing space

-Grace – noted that the need for a new fire station and a comprehensive study of the best location has been ongoing for several years

-Bryan Goodman, South Green Drive – recommended looking forward to long-term growth of the City and the need for more than just two fire stations

-McCarey – asked about any long-term thoughts on the City's fire services

-S-S Director – if asked to choose a third location for a fire station it would likely be in the west-northwest portion of the City – there is a railroad track across Rt. 682 that divides the community – will follow the 2040 Comprehensive Plan on expansion and growth of the City

- APR (new restroom facility at W. State Park)

-S-S Director – an appropriation of \$140,000 is needed for a pre-fab building, commercial grade, with (4) accessible family, gender neutral restrooms with individual locks, ADA accessible, and an additional \$70,000 for site preparation

-Swank – asked about the location

-S-S Director – will be located on the north side of State Street near the expanded parking area – this will augment the current restroom facility that will be renovated

-Swank – asked about safety and security of the facilities – what kind of provisions will be in place to protect them from vandalism after hours

-S-S Director – would like to have external area surveillance cameras

- Water Treatment Plant (softening salt)

-S-S Director – this is an annual authorization

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. IT Network
2. Fiber Project
3. Mutual Aid
4. AFD HQ (amend)
5. AFD HQ (design)
6. APR (new restroom)
7. WTP

Debbie Walker

From: Debbie Walker
Sent: Monday, January 10, 2022 2:55 PM
To: City Council
Subject: FW: email from Loraine McCosker, Third Ward, Firestation site selection and possible council funding on agenda
Attachments: USACE Ohio River Basin CC Report_MAY 2017.pdf; flood risk reduction by increasing green areas for adaptation to climate change.pdf

fyi

From: Loraine McCosker [mailto:loraine.mccosker@gmail.com]
Sent: Monday, January 10, 2022 2:12 PM
To: Debbie Walker <dwalker@ci.athens.oh.us>; Chris Knisely <cknisely@athenscitycouncil.com>
Subject: email from Loraine McCosker, Third Ward, Firestation site selection and possible council funding on agenda

Hello Debbie,

I hope you are well! Would you please share this with members of council? Thank you!

Loraine McCosker

Hello President Chris Knisely and Athens City Council members.

This is Loraine McCosker, 59 Elmwood Place. I am unable to attend the meeting tonight.

I am emailing about the proposed fire station on the roundabout green and would like to encourage the Athens City Council to address the concerns below. I strongly oppose development of the greenspace in this location. If I am correct, this is proposed in the last remaining greenspace we have on the bikepath in the NENA community. I have lived in the neighborhood 18 years but plan to retire here and remain into older age. Here are a few of my concerns that I have with this proposal that I have crafted since yesterday. I will continue to research the complexities of proposed development.

1. Green Space for community health. The proposed site has acted as a defacto park and greenspace. It serves as a soccer field, play area, place to congregate and provides a viewscape of the river and hillsides. The Trust for Public Land has extensive literature on the role of greenspaces for physical and mental health <https://www.tpl.org/our-work>. This greenspace is needed in the neighborhood and community!

2. The green space critical for climate adaptation and documents from Army Corp of Engineers. The river as we now see it was rechanneled in the late 1960s by the Army Corp of Engineers (a federal agency) as there was flooding in the city of Athens, on campus and specifically our NENA neighborhood. There has been flooding of East State Street repeatedly in recent years, most recently in 2018. Photos Athens Messenger: https://www.athensmessenger.com/uploaded_photos/athens-county-flood-april-2018/collection_c7c10c24-6c5c-57ca-a155-8c7fa69dfd6f.htm, Article Athens News

https://www.athensnews.com/news/local/hocking-river-2-47-feet-above-flood-stage-in-athens-as-of-noon-thursday/article_ee7313fc-38d4-11e8-859a-bb4d97f096e4.html

The Army Corp of Engineers published a report in 2017 that states the Ohio River Valley will experience increased flooding related to climate change. Here is an article. <https://www.courier-journal.com/.../ohio-river.../831135001/>. I am attaching the 2017 document as well.

I would like to propose that this greenspace is needed for its ecosystem services of water absorption and drainage. Every time we move soil and replace with concrete that water must move away from that site somewhere else. <https://www.epa.gov/green.../benefits-green-infrastructure>

Here is the city's webpage on flood plain development for your review. <https://www.ci.athens.oh.us/215/Floodplain-Information>

Flood factor an online resource allows people to assess the flood potential of the community they live in as well as their address. At the bottom of the page they suggest solutions for Athens. Open spaces are one of them. https://floodfactor.com/city/athens-ohio/3902736_fsid My house has recently changed from a 30 year probability of flooding to 15 year probability. I am not in a floodway according to my insurance.

3. **Short Film** A short film Trust for Public Land on greenspaces and climate. <https://www.tpl.org/how-we-work/climate-smart-cities>. This very short video (1:47) reveals how critical green infrastructure is to the climate impacts of a community.

4. **Climate Action:** How does the proposal comply with the Athens Sustainability Plan and climate action? One would hope that every endeavor in the city makes climate a critical and first priority. Here is a newspaper article from 2015 regarding Athens supporting the Paris climate accords. https://www.athensnews.com/news/campus/ou-and-athens-city-both-endorse-paris-climate-agreement/article_755fc734-511d-11e7-ae55-f3454ba2b42b.html

Thank you. I hope that council will address the critical environmental and community issues when addressing this proposal. I will watch the meeting via streaming.

Best,

Lorraine McCosker
59 Elmwood Place
Athens Ohio 45701

MINUTES: JANUARY 10, 2022

FINANCE & PERSONNEL COMMITTEE

Members in Attendance:

Sam Crawl, Chair
Jeff Risner, Member
Solveig Spjeldnes, Member
Ben Ziff, Member

Administrators and/or
Other Elected Officials:

President Knisely
Mayor Patterson
Auditor Hecht
Service-Safety Director Stone

ITEMS DISCUSSED:

- Police Contract (reopener)
 - S-S Director – explained that a three-year contract was agreed upon in 2020 with a wages reopener for contract year 2022 and wages and healthcare in 2023 – these were recently renegotiated with no change in healthcare status, and wages of 2.5% in contract year 2022 and 2.25% in contract year 2023
 - Spjeldnes – asked about comparison with comparable-sized cities in terms of wages and raise percentages
 - S-S Director – City is in line with comparable cities in Ohio, and with Ohio University and the Athens County Sheriff's Department – the City pays relatively well for the area, not necessarily for the State
- Police (one-time retention payment)
 - S-S Director – one-time payment of \$1,000 as a retention payment, with a 2-year claw back provision for officers leaving for anything other than disability or retirement (the remainder of the term of the contract)
 - Spjeldnes – asked about comparable cities for retention and turnover
 - S-S Director – turnover is not high – have lost employees to the Columbus area – not a major issue – with the national mood, there are fewer people interested in law enforcement across the country; it isn't easy hiring police officers – there are still high quality applicants, but the quantity is way down – have instituted a citizens' advisory group to be sure incoming officers are a good fit with our community
 - Ziff – asked if this might come up in a future contract
 - S-S Director – no, this is external to the contract
 - Grace – asked what, if any, criteria are required to qualify for this retention – would new hires under this contract qualify
 - S-S Director – officers on the force; does not include probationary officers
 - resident, Franklin Avenue – believes City funds should be used to support residents and City infrastructure, rather than giving the police officers a retention

bonus – urged spending on social services that provide for people's needs; this has been shown to reduce crime rates

- Ohio Police & Firefighter Pension Fund (HB 512)

-Crowl – understands there is no resolution necessary at this time – there is still a lot of research that needs to be done on this issue – the sponsors of HB 512, believe this is the time to this because municipalities are in such a strong financial position – he would not characterize the City's financial position at this time as being very strong, and one that could easily fund the Ohio Police & Firefighter Pension Fund at a higher rate – believes the OML continues to research, as the Bill may be changing

-Risner – agrees about the City's financial position – on the other hand increases will be incremental over several years, so is not as staggering – he does not support a resolution in opposition – clearly the pension fund is in trouble – added, he finds the language in the Bill very confusing

-Crowl – agrees this is a complicated issue, however a resolution is an avenue whereby the City can present an official statement to our State Legislature on our position, making our voice heard

-S-S Director – contends that an Ohio property tax would be a better solution – local government should not carry the full cost

-Crowl – need to look at this through a budgetary standpoint – City has to be fiscally sound – will discuss again as the Bill proceeds

-Mayor – it could be 6 months before this Bill starts moving – OML is opposed, as is the Buckeye Institute – prudent not to rush into this, but wait for additional information

-Crowl – in his time on Council, the OML has been a valuable resource – looking at the best interests of our municipalities

-Swank – presented a fact sheet (see attached) – in 2021 the City received \$265,000 inside millage from property taxes – millage amount increases as property tax increases – suggested inviting Representative Edwards to come speak with Council on this Bill

-resident, South Green Drive – implored Council and the Administration to use their voice for change, not just at the local level, but statewide

- 2022 Staffing (amend)

-Crowl – (see attached changes) – asked about keeping the IT Systems Administrator in the staffing

-S-S Director – that is an oversight and can be removed; it is not funded in the budget, and he has no intention of hiring into it

-Spjeldnes – asked about flexibility of keeping the position in the staffing

-S-S Director – City Council controls expenditures through staffing and through the budget by not appropriating funds – unfunded positions within the staffing

can be funded later by the Council, or Council can remove unfunded positions and the Administration would come back and request both the staffing and the budget to cover the position at the same time

-Spjeldnes – questioned what would be the better approach

-Risner – Council has control over that decision – if a position is unfunded he doesn't see a point in keeping it in the staffing levels – Council can create and fund it at the time it is needed – seems cleaner

-Crowl – if we're going to move to outsourcing our IT, it doesn't make sense and would be cleaner to remove that position

-Grace – it is cleaner not to leave the position in the staffing if it is unfunded – agrees, it is not difficult to create the position if it is needed – staffing levels should be funded – asked, with the proposed amendments, how that will change the FTE's

-S-S Director -- plus .27

-Grace – asked how the General Secretary, funded half from Code and half from Garbage, will impact our Garbage Fund, and what responsibilities will be assigned to the position

-S-S Director – projections show the position can be funded and stay in the black – 80% of the time will be spent on administration of the AHRC contract

-Swank – asked who will manage the pool this year

-S-S Director – a dedicated seasonal pool manager has been added in this staffing change

-Crowl – recommends removing unfunded positions

-Auditor – agrees, if a position needs funding, Council can create the position at that time – it is clearer that way

- Appropriations

- appropriate \$5,000 to General Fund, Auditor, for new printer/copier no longer supported
- appropriate \$150,000 to the TIF Fund, for school district share
- appropriate \$6,000 to General Fund, Fire, for structural repairs to headquarters

- Transfers

- transfer \$200,000 from Water Fund, Administration, to the Water Debt Fund
- transfer \$150,000 from the ARPA Fund to the Community Center Operations Fund
- transfer \$50,000 from General Fund, Other Administration, to the Cemetery Fund

-Crowl – there is very little money coming into the Cemetery Fund, and there is a lot of maintenance

-Swank – asked about the number of cemeteries the City is responsible for

-S-S Director – (2)

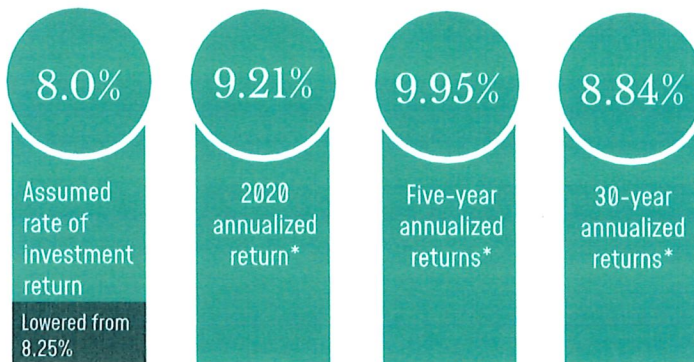
- transfer \$135,600 from the Parking Garage Fund to the Parking Garage Debt Fund, for loan payment
- transfer of \$5000 from the Parking Garage Fund to the General Fund as part of the borrowing repayment schedule established by (0-20-21)
- Income Tax (update Title 17.01.012, tax rate)
 - Crowl – update percentage from 1.65% to 1.85%, effective January 1, 2017
- Housing Revolving Loan Fund (administration agreement)
 - Crowl – this is a 5-year agreement through the Office of Community Development
 - Spjeldnes – asked for information on how these funds have been used in the past and whether the City has ideas for this round of funding – questioned whether these funds could be used to repair sidewalks
 - Mayor – will report back on past uses, and if sidewalks are a permissible expense
- Internet Auction (selling of unneeded or obsolete municipal personal property)
 - Crowl – annual legislation
 - McCarey – asked what types of items can be auctioned
 - S-S Director – police criminal activity seizures – office equipment
 - McCarey – asked if these are held on an annual event
 - S-S Director – only on an as needed basis

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Police (reopener)
2. Police (retention)
3. 2022 Staffing (amend)
4. Appropriations/Transfers
5. Income Tax (amend)
6. Housing Revolving Loan Fund
7. Internet Auction

FUNDING SNAPSHOT

RETURN ON INVESTMENT



* As of 12/31/2020

Funding period as of 1/1/2021 25 YEARS	
Calculated using the 8.0% assumed investment return	Funding ratio is 71.2 percent
Improvement from 28 years last year	Unfunded liabilities currently \$6.5 billion
Remains in compliance with Ohio's funding requirement	-if assumptions are met these will eventually be zero in 25 years

DISABILITY BENEFITS

In the last 18 years, OP&F has dramatic decreases in disability retirements

Permanent and Total disability grants



On-duty partial grants



Reasons: Non-disabling conditions not considered in calculations (2013); retiree health care increases (2004); evaluation doctors using newer versions of AMA Guides (2010), psychological testing incorporated into mental health evaluations (2011), and change to a stipend based health care model (2019).

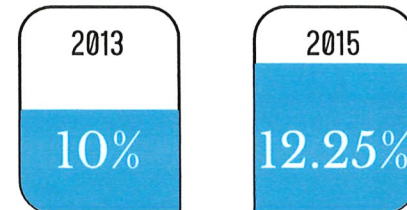
The latest actuarial valuation was based on data as of Jan. 1, 2021 and used an 8.0 percent investment return assumption.

PENSION REFORM

Enacted in 2012 is working as intended

\$3.2 BILLION removed from unfunded liabilities due to changes made in the legislation

MEMBER CONTRIBUTIONS INCREASED



COST OF LIVING ADJUSTMENT

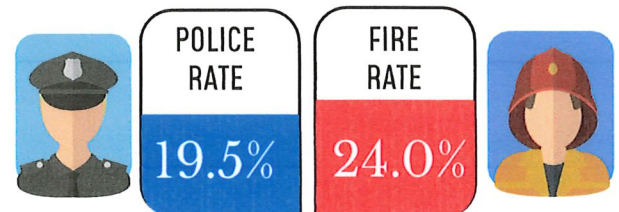
Pension reform in 2012 changed COLAs for OP&F members. **No members receive a COLA until they are age 55***

(*Exceptions are P&T disability benefit recipients and survivors)

COLA is matched to the CPI, with a cap of 3.0% for members with less than 15 years of service on 7/1/2013

EMPLOYER CONTRIBUTIONS

UNCHANGED since 1986



HEALTH CARE +

+ OP&F continues to contribute a small amount toward retiree health care (0.5 percent of employer contributions)

+ OP&F's move to a stipend based model has extended the life of the health care stabilization fund. The most recent actuarial study conducted as of Jan. 1, 2021 found that implementation of the new stipend model increased the health care fund's solvency to 17 years..

10/20/2021

2022 FUND	DEPARTMENT	POSITION	F.T.E.
101.101 General	Mayor	Executive Asst.	1
101.101 General	Mayor	Administrative Coordinator	1
101.101 General	Mayor	Grants Administrator	1
101.101 General	Mayor	Human Resources Director	1
101.101 General	Mayor	Deputy Service-Safety Dir.	0.7
101.101 General	Mayor	Service-Safety Director	1
101.101 General	Mayor	City Planner	1
101.101 GENERAL	MAYOR	DE/TRAINING COORDINATOR	1
101.102 General	Auditor	Account Administrator I	3 2
101.102 General	Auditor	Deputy Auditor	1
101.102 General	Auditor	Income Tax Administrator	4 2
101.102 General	Auditor	Administrative Assistant	1
101.104 General	Law Director	Legal Sec'y I	1
101.104 General	Law Director	Legal Sec'y II	1
101.104 General	Law Director	Prosecutor	2
101.104 General	Law Director	Chief City Prosecutor	1
101.104 General	Law Director	Government Channel Director	1
101.105 General	Council	Clerk of Council	1
101.105 General	Council	TGC Technician	1
101.105 General	Council	Clerk of Court	0.6
101.106 General	Muni. Court	Custodian	3
101.112 General	Lands & Bldgs.	Building Projects Supervisor	1
101.112 General	Lands & Bldgs.	Building Projects Technician	1
101.112 General	Lands & Bldgs.	Electrician Trainee	0.5
101.112 General	Lands & Bldgs.	Electrician	0.5
101.112 General	Lands & Bldgs.	Groundskeeper	1
101.112 General	Lands & Bldgs.	Assistant Groundskeeper	0.365
101.112 General	Lands & Bldgs.	Remove Position	
210.115 General CEMETERY	Cemetery	Cemetery Maintenance	0.73
210.115 General CEMETERY	Cemetery	Cemetery Maintenance	0.73
210.115 General CEMETERY	Cemetery	Cemetery Maintenance	0.365
101.115 General	Cemetery	Parks-Operations Manager	0.1
101.115 General	Cemetery	LABOR SUPERVISOR	
101.207 General	Police	Data Entry Operator	1
101.207 General	Police	Communication Officer	4
101.207 General	Police	Lieutenant	6
101.207 General	Police	Patrol Officer	19
101.207 General	Police	Social Worker (Grant)	1
101.207 General	Police	Police Captain	1
101.207 General	Police	Police Chief	1
101.207 General	Police	Administrative Assistant II	1
101.207 General	Police	General Secretary	0.73
101.208 General	Fire	Fire Captain	3

Completed in 2021

Remove Position

Change Title Only

101.207 General	Police	Police Chief	1	
101.207 General	Police	Administrative Assistant II	1	
101.208 General	Fire	General Secretary	0.73	
101.208 General	Fire	Fire Captain	3	
101.208 General	Fire	Fire Chief	1	
101.208 General	Fire	Firefighter	15	
101.208 General	Fire	Lieutenant	3	
FUND				F.T.E.
760.636 SANITATION	ADMINISTRATION	POSITION		
404.354 General	Code	General Secretary	1	Create FTE
101.351 General	Code	Administrative Assistant	0.73	Remove Position
101.351 General	Code	Code Inspector	1	
101.351 General	Code	Dir.Dev. Enforcement, Facilities	4	
101.718 General	Parking Enforcement	Attendant	1	
101.718 General	Parking Enforcement	Meter Repairer	4	
101.718 General	Parking Enforcement	Data Entry Operator, Parking	1	
220.717 Street	Administration	City Engineer/Dir. of Public Works	0.30	
220.717 Street	Administration	Asst. City Engineer	0.30	
220.717 Street	Administration	Asst. Director Public Works	0.30	
220.717 STREET	ADMINISTRATION	CONSTRUCTION MANAGER COORDINATOR	0.30	Change Title Only
220.717 Street	Street	Maint Tech/Trainee/Laborer	10	
220.717 Street	Street	Labor Supervisor	1	
220.717 Street	Street	Electrician Trainee	0.5	
220.717 Street	Street	Electrician	0.5	
220.717 Street	Street	Administrative Coordinator	0.30	
220.717 Street	Street	Project Assistant	0.30	Remove Position
270.940 Recreation	Recreation	Director	0.5	
270.940 RECREATION	RECREATION	ASSISTANT DIRECTOR	0.5	New Position
270.940 Recreation	Recreation	Facilities-Operations Manager	0.5	Remove Position
270.940 Recreation	Recreation	Program-Operations Manager	0.5	Remove Position
270.940 Recreation	Recreation	Program Specialist - Arts	1	
270.940 Recreation	Recreation	Rec. Maint. Specialist	2	
270.940 Recreation	Recreation	Custodian	0.25	
270.940 Recreation	Recreation	Parks-Operation Manager	0.9	Change Title Only
270.940 RECREATION	RECREATION	LABOR SUPERVISOR	1	Remove from 271, fund fully from 270
271.940 Comm. Ctr.	Community Center	PROGRAM SPECIALIST	0.5	
271.940 Comm. Ctr.	COMMUNITY CENTER	Director	0.5	
271.940 COMM. CTR.	COMMUNITY CENTER	ASSISTANT DIRECTOR	0.5	New Position
271.940 Comm. Ctr.	Community Center	Facilities-Operations Manager	0.5	Remove Position
271.940 Comm. Ctr.	Community Center	Program-Operations Manager	0.5	Remove Position
271.940 COMM. CTR.	COMMUNITY CENTER	PROGRAM SPECIALIST	0.5	Remove from 271, fund fully from 270
271.940 Comm. Ctr.	Community Center	Operations Specialist	2	

271.940 Comm. Ctr.	Community Center	Custodian	1.75
740.635 Water	Maintenance	Maint Tech/Trainee/Laborer	5
740.635 Water	Maintenance	Labor Supervisor	1
740.637 Water	Treatment Plant	Environmental Coordinator	0.1
740.636 Water	Administration	Deputy Service-Safety Dir.	0.1
740.636 Water	Administration	Account Admin. I (Util. Bill.)	0.35
740.636 Water	Administration	Account Admin. II (Util. Bill.)	0.35
740.636 Water	Administration	City Engineer/Dir. of Public Works	0.35
740.636 Water	Administration	Asst. City Engineer	0.30
740.636 WATER	ADMINISTRATION	CONSTRUCTION MANAGER COORDINATOR	0.35
740.636 Water	Administration	Administrative Coordinator	0.35
740.636 Water	ADMINISTRATION	Projects-Assistant	0.35
740.636 Water	Administration	Asst. Dir. Public Works	0.35
740.636 Water	Administration	Meter Reader	1
			Change Title Only
			Remove Position

FUND	DEPARTMENT	POSITION	F.T.E.
740.637 Water	Treatment Plant	Instrument Technician	0.5
740.637 Water	Treatment Plant	Lab Technician	1
740.637 Water	Treatment Plant	Oper/PI Mech/Relief Oper/PI Mech	7
740.637 Water	Treatment Plant	Master Mechanic	1
740.637 Water	Treatment Plant	Plant Manager	1
750.635 Sewer	Maintenance	Maint Tech/Trainee/Laborer	5
750.635 Sewer	Maintenance	Labor Supervisor	1
750.637 Sewer	Treatment Plant	Environmental Coordinator	0.1
750.636 Sewer	Administration	Administrative Coordinator	0.35
750.636 Sewer	Administration	Deputy Service-Safety Dir.	0.1
750.636 Sewer	ADMINISTRATION	Projects-Assistant	0.35
750.636 Sewer	Administration	Account Admin. I (Util. Bill.)	0.35
750.636 Sewer	Administration	Account Admin. II (Util. Bill.)	0.35
750.636 Sewer	Administration	City Engineer/Dir. of Public Works	0.35
750.636 Sewer	Administration	Asst. Dir. Of Public Works	0.35
750.636 Sewer	Administration	Asst. City Engineer	0.35
750.636 SEWER	ADMINISTRATION	CONSTRUCTION MANAGER COORDINATOR	0.35
750.636 Sewer	Administration	Meter Reader	1
750.637 Sewer	Treatment Plant	Instrument Technician	0.5
750.637 Sewer	Treatment Plant	Lab Technician	1
750.637 Sewer	Treatment Plant	Oper/PI Mech/Relief Oper/PI Mech	7
750.637 Sewer	Treatment Plant	Master Mechanic	1
750.637 Sewer	Treatment Plant	Plant Manager	1
750.635 Storm Sewer	Administration	Environmental Coordinator	0.8
			Change Title Only
			Remove Position

760.636 Sanitation	Administration	Account Admin. I (Util. Bill.)	0.3
760.636 Sanitation	Administration	Account Admin. II (Util. Bill.)	0.3
760.636 Sanitation	Administration	Deputy Service-Safety Dir.	0.1
760.636 Sanitation	Administration	Solid Waste Control	2
865.645 Int. Service	Int. Service	Master Mechanic	2
865.647 Int. Service	Int. Service	Chief Information Officer	4
865.647 Internal Svc.	Internal Svc.	IT Technician	1
865.647 Internal Svc.	Internal Svc.	System Admin.	1
	TOTAL		174.70

Completed in 2021

HOURLY RATE

PART-TIME AND SEASONAL EMPLOYEES

FUND	DEPARTMENT	POSITION	NUMBER	HOURLY RATE
General	Mayor	Intern	5	\$11.00 - \$2.50 above
General	Auditor	Intern	1	\$11.00 - \$2.50 above
General	Law Director	Intern	2	\$11.00 - \$2.50 above
General	Council	Aides	4	\$11.00 - \$2.50 above
Lands & Bid.	Lands & Buildings	Lands & Building Maintenance	1	\$11.00 - \$2.50 above
General	Lands & Buildings	Seasonal Worker	1	\$11.00 - \$2.50 above
General	Lands & Buildings	Seasonal Landscaper	1	\$11.00 - \$2.50 above
GENERAL	LANDS & BUILDINGS	CEMETERY MAINTENANCE	1	\$11.00 - \$2.50 above
General	Cemetery	Seasonal Worker	1	\$11.00 - \$2.50 above
General	Police	Aux. Officer Communications	2	Starting pay for FT Patrol Off.
General	Police	Aux. Officer "Active"	10	Starting pay for FT Patrol Off.
General	Police	Aux. Officer "Call-In"	10	Starting pay for FT Patrol Pff.
General	Police	Aux. Dare Officer	1	Starting pay for FT Patrol Off.
General	Police	Aux. Major Events	50	Up to \$350 per event day
General	Police	Intern	1	\$11.00 - \$2.50 above
General	Fire	Intern	1	\$11.00 - \$2.50 above
Street	Street	Intern	2	\$11.00 - \$2.50 above
Street	Street	Seasonal Worker	8	\$11.00 - \$2.50 above
Recreation	Recreation	Seasonal Maintenance	5	\$11.00 - \$2.50 above
Water	Water	Seasonal Worker	1	\$11.00 - \$2.50 above
Water	Treatment Plant	Seasonal Worker	1	\$11.00 - \$2.50 above
Water	Treatment Plant	Intern	1	\$11.00 - \$2.50 above
Sewer	Treatment Plant	Seasonal Worker	1	\$11.00 - \$2.50 above
Sewer	Treatment Plant	Intern	1	\$11.00 - \$2.50 above

Added seasonal position in 2

RECREATION/COMMUNITY CENTER PROGRAM PERSONNEL

		RATE
DEPARTMENT	POSITION	
A, P & R	Cashiers, Preschool Aides, Day Care/Camp Instructors, Fitness Supervisor, Building & League Supvs.	\$11.00 - \$2.50 above
A, P & R	Youth Referee, Score Keepers	\$11.00 - \$2.50 above
A, P & R	Lifeguards/Swim Instructors	\$12.00 - \$2.50 above
A, P & R	POOL MANAGER	\$13.00 - \$3.00 above
A, P & R	Head Life Guard(s)	\$11.00 - \$2.50 above
A, P & R	Programs Coordinator	\$13.00 - \$3.00 above
A, P & R	Personal Trainer	\$11.00 - \$2.50 above
A, P & R	Pre School Teacher	\$11.00 - \$2.50 above
A, P & R	Program Instructors	\$11.00 - \$2.50 above

New Position

Number of employees for each position will vary to meet program needs

MINUTES PLANNING & DEVELOPMENT COMMITTEE JANUARY 10, 2022

Members in Attendance:

Sarah Grace, Chair
Sam Crowl, Vice-Chair
Micah McCarey, Member
Solveig Spjeldnes, Member

Administrators and/or Other Elected Officials:

President Knisely
Mayor Patterson
Auditor Hecht
Service-Safety Director Stone

Items Discussed:

- Utility Easements (accepting)
 - Grace – need to approve (2) easements to access City utility services – one from Mr. & Mrs. Blankenship on South Blackburn Road, and a second easement from Marietta Health on Columbus Road
 - Spjeldnes – need Exhibit “A”
 - S-S Director – will provide for attachment to the legislation
- Title 49 Application (Good Works designated accessible parking space)
 - Grace – 100 Central Avenue – request to construct an accessible parking space within the City’s public right-of-way
 - Spjeldnes – asked if the adjacent property owners are notified
 - S-S Director – there is no notification required for Title 49 use of the right-of-way

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Utility Easements
2. Good Works

MINUTES

TRANSPORTATION COMMITTEE

JANUARY 10, 2022

Members in Attendance: Jeff Risner, Chair
Sarah Grace, Member
Alan Swank, Member
Ben Ziff, Member

Administrators and/or

Other Elected Officials: President Knisely
Mayor Patterson
Auditor Hecht
Service-Safety Director Stone

- Uptown Improvements Project, Project #329
 - Risner – pointed out the early work done by former Councilman Kotses to enhance our City's uptown plan for multi-modal transportation
 - S-S Director – this is a multi-year endeavor – in 2016 a grant through the City-County Health Department paid for a consultant to look at our central business district with the idea of increasing active transportation – from that, along with our Bicycle and Pedestrian Master Plan, came the City's 2018 Uptown Active Transportation Plan – this document was used to seek Transportation Enhancement funding through ODOT and the City received about \$1 million dollars – this is a design associated from that work, specifically looking at the Court cross streets – according to grant guidelines a project must be underway by June, 2023
 - Swank – questioned whether there are any drawings
 - S-S Director – referred him to the 2018 Active Participation Plan – this part of the project will hire a design firm to do both the conceptual design and associated construction drawings
 - Swank – asked if there are prioritized areas; what might be next in line, and whether there is money available for both
 - Mayor – funding is available for the cross streets of Washington and State from Congress to College – same concept will be used as was used on Washington between Congress and Court, our historic retail corridor
 - S-S Director – the Plan suggests returning Court Street to 2-way traffic – the consultant will look at the cost of doing that – from an economic development perspective there is a case to be made for central business districts to have 2-way traffic
 - Mayor – that would also include the one remaining one-way traffic on Union between Congress and Court; it will all be studied

-Grace – these improvements will be beneficial for our businesses

-Crowl – encouraged the continuation of Councilman Kotses's work in looking at the many different modes of transportation used in our uptown area

-Ziff – will help make Athens even more bicycle friendly

- Vehicle Disposal

-Risner – see attached list – asked how many vehicles will be disposed of this year?

-S-S Director – about 20 moving into the new Enterprise model – will not be replacing them all – City will be shrinking the size of its fleet

-Mayor – can provide quarterly updates to Council as these disposals happen

-Swank – asked, historically, how City vehicles have been disposed of

-S-S Director – through several different methods; auction, donation; and trade-in – with this leasing model, Enterprise will take the vehicle, will sell it at market value, and will then credit the sale price to the leased vehicle

-Swank – suggested it might be wise to explore options in order to maximize sale price

-S-S Director – assured Swank that Enterprise has a good methodology in place to move vehicles at a good price – certainly the City can look at other options, but he believes Enterprise will do a better than the City would

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Uptown Improvements
2. Vehicle Disposal

Vehicle #	Department	Dept Head	Year	Make	Model	VIN	Fixed Asset #
710	Code Enforcement	David Riggs	2017	Nissan	LEAF	1N48Z0CP4HC300017	850338
1010	Fire	Bob Rymer	2010	Ford	Crown Victoria	2FABP7BV9AX141941	850273
368	P W - Water	Curt	2002	Ford	F - 550	1FDAF57F52ED12276	850207
372	PW - Water	Curt	2003	Ford	F-350	1FDWF33P13ED85347	850218
373	PW - Water	Curt	2003	Ford	F-350	1FDWF33P33ED85348	850219
307	PW - Sewer	Curt	2005	Ford	F-150	1FTWF31S35EA53273	850229
312	PW - Water	Curt	2005	GMC	Sierra 1500 HD	1GTEK14X35Z302284	850233
508	PW - Sewer	Curt	2010	Ford	F-150	1FTMF1E83AFC63232	850272
510	PW - Sewer	Curt	2005	Ford	F-250	1FDNF21S35EA09193	850228
250	PW Internal Services	Curt	2006	Ford	F-250	1FTSX21Y76EA18964	850234
118	PW - Streets	Curt	2008	GMC	Sierra 2500HD	1GTHC24K08E102155	800661
103	PW - Streets	curt	2007	Ford	F-250	1FTNF20587EA02684	850240
119	PW - Streets	Curt	2008	GMC	Sierra 2500HD	1GTHK24K08E102014	800662
367	PW - Water	Curt	2007	Ford	F-250	1FDNF21597EB16994	850252
224	Lands and Buildings (electrician/ Curt Mayle)	Curt	2002	Dodge	Caravan	1B4GP45322B638007	850205
911	Police	Tom	2003	Chevrolet	Impala	2G1WF52EX39433083	850239
915	Police	Tom	2004	Jeep	Wrangler	1J4F449S24P724774	850222
923	Police	Tom	2013	Ford	Utility Police Interceptor	1FMSK8AR8DGA13440	850294
907	Police	Tom	2013	Ford	Utility Police Interceptor	1FMSK8AR0DGC73511	850304
906	Police	Tom	2016	Ford	Utility Police Interceptor	1FMSK8AR1GG836520	850320
903	Police	Tom	2016	Ford	Utility Police Interceptor	1FMSK8AR6GGA04630	850318
904	Police	Tom	2017	Ford	Utility Police Interceptor	1FMSK8ARXHGGA24235	850330
211	Lands and Buildings (Kevin)	kevin	2004	Ford	F-250	1FTNF21LX4EB85272	850316
610	Parks & Recreation	kevin	97	GMC dump	Econoline	1GBJC34FXRE113843	850113
208	City Administration	Greg Savage	2005	Chevrolet	Classic	1G1NDS2F35M126113	850244
221	Lands and Buildings (andrew)	Greg Savage	2005	Ford	F-250	1FDSX21575EA02666	850231
705	Code Enforcement	David Riggs	2012	Ford	Focus	1FAHP3F27CL421232	850295
509	PW - Sewer	Curt	2012	Ford	F-150	1FTFX1EF8CFB11065	850293
302	PW - Water	Curt	2013	Ford	F-250	1FT7X2B65DEB92015	850299
905	Police	Tom	2017	Ford	Utility Police Interceptor	1FMSK8ARSHGD25107	850344
619	Parks & Recreation	kevin	2005	Ford	F-250	1FDSF21P85EA33994	850226