

MINUTES
OCTOBER 124, 2016
CITY & SAFETY SERVICES COMMITTEE

Members in Attendance: Kent Butler, Chair
Jennifer Cochran, Vice-Chair
Peter Kotses, Member

Other Council Members: Chris Fahl
Patrick McGee
Michele Papai
Jeff Risner

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Horan Moseley
Auditor Hecht

ITEMS DISCUSSED:

- Waterline Project (2017 design)
 - Butler – proposed replacement of aging infrastructure on Strouds Run, Columbia, Northwood, and the top of Cable Lane – will improve fire flow into the area
 - Papai – requested, if possible, that along with this replacement that storm water issues could also be addressed in the area
 - Mayor – Avon will also be rolled into this bid process

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. Waterlines

**MINUTES
OCTOBER 24, 2016
7:00 P.M.**

FINANCE & PERSONNEL COMMITTEE

Members in Attendance: Jeff Risner, Chair
Chris Fahl, Vice-Chair
Kent Butler, Member

Other Council Members: Jennifer Cochran
Peter Kotses
Patrick McGee
Michele Papai

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Horan Moseley
Auditor Hecht

Items Discussed:

- Appropriations
-Mayor – APD is requesting an appropriation of \$22,000, for new officer training and uniform allowance
- Ladder Truck (note renewal)
-Mayor – given the low interest rate – suggested paying down \$100,000 (\$75,000 from City and \$25,000 from Ohio University's annual contribution of \$50,000 for fire equipment)

-S-S Director – noted there will be one final payment of approximately \$50,000 in 2017
- WWTP (note renewal)
-S-S Director – this is for design engineering services, again with a favorable interest rate from local lenders -- \$100,000 was paid last year, with a balance of \$552,200 – will discuss pay down amount with Auditor

-Mayor – is pleased to announce that today he received word that the City's bond rating will remain the same, AA2
- Reduce Year-End Appropriations
-S-S Director – annual ordinance authorizing the Auditor to reduce appropriations where anticipated receipts are not adequate

- 2016 Staffing (amend a position from .75 to FTE)
 - S-S Director – request that in the HR Department a $\frac{3}{4}$ time position will be increased to FTE through the end of this year – plan to return the position to $\frac{3}{4}$ time in 2017
- 2017 Budget and Staffing
 - Mayor – critical element in staffing of Lieutenant positions – due to injury leave and military deployment, would like 6 Lieutenant positions in order to move patrol officers into those positions until the regular staff returns
 - S-S Director – explained there are 6 Lieutenants through the end of this year, with one having a sunset clause – would like to maintain that additional sixth Lieutenant with a sunset clause of December, 2017 – Administration is working on staffing and Auditor is working on budget projections – department heads have been asked to submit their budget requests
 - Auditor – will be supplying expenses in the personnel lines – the budget is prepared by the Mayor and revenue by the Auditor – has suggested all departments in the General Fund receive a few thousand dollars in T.C. 500, Capital, to purchase computers
 - Mayor – budget draft should be available for committee discussion on November 14th

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. Appropriation
2. Ladder Truck
3. WWTP
4. Reduce Year-End Appropriations
5. Staffing Amend

**MINUTES
OCTOBER 24, 2016**

PLANNING & DEVELOPMENT COMMITTEE

Members in Attendance: Chris Fahl, Chair
Jeff Risner, Member
Patrick McGee, Member

Other Council Members: Kent Butler
Jennifer Cochran
Peter Kotses
Michele Papai

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Horan Moseley
Auditor Hecht

Items Discussed:

- Bed & Breakfast (amendments)
 - Fahl – explained that the B&B legislation was complicated – while amendments were circulated to the Council and discussed in open session, an official motion was never made prior to tabling on two separate occasions – amendments will need to go into effect immediately, before the effective date of Ordinance 17-16
 - Papai – questioned whether the Code Enforcement Office will be monitoring sites similar to Airbnb for enforcement purposes, those who might not be compliant
 - S-S Director – likely not on a regular basis but, yes, they can be identified in that manner – encouraged citizens who are aware of such violations to notify the City

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. B & B amend

MINUTES

TRANSPORTATION COMMITTEE

OCTOBER 10, 2016

Members in Attendance: Michele Papai, Chair
Jennifer Cochran, Vice-Chair
Peter Kotses, Member

Other Council Members: Kent Butler
Chris Fahl
Patrick McGee
Jeff Risner

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Horan Moseley
Auditor Hecht

ITEMS DISCUSSED:

- Athens Transit Buses
 - Papai – HAPCAP requests disposal of (2) transit vehicles that have exceeded their useful life, and have been replaced – HAPCAP will offer the buses for sale by sealed bid – 2008 (209,564 miles) and 2009 (176,705 miles) Ford buses – funds received from the sale will be put into the Transportation Fund
- Fairgrounds (parking lease)
 - Papai – need to renew land lease agreement with the Athens County Agricultural Society for purposes of remote parking – asked about the cost of the new lease
 - S-S Director – the cost is predicated on the number of spaces leased – 45% to ACGS, 45% to City, and 10% is allocated for sidewalk improvements
 - Papai – asked about the cost to lease a space
 - S-S Director -- \$100 per semester
 - Risner – asked about the purpose of the City leasing the land for parking
 - Mayor – remote parking is to decongest the uptown area of vehicles

- EV Chargers
 - Mayor – North American Nissan is gifting (4) level 2 non-programmable single-cord EV chargers to the City – he would like to place (2) in the Parking Garage; (1) at APD (exploring possibility of getting an EV Parking Enforcement vehicle; and (1) at EPW/Code Enforcement (also exploring possibility of EV fleet replacement)
 - McGee – asked about placing one at the Community Center for public access
 - Mayor – would make more sense to have a level 3 rapid charge programmable charging station at that location – no way to recoup any of the expense associated with electricity with a level 2
 - McGee – sometimes we need to give the public some incentive to encourage the use of EV's – questioned how soon we can expect to have a level 3 programmable charging station available for the Community Center
 - Mayor – Administration will continue to explore the City fleet and programs offering EV charging station incentives
 - Cochran – would like the chargers in the Parking Garage to be placed prominently for optimum visibility
 - Mayor – they will be clearly designated – the time at lower level spaces could be altered to allow adequate charging time
 - Fahl – asked about enforcement for a vehicle parked in the space, but not using it for charging
 - Mayor – non-EV's will be cited
- Athens Transit (year-end funding)
 - Papai – request to transfer excess capital outlay of \$16,493 to transportation services for operating expenses, and appropriate an additional \$71,000 for operations, noting that the original budget did not include enough for the pass-thru payments for fare box, and the reimbursed fuel cost monies – many more people are riding the buses – City has made a commitment to subsidize our public transportation

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. Bus Disposal
2. Fairgrounds Lease
3. Transportation Funding