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Attendees: Noah Trembly, Larry Jageman, Steve Patterson, Lori Kinney, Scott Dennis, Robin Brigante, Joe Wessinger, Tasha Sloan, and Carolyn Bailey Lewis.

Absent Members: Bruce Ergood.

1. **<u>Call to Order</u>**

The meeting was called to order by Steve Patterson at 5:30 p.m.

2. **<u>Minutes</u>**

*Robin Brigante moved to approve the minutes of April 15, 2014. Noah Trembly seconded. All voted aye.*

3. **<u>Old Business</u>**

**Revisions to the By-laws**
Lori Kinney was thanked for doing all of the ground work in getting the document together. Robin Brigante did not receive the updates through email. Berry Dilley sent some changes to Lori Kinney for review and comment by the commission.

1. Grammatical errors will be cleaned up
2. Use of the term committees or subcommittees, should be the same throughout the document - recommended **committees**
3. Section 4.6: word removal was struck out - leave the word **"removal"** in
4. Section 6.2: annual meeting date - clerical error
5. Move order of Sections 7.1 and 7.2: members agreed - **7.2 will be 7.1 and 7.1 will be 7.2**
6. Article 11: word Alderman - change to "**City Council Representative"**
7. Article 12: Agenda items may be submitted, change to - **items on the agenda need to be submitted to the Chair**
8. Article 2: Mission Statement, delete? – Do not delete this section
9. Article 3: wording universal design and equal rights - delete the word **"and"**
10. Appendix A: delete the word Disability before Service Award
    Selection Process change: **Current Commissioners are eligible to nominate but cannot be nominated to receive the Service Award**

11. Appendix B: suggested adding specific titles to the list of who would participate in the challenge – commission members decided not to make this change
12. Appendix C: change to - **The entire community is invited to the event ~~and food and refreshments are usually provided.~~**
    Appendix B/C: should these sections be combined – keep separate as shown

Larry Jageman asked the commission members if they want to limit the Service Award to only one ever year. He felt strongly that it should not be limited to one but left open for more flexibility.

Carolyn Lewis felt the award needs to hold more weight by only giving the award out once a year. Robin Brigante agreed and said she would like to see the commission work towards focusing on resolving real issues.

Scott Dennis said he did not want to give the community the impression that following standard requirements are awarded through the Service Award. The Service Award should be used to recognize an individual or organization for going above and beyond what is required. Steve Patterson said the award should be considered an honor, thus holding merit, to be nominated for the award.

Robin Brigante moved to limit the Service Award to be given out on an annual basis. Joe Wessinger seconded. Noah Trembly mirrored Robin Brigante comment about working towards real issues that need resolved. All voted aye, Larry Jageman opposed.

Scott Dennis made a motion to adopt the updated Athens City Commission on Disabilities By-Laws with the changes as noted above. Noah Trembly seconded. All voted aye.

**Service Award**

The Adhoc committee is working on updates to the Service Award forms and a possible name change of the award.

Larry Jageman asked the reason for wanting to change the name of the award. Carolyn Lewis and Robin Brigante said the commission wanted to revamp the process to create media coverage to generate interest in the community. Larry Jageman suggested several other words; such as, recognition or inclusion. Scott Dennis said he supports the word Service in the title.

Since Berry Dilley was unable to attend to give an updated report on the progress this will be tabled and discussed at the next meeting.

**Emergency Preparedness Plan**

The planning process between the City and PACDAP was started. The group will focus on working on an effective emergency preparedness plan. A meeting was held on Tuesday, May 20, 2014, with stakeholders to begin the conversations and planning. The topics of the discussion were a volunteer registry, using existing entities to form client relations, and finding effective ways to provide resources to individuals in an emergency situation.

Everbridge is a program that is used by the county and could work in combination with the volunteer registry. Joe Wessinger said it is always nice when someone calls or ask you if you need help especially in an emergency situation; providing a personal touch.

4. **New Business**

At the next meeting, Scott Dennis will share information about a grant HAVAR has received to provide career opportunities for individuals in Athens.

Larry Jageman asked if someone from the commission should contact the Ohio University Disability organization about helping with their OU Challenged by Choice event. It was the recollection of the members that we would offer assistance to them if requested. The previous minutes will be checked to verify the motion.

5. **Committee Reports**

None

6. **Announcements**

Steve Patterson will be giving a presentation on June 2, 2014 at the Clemson University ITGA conference.

The next meeting will be June 18, 2014.

**Adjournment**

The meeting was adjourned at 6:45 p.m.

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Sharlene Bails, Recording Secretary
City of Athens